

The City of West Carrollton, OH (pop. 13,143) is accepting applications for the position of Maintenance Specialist (MS). The MS is responsible for a wide range of routine maintenance and repair activities associated with the water and wastewater treatment plants.

Additional duties and essential functions are listed within the following position description:

MAINTENANCE SPECIALIST JOB DESCRIPTION

Salary and Benefits

Pay range is \$28.50 – \$40.11 per hour DOQ. Excellent benefits.

Required Qualifications at Time of Application: Applicants **must possess** a valid driver's license and have a high school diploma or GED.

Desirable Training and Experience at Time of Application: Applicants who possess 2-3 years of experience in specialized maintenance training involving mechanical, electrical, and metering equipment used in water and wastewater treatment facilities will be given priority.

The successful candidate must be able to pass a pre-employment drug screening and background check.

Interested parties must complete a City of West Carrollton application. This document can be downloaded below:

CITY-EMPLOYMENT-APPLICATION

Applications can also be picked up Monday through Friday from 8 a.m. to 4:30 p.m. at the West Carrollton Civic Center, 300 East Central Avenue.

Submit city application forms and a copy of ALL qualifications and certificates to: Christina Mays, Human Resources Department, City of West Carrollton, 300 East Central Avenue, West Carrollton, Ohio 45449. Resumes can be submitted along with the city application. Electronic applications will also be accepted with attachments in .pdf or Microsoft word format. Input 'Maintenance Specialist Position' into the subject line and e-mail to cmays@westcarrollton.org.

FIRST REVIEW OF APPLICATIONS BEGINS TUESDAY, JANUARY 9, 2024. POSITION IS OPEN UNTIL FILLED.

Minority and female candidates are encouraged to apply/EOE.