



FAIRFIELD COUNTY OHIO
invites applications for the position of:

Field Supervisor Maintenance

SALARY:	\$31.49 - \$31.49 Hourly \$2,519.20 - \$2,519.20 Biweekly \$65,499.20 - \$65,499.20 Annually
DEPARTMENT:	UTILITIES- OPERATIONS
OPENING DATE:	11/15/22
CLOSING DATE:	12/15/22 11:59 PM

DESCRIPTION:

JOB RESPONSIBILITIES: Under general supervision, supervise maintenance of Utilities Department facilities. Supervise maintenance of facilities and water and sanitary sewer lines.

DUTIES:

40% Assigns work, plans work schedule, monitors and trains employees; Conducts inspections and maintains assigned work areas, as required; Performs maintenance duties as required. Locate and mark facilities as needed

30% Responsible for maintaining a complete inventory of all department tools and equipment; Consistently administers and enforces rules, regulations and department policies;

15% Reviews and recommends staffing, scheduling and equipment needs to the Operations Superintendent; Approves bi-weekly payroll for subordinate employees; Performs any related essential functions as required;

10% Prepares preliminary budgets for operation and maintenance of the department;

5% Other duties as assigned

QUALIFICATIONS:

QUALIFICATIONS: High school diploma or equivalent and five years related work experience and special training required. Background in electrical maintenance and management experience in wastewater/water maintenance is preferred. Individual must possess an Ohio EPA Class II Wastewater and Water Operator Certification. Employee must have a valid Ohio Driver's License, Commercial Driver's License class A with necessary endorsements

KNOWLEDGE, SKILLS, AND ABILITIES: Thorough knowledge of materials, tools and standard practices of a variety of mechanical trades with an emphasis on wastewater treatment equipment; Thorough knowledge of safety procedures including, but not limited to, Confined Space Entry, Lock Out Tag Out, Arc Flash and proper PPE; Ability to read and interpret written material; Knowledge of the precautionary procedures associated with the occupational hazards related to general maintenance operations, including confined space entry; Ability to communicate effectively, both orally and in writing; Ability to organize and direct operations; Knowledge of federal and state EPA regulations;

WORKING CONDITIONS: Works in a field; works outdoors with exposure to inclement weather.

SUPPLEMENTAL INFORMATION:

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.co.fairfield.oh.us/>

Position #00313
FIELD SUPERVISOR MAINTENANCE
AW

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