



## Employee Job Description

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### Senior Operator / Chief Operator

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**We have two current openings. These positions will be filled at the Senior Operator or Chief Operator level, depending on qualifications of the candidate. One opening is at our Alum Creek plant, the other is at our Fredericktown location.**

#### Why Work at Del-Co Water?

- 2021 Top Workplace Recipient as recognized by Energage and Columbus CEO Magazine.
- Competitive pay and benefits including health, dental, vision, life, and disability insurance.
- We offer a Pension, 401(k) and Roth plan access
- Excellent advancement opportunities
- Paid time off including vacation, personal and sick time
- Educational reimbursement opportunities

#### Key Job Details

Reports to: Plant Superintendent

Department: Operations

Classification: Hourly (Non-Exempt) Full-Time

Schedule & Location: 6:00 a.m. – 2:00 p.m. M-F Lewis Center, OH

Grade: Senior Operator – 10 (\$27.15 – \$33.34/hour); Chief Operator – 12 (\$32.34 - \$40.05/hour)

#### Summary of Responsibilities:

Operate and control water treatment plant including machines and equipment relevant to process an adequate supply of safe, potable water to Del-Co Water customers. Assist the Plant Superintendent with plant operations and personnel issues as required.

#### Essential Duties:

- Properly operate and control electric motors, pumps, and valves to regulate flow of raw water into plant.
- Correctly adjust specified amounts of chemicals such as chlorine, fluoride, and lime into water or adjust automatic devices that admit specified amount of chemicals into tanks to disinfect, deodorize, and clarify water.
- Start agitators to mix chemicals and allow impurities to settle to bottom of tank.
- Pump purified water into water mains.
- Clean tanks and filter beds using backwashing at scheduled intervals.
- Manage scheduling and assist with training new and current plant Operators.
- Assist with coordinating plant operations and ensure that standard plant operations practices and procedures are being followed.
- Advise Plant Superintendent of operational and personnel issues.
- Assist with administration of plant and completion of necessary regulatory paperwork.
- Chief Operator will be expected to assist with staff supervision, delegation and be on call during an emergency.
- Assist with facility maintenance, plant cleaning and snow and ice removal as needed.

- Draw water and perform basic chemical tests: alkalinity, pH, chlorine, hardness, turbidity, and fluoride.
- Manage water quality in the distribution system, including placing and scheduling water flushing activities.
- Troubleshoot and resolve a wide variety of customer inquiries regarding water quality.
- Ensure that safe practices and safety regulations are being followed in plant.

**Required Qualifications:**

- A high school diploma or GED.
- Chief Operator – A current Ohio EPA Class III or Class IV Water Supply License.
- Senior Operator – A current Ohio EPA Class III Water Supply License.
- Chief Operator – Previous supervisory experience at a water treatment plant.
- Thorough knowledge of water chemistry, safety procedures and practices, and advance knowledge of water treatment plant operations.
- Certified by Ohio EPA for Wet Chemistry.
- Ability to work independently.
- Ability to perform manual labor and willingness to occasionally work in adverse weather conditions.
- A valid Ohio driver license and an acceptable driving record.
- Solid communication skills and willingness to answer customer questions and concerns regarding water quality.
- Any combination of training and work experience, which indicates possession of the skills, knowledge, and abilities to perform the job duties successfully.

**Desired Qualifications:**

- Chief Operator – OSHA 30 Certification.
- Senior Operator – OSHA 10 Certification.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Regularly required to sit; use hands to finger, handle, or feel; and talk or hear.
- Frequently is required to walk and reach with hands and arms.
- Occasionally required to stand; climb or balance; and stoop, kneel or crouch.
- Must frequently lift and/or move up to 15 pounds and occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.
- Some exposure to fumes or airborne particles and outside weather conditions

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**DEL-CO WATER IS AN EQUAL OPPORTUNITY EMPLOYER**

This position description is not to be construed as an exhaustive statement of accountabilities, duties, or responsibilities of requirements. Any individual may be required to perform any other job-related

activities or functions requested by his/her manager, subject to reasonable accommodation. Del-Co Water Company reserves the right to modify this job description to reflect changes in essential job duties made necessary by changing organizational needs, subject to reasonable accommodation. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions of the position. If you need assistance in the application or hiring process to accommodate a disability, you may request an accommodation at any time. Applicants may also apply for this position by visiting Del-Co Water at 6658 Olentangy River Rd, Delaware OH, 43015 or calling (740) 548-7746.