



Job Title: Industrial Pretreatment Coordinator
Department: Public Works/Utilities/Wastewater Treatment Plant/Industrial Waste
Supervisor: Wastewater Plant Superintendent
Hours of Work: Monday – Friday (07:00 – 15:30)
Hourly Pay: 11C: \$25.61 (\$53,268.80) - \$32.57 (\$67,745.60)

Job Description Summary:

The Wastewater Treatment Plant is a division within the Utility Department of the Public Works Group. The Industrial Pretreatment Coordinator reports directly to the Wastewater Treatment Superintendent. The Industrial Pretreatment Coordinator will perform all field sampling events for the IPP and maintain all sampling equipment. Perform inspections of industrial customers, prepare notice of violations, prepare regulatory reports, and maintain the Synexus Pretreatment data base. When not involved in pretreatment activities, the Industrial Pretreatment Coordinator will also administer the City's Storm Water Monitoring Program.

Job Requirements:

- ❑ Collect samples in compliance with regulations to ensure accuracy.
- ❑ Offers assistance to a wide variety of industrial users.
- ❑ Work with customers to return them to compliance.
- ❑ Must have the ability to correctly identify industrial customers who are significant industrial users, and apply the regulations effectively.
- ❑ Work alone for extended periods of time.
- ❑ Have an excellent knowledge of the City's codified ordinance for the Industrial Pretreatment Program and the Storm Water Monitoring Programs.

Qualifications

- ❑ Class II Wastewater Treatment Plant Operator's License required to obtain a within 18 Months.
- ❑ Five years' experience in the wastewater treatment profession is recommended.
- ❑ Experience in laboratory testing and analysis techniques and specialized laboratory equipment.
- ❑ Experience administering a storm water monitoring program.
- ❑ Knowledge of Chemistry, biology and mathematics as related to waste and wastewater treatment.
- ❑ Valid Driver's License.
- ❑ Maintain residency within one year to Shelby county or adjacent county.

To apply: Submit an application to the Receptionist in the Municipal Building, 201 W. Poplar St, Sidney, OH 45365, email: lshuster@sidneyoh.com or fax: 937 498-8160 on or before 5:00 pm on Friday, December 4, 2020. To review the application, job description and benefit summary sheet, please visit the City's website at www.sidneyoh.com.