

JOB POSTING – Seasonal Inspector
Non-Exempt
Pay Range: \$20.16/hr - \$29.07/hr DOQ

Posted: April 11, 2022
Reposted: June 10, 2022

Jefferson Water and Sewer District (JWSD) is seeking a Seasonal Inspector to complement our Operations Department and expand inspection services during the high-demand construction season. JWSD provides water and sanitary sewer services to more than 4,000 customers located within Jefferson Township, Ohio and performs water and sanitary sewer utility inspection services for new developments, system improvements, and utility extensions within the district service area.

The Seasonal Inspector is responsible for overseeing the construction of water and sewer lines in the District and performs other related duties as required. This position is seasonal, and employment occurs between May and October. Work hours will generally occur between 7:30am-4:00pm but may vary based on construction activities and the amount of construction occurring on specific projects. Work will only be performed when contractors are working, and inspection services are necessary. Days where no construction occurs (rain days, etc) will not require this employee to work.

Qualifications: High School Diploma or GED and one (1) year of experience in the construction, inspection, or field testing of materials in the construction or repair of hard infrastructure (e.g., manholes or anything related to sewer or water installation).

To apply for the position, please visit the JWSD Careers Page at www.jwsd.org/careers and complete an employment application for the Seasonal Inspector. This position will remain open until filled.

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WHY WORK FOR JEFFERSON WATER AND SEWER DISTRICT?

Jefferson Water & Sewer District was created in 1987 to provide water & sewer services to residents located in Jefferson Township, Franklin County, Ohio. With the goal of controlling annexation and preserving the rural character of Jefferson Township, the District has grown to more than 4,000 customers during the last 35 years. Becoming part of a team that prides itself on providing safe, quality drinking water and exceptional sanitary sewer service is rewarding.

JWSD knows that our most treasured asset is our employees and as such, we believe in providing competitive wages and excellent benefits to retain our staff. Listed below are some of the great reasons you should consider joining our team:

- A smaller staff allows you the opportunity to learn about all aspects of the organization, not just your job duties.
- Competitive industry wages
- Annual wage reviews to keep employee pay competitive within the water utility sector

For full-time, eligible employees, JWSD also offers:

- Opportunity for performance awards twice per year (July & December)
- Excellent medical, vision, dental, life and AD&D insurance at no cost. Family coverage is available at a reduced rate.
- Assistance with medical costs through a Health Reimbursement Arrangement (HRA) that pays for 70% of all out-of-pocket medical deductibles and expenses.
- 11 paid holidays per year
- Sick and vacation time that is earned beginning on day one at a rate of 3.1 hours per pay period (2 weeks of sick & 2 weeks of vacation leave per year). Additional weeks of vacation are earned with longevity.
- Participation in the Ohio Public Employees Retirement System (OPERS) with ½ of the employee contributions paid by JWSD after 1-year of employment, and the other ½ paid after 2-years of employment.
- Opportunity to save for retirement in the Ohio Deferred Compensation Program
- Tuition reimbursement to help offset the cost of higher education
- JWSD pays for training classes, conferences, study materials, and certification exams for employees seeking licensure

If you have any questions, please feel free to contact us at (614) 864-0740 or by email at customerservice@jwsd.org.



Job Title: Inspector (Seasonal)
FLSA Status: Non - Exempt
Date Written: 04/05/2022
Salary Range: \$20.16/hr - \$29.07/hr

Department: Operations
Reports to: Superintendent
Date Updated: 06/10/2022

Position Description:

Under general supervision, is responsible for overseeing the construction of water and sewer lines in the District and performs other related duties as required. This position is seasonal, and employment occurs between May and October. Work hours will generally occur between 7:30am-4:00pm but may vary based on construction activities and the amount of construction occurring on specific projects. Work will only be performed when contractors are working, and inspection services are necessary. Days where no construction occurs (rain days, etc) will not require this employee to work.

Education and Experience:

High School Diploma or GED and one (1) year of experience in the construction, inspection, or field testing of materials in the construction or repair of hard infrastructure (e.g., manholes or anything related to sewer or water installation).

Required Certificates, Licenses & Registrations:

Possession of a valid motor vehicle operator's license.

Essential Duties and Responsibilities:

- Has the ability to read and interpret District construction and material specifications, standard drawings, and construction plans to ensure that construction procedures and materials comply with specifications.
- Inspects and oversees the installation of water and sanitary sewer lines under the supervision of the District superintendent.
- Tracks quantities of materials received or used during specified construction activities.
- Maintains a daily log of construction and inspection activities and prepares construction progress reports.
- May recommend changes in location and placement of water lines due to existing conditions; performs hydrostatic testing of new water lines.
- Prepares descriptions of water lines after installation; draws up survey plans and water line layouts.
- Must be able to work with contractors, residents and others related to the projects.
- Provide progress updates to the superintendent of all construction activities.
- Performs all other duties as assigned.

Knowledge, Skills and Abilities:

- General knowledge of the District Code of Regulations pertaining to water and sanitary sewer service.
- General knowledge of the techniques, tools and materials used in repairing water lines; general knowledge of plumbing; some knowledge of hydraulics.
- Ability to read and interpret manuals, graphs, charts, and construction plans.
- Ability to write descriptive sentences; ability to speak tactfully with contractors and the public.
- Ability to operate computer systems.
- Ability to add, subtract, multiply and divide decimals and units of measure.

Physical Activities and Environment:

The physical activities described are a representation of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

While performing the functions of this job, the employee is continuously required to talk or hear; frequently required to sit; and occasionally required to stand, walk, use hands to finger, handle or feel, reach with hands or arms, and climb stairs. Ability and/or willingness to tolerate job hazards relating to inclement weather. The noise level in the work environment is usually moderate.