



# GEAUGA COUNTY BOARD OF COMMISSIONERS

James W. Dvorak Timothy C. Lennon Ralph Spidalieri

---

12611 Ravenwood Drive • Suite #350 • Chardon, Ohio 44024

## *Job Opportunity #2347*

*Posted on Friday, September 29, 2023 until filled*

*Position:* **McFarland Wastewater Plant Chief Operator**  
*Department:* Water Resources  
*Job Code:* 2347  
*Compensation:* \$30.69 Union

*Definition:* Under general supervision, maintains and operates the McFarland wastewater treatment plant in accordance with EPA regulations and NPDES permit; performs administrative, sampling and reporting duties as assigned and assists the plant Supervisor with daily operations; may assume supervisor's operational duties in his/her absence; may act as operator of record as required; performs related and other duties as required.

### *Typical Examples of Duties & Percentage of Time:*

- 55% - 60% Starts and regulates the operation of plant equipment to control the flow of sewage, water and/or sludge; Ensures plant operation complies with EPA regulations and requirements; Inspects plant equipment and machinery to detect malfunctions and makes necessary adjustments or minor repairs; Monitors and responds to and deciphers alarms; Notifies appropriate personnel as needed; Provides routine maintenance and repair to equipment; Performs minor electrical maintenance.
- 20% - 25% Performs a variety of tests on wastewater and effluent water and records the raw in fluent, final effluent and/or water in accordance with plant and EPA guidelines; Makes adjustments in chemical feed and solids return rates and makes other adjustments to maintain proper levels; Compiles plant data and maintains logs and records; Completes daily operator reports; Conducts sampling and testing as directed
- 10% - 20% Maintains cleanliness and safety of plant by hosing and scrubbing tanks and wells, skimming solids from settling tanks, cleaning and raking sand filter beds, and performs other similar tasks; Performs building and grounds maintenance; Loads, moves and dump trucks as required.
- 5% - 10% Responds to inquiries and complaints.

*Knowledge, Skills and Abilities:*

Knowledge of (1) operations and maintenance of sewage treatment and water facilities and of mechanical and electrical equipment; (2) NPDES permits and Ohio EPA reporting requirements; (3) \*departmental rules and regulations;

Skill in (4) use of basic laboratory equipment; (5) use of basic hand tools and equipment; (6) use of modern computer software programs;

Ability to (7) understand and follow operating instructions; (8) establish and maintain effective working relationships with co-workers and the general public; (9) conduct routine sampling procedures; (10) perform arithmetic calculations; (11) perform a variety of manual labor tasks; (12) complete safety training as required by federal, state and local standards.

*Suggested Training and Experience Requirements:*

High School graduate or equivalent with vocational/technical training in water/wastewater plant operation and five years of related experience; or any combination of education and experience that provides the requisite knowledge, skills and abilities for the job. This position requires a current Wastewater Class III License with 36 months of actual operating experience.

*Additional Requirements:*

Must pass (test negative) pre-employment drug test.

Must hold and maintain a valid Ohio driver's license and an acceptable driving record.

This is a safety sensitive position, subject to random drug and alcohol testing.

May work flexible schedule based on needs of agency.

Is subject to inside and outside environmental conditions.

Requires regular and at times sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, prolonged standing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing or pulling of moderately heavy objects and materials.

Requires the ability to recognize and identify similarities and differences between shade, degree or value of colors, odors, shapes, sounds, forms, textures or physical appearance associated with job-related objects, materials, tasks or people.

**Please send resume and application to Geauga County Commissioners, 12611 Ravenwood Drive,  
Suite #350, Chardon, OH 44024 Attention: HR Administrator#2347 or e-mail to**

[boccjobs@Geauga.oh.gov](mailto:boccjobs@Geauga.oh.gov)

Details at:

<https://bocc.geauga.oh.gov/public-notifications/job-opportunities>