



MONTGOMERY COUNTY
 Department of Human Resources
 451 West Third Street, 9th Floor
 Dayton, OH 45422

<http://www.mcoho.org>

**INVITES APPLICATIONS FOR THE POSITION OF:
 Water Reclamation Supervisor**

An Equal Opportunity Employer

SALARY

\$27.78 - \$34.04 Hourly \$57,782.40 - \$70,803.20 Annually

OPENING DATE: 11/19/21

CLOSING DATE: 12/09/21 11:59 PM

POSITION OVERVIEW:

Specialized supervisory level in water reclamation, under the direction of the Water Reclamation Manager, requiring considerable knowledge of water reclamation processes, analyses, operations, equipment and maintenance in order to oversee the daily operations (multiple shifts) of the water reclamation facility. Supervises operations staff. Normal size staff 3 – 12 employees. Performs the material and substantial duties of classification more than 50% of the time.

SUMMARY OF JOB DUTIES

Supervises water reclamation plant operations and provides leadership to staff to ensure regulatory compliance and proper operation of water reclamation processes and equipment. Implements operations preventative maintenance, bulk chemicals and utilities programs. Participates in capital improvement projects. Investigates complaints, gives plant tours, works with regulators and other departments to ensure efficient operations. Responds to emergencies after hours. Develops and promotes positive work culture, teamwork and skills development. Interviews, selects, trains, evaluates, counsels, mentors, and disciplines staff. Schedules overtime. Implements safe work practices and provides safety instruction.

Maintains a variety of paper and electronic records relating to personnel, analytical data, supplies, facilities, equipment and regulations. Uses computer software systems (maintenance management, Geographic Information System, Supervisory Control And Data Acquisition, time keeping, financial, lab data and Microsoft Office suite) to document, analyze and plan work. Prepares regulatory reports. Develops and implements standard operating procedures.

Ensures compliance with local, state and federal regulations, performing permit compliance activities required by the NPDES permit, including the storm water program and bio-solids program. Exercises independent good judgment in handling routine and emergency operations. Serves as OEPA Operator of Record. Acts in the absence of the Water Reclamation Manager.

(Performs Related Duties As Required)

MINIMUM QUALIFICATIONS AND REQUIREMENTS

Must have valid driver's license with an acceptable driving record. High school diploma or equivalent, Ohio EPA Wastewater Works Operator Class II license and four (4) years of experience in water or sewer operations and / or maintenance. (Other Evidences May Be Substituted)

SUPPLEMENTAL INFORMATION

Must obtain Ohio EPA Class III Wastewater Works Operator license within 2 years of being Ohio EPA qualified. If Class IV Wastewater Works Operator license is obtained, pay level increases from level 14 to 15 and \$1.50/hr Class IV license stipend applies.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://www.mcoho.org>

OR

451 West Third Street, 9th Floor
Dayton, OH 45422

Job #04486
WATER RECLAMATION SUPERVISOR
CF

Water Reclamation Supervisor Supplemental Questionnaire

- * 1. Do you have a valid driver's license?
 Yes No

- * 2. Do you have an Ohio EPA Wastewater Works Operator Class II license?
 Yes No

- * 3. Do you have at least 4 years of experience in water or sewer operations and/or maintenance?
 Yes No

- * Required Question