

JOB DESCRIPTION

Position: **Wastewater Plant Operator 1**

Department: Water Resources

Job Code: 2326

Definition: Under general supervision maintains and operates water treatment plants in accordance with EPA regulations and requirements and maintains related equipment; Performs tasks related to the repair of equipment, maintenance of buildings and other related maintenance tasks; Performs related duties as required.

Typical Examples of Duties & Percentage of Time:

- 55% - 65% Starts and regulates the operation of plant equipment to control the flow of sewage, water and/or sludge; Inspects plant equipment to detect malfunctions and makes necessary adjustments or minor repairs to correct deficiencies and restore to normal operations; Monitors and responds to and deciphers alarms; Notifies appropriate personnel as needed; Provides routine maintenance and repair to equipment; Performs minor electrical maintenance.
- 10% - 20% Operates maintenance equipment; Cleans and washes vehicles as directed; Move or delivers trucks and other vehicles; Responsible for loading, moving and dumping of trucks as required; Performs routine preventative maintenance on tools and equipment and maintains records pertaining to same; Requisitions materials and supplies; Assists others as directed.
- 10% - 15% May inspect buildings and perform routine maintenance tasks including custodial functions; Secures buildings by locking/unlocking doors;
- 10% - 15% Performs routine tasks: mows grass, trims hedges, removes snow and ice from driveways, doorways and sidewalks; Spreads ice melt when necessary; Collects and disposes of paper and debris

Knowledge, Skills and Abilities:

Knowledge of (1) operations and maintenance of water & sewage treatment and water/wastewater facilities and of mechanical and electrical equipment; (2) *departmental rules and regulations;

Skill in (3) use of basic laboratory equipment; (4) use of basic hand tools and equipment;

Ability to (5) understand and follow operating instructions; (6) conduct routine sampling procedures; (7) perform arithmetic calculations; (8) perform a variety of manual labor tasks; (9) complete safety training as required by federal, state and local standards.

* developed after employment

Suggested Training and Experience Requirements:

High School graduate or equivalent with vocational/technical training in water/wastewater plant operation; or any combination of education and experience that provides the requisite knowledge, skills and abilities for the job. Position requires a Water or Wastewater Class I license, with 12 months of actual operating experience.

Additional Requirements:

Must pass (test negative) pre-employment drug test.

Must hold and maintain a valid Ohio driver's license, with an acceptable driving record.

This is a safety sensitive position, subject to random drug and alcohol testing.

May work flexible schedule based on needs of agency.

Is subject to inside and outside environmental conditions.

Requires regular and at times sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, prolonged standing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing or pulling of moderately heavy objects and materials.

Requires the ability to recognize and identify similarities and differences between shade, degree or value of colors, odors, shapes, sounds, forms, textures or physical appearance associated with job-related objects, materials, tasks or people.

Employee Signature

Date