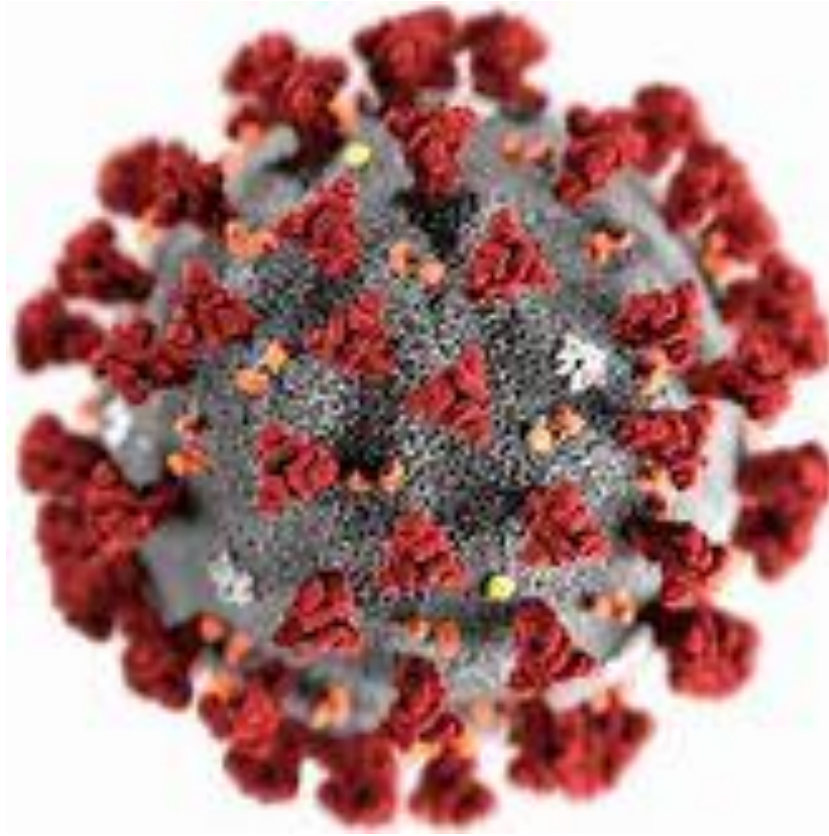


# OTCO 2<sup>nd</sup> Annual Virtual Wastewater Workshop

April 13, 2021

Andrew Barienbrock

# COVID-19 Pandemic



# COVID -19

- Currently not thought to be a threat of contamination to a water supply
- Bigger concern is workforce issues.
- What does your contingency plan say about absence of an operator?
  - Discuss backing up with neighboring utilities
  - WARN
  - Consider sheltering workers who are not ill at the plant.

# COVID – 19 Resources

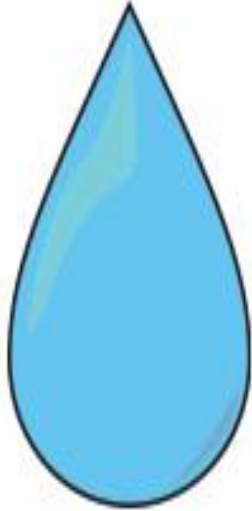
- Ohio's website: [www.coronavirus.ohio.gov](http://www.coronavirus.ohio.gov)
- COVID-19 regulatory flexibility has ended.
  - Operators should have returned to reporting minimum staffing times in September 2020.

# COVID-19

- May and November 2020 exams were canceled.
  - Refunds were issued.
  - We will not be holding paper and pencil examinations in May 2021. We will continue to monitor the COVID-19 situation.
- Exams are available through Ohio's third-party testing provider the Associations of Boards of Certification (ABC).

# COVID -19

- Renewals – Operators whose certificates were due to expire on December 31, 2020 have until July 1, 2021 based on legislation signed by the Governor.
- No plans to reduce the number of hours required.
- Ohio EPA encouraged operators to complete the renewal process on time and are still encouraging operators to get renewals done.
- The major training providers have moved to online or correspondence courses
- Legislation did not change any other provisions in the rules.



# THANKFUL

FOR PROFESSIONAL WATER AND  
WASTEWATER OPERATORS

THE UNSUNG HEROES PROTECTING  
THE ENVIRONMENT AND KEEPING  
YOUR WATER CLEAN AND SAFE 24/7!



#NOTALLHEROESWEARCAPES



# Operations, Resiliency, and Certification Section



Andrew Barienbrock	Environmental Manager	
<i>Maria Lucente</i>	Environmental Specialist 3	Developing Inspector Training, District Oversight, Reclassifications, Technical Assistance, Emergency Response and Sanitary Survey Auditing
Carrie Winger	Environmental Specialist 2	Operator of Record notifications, Technical Assistance, Sanitary Survey Auditing
<i>Kevin Swiadek</i>	Environmental Specialist 2	Security, Contingency Planning, Emergency Response Planning, Operator Notifications and Enforcement
<b><i>Vacant</i></b>	<b><i>Environmental Supervisor</i></b>	<b><i>Operator Certification</i></b>
<i>Vanessa Consolo</i>	Environmental Specialist 2	Contact Hours, Advisory Council, eBusiness and application processing
Colt Bush	Environmental Specialist 2	Contact Hours, eBusiness, ACHTP Program, and application processing
Deidra Davis	Administrative Professional 2	Operator Certification, Exams



# Electronic submittals

- Accepting electronic submittals for all necessary paperwork. Send emails to [opcert@epa.ohio.gov](mailto:opcert@epa.ohio.gov)
  - OIT Forms
  - Signed Applications
  - Class IV exams
  - Contract Operator Forms
- Electronic payments expedite processing!

# eBusiness Center

- New login process (11/6/2020)
  - [OH|ID](#)
  - Must use Microsoft Edge  or Google Chrome 
- All ebiz users received an email with directions in November of 2020
- [Video](#)
- [Written instructions](#)



# eBusiness Center

Ohio EPA's eBusiness Center (eBiz) is a secure portal for online business services. eBiz is the entry point for our customers to electronically complete and file reports, make payments and submit permit and grant applications. See below for a complete list of services offered.

New State of Ohio OH|ID portal (OH|ID) login process as of November 6, 2020.



**Do not use Microsoft Internet Explorer** - eBiz is supported in Google Chrome and Microsoft Edge.

To access eBiz, you must have an account in OH|ID and click on the Ohio EPA eBusiness Center tile.

**IMPORTANT:** To access your eBiz account data, the email addresses in OH|ID and eBiz must match.

Please watch a short [OH|ID portal login video](#).

Click here to log in.



[OH|ID Step-by-Step Instructions](#)

## Need Assistance? Start here!

### [eBiz Help Wizard](#)

- Login assistance
- Contacts for services
- Help with PIN

### [OH|ID eBusiness Center FAQ](#)

#### **eBiz live help available**

Weekdays 8AM - 5PM  
except state holidays

[ebizhelpdesk@epa.ohio.gov](mailto:ebizhelpdesk@epa.ohio.gov)  
(877) 372-2499 | (877) EPA-BIZZ

## Services Available

- **Division of Air Pollution Control - Air Services** through the eBusiness Center include:
  - permit applications;
  - permit-related reporting;
  - annual emissions reporting;
  - asbestos certification, licensing and training applications;

## Quick Links

### [eBusiness Center Help Wizard](#)

Having problems using eBusiness Center? Use this online tool to get help with PIN, login, and other common issues





SECURITY

DEVELOPERS

HELP

MANAGE OH|ID  
ACCOUNT



## Secure access to State of Ohio services

OH|ID provides users with a more secure and private experience during online interactions with State of Ohio programs. Users with an OH|ID account can access multiple State applications by only entering their username and password once.

Create OH|ID Account

User ID

FORGOT YOUR USER ID?

Password

FORGOT PASSWORD?

 Log In

[Get login help](#)

# Create OH|ID Account

Already have an OH|ID?

[Log In](#)

## Personal Information

All fields are required unless labeled (optional).

First Name

Middle Initial (optional)

Last Name

Suffix (optional)

Work Phone Number (optional)

Mobile Number (optional)

Date of Birth

Last 4 digits of SSN (optional)

## Email Verification

We need to verify your email address. You will be emailed a one-time PIN code at the address you provide below.

Email

Please re-type your email



Verify Your Email



2 / 11



## Profile Information

### Username Guidelines:

- Must have at least 6 and no more than 64 characters in length
- Username cannot start or end in a special character
- Username cannot contain only numbers
- The following are valid characters that can be used in an OH|ID username:
  - Upper case letters (A-Z)
  - Lower case letter (a-z)
  - Numbers (0-9)
  - Select special characters ( . \_ - @ ) Note: No other special characters are permitted

Pick a User ID

## Password Guidelines:

- Must have at least 8 and no more than 30 characters in length
- Must contain 1 character from each of the following categories:
  - Upper case letters (A-Z)
  - Lower case letter (a-z)
  - Numbers (0-9)
  - Special characters (!\$#.,%~^&\* \_-+=><(){}[]%’“;:\/?')
- Cannot include your first name, last name, username, or OH|ID
  - Example: If your name or username is John Smith, your password cannot contain “John” or “Smith”

Password

Confirm Password

## Terms and Conditions

In order to proceed with this request, you must agree to the following terms and conditions.

By clicking "I Agree" and creating an OH|ID Citizen, Business, or Workforce profile you consent to use electronic signatures with the State of Ohio and receive communications in electronic form.

If you use this site, you are responsible for maintaining the confidentiality of your OH|ID account(s) and password(s) and for restricting access to your computer, and you agree to accept responsibility for all activities that occur under your OH|ID account(s) or password(s). The Ohio Department of Administrative Services reserves the right to refuse service, terminate accounts, remove or edit content, or cancel transactions.

I agree to the terms and conditions

## Verification Question

Bee, chin, ankle, leg and dog: how many body parts in the list?

Cancel

Create Account



# Secure access to State of Ohio services

OH|ID provides users with a more secure and private experience during online interactions with State of Ohio programs. Users with an OH|ID account can access multiple State applications by only entering their username and password once.

[Create OH|ID Account](#)

User ID

[FORGOT YOUR USER ID?](#)

Password

[FORGOT PASSWORD?](#)

 [Log In](#)

[Get login help](#)



SECURITY

DEVELOPERS

HELP

MANAGE OH|ID ACCOUNT



- DASHBOARD
- SITES & APPLICATIONS**
- SECURITY LEVEL
- RECENT ACTIVITY
- DEVICES

Hello!

Andrew Barienbrock

### Your favorite OH|ID sites and applications

[VIEW ALL APPS](#)

Security Level **Advanced** | Basic | Intermediate

Sort by: Alphabetical (ascending)

- Andrew Barienbrock  
[EDIT NAME](#)
- 10023042  
[CHANGE PASSWORD](#)
- andrew.barienbrock@epa.ohio.gov
- [ACCOUNT SETTINGS](#)

**Ohio EPA eBusiness Center**  
Electronically complete and file reports, make payments and submit permit and grant applications  
[Go To Site](#)

**Ohio EPA eBusiness Center TEST**  
Electronically complete and file reports, make payments and submit permit and grant applications  
[Go To Site](#)



## Other Sites & Applications under OH | ID

Search for new applications and sites from State of Ohio Agencies. Click an application image to learn more about it and request access.

Search by Site or Application 🔍

### Filter by Categories

ALL CATEGORIES ✕

### Filter by State Agencies

ENVIRONMENTAL PROTECTION AGENCY ✕

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z



RESET

Your filter is showing 1 results



Hello!

Andrew Barienbrock

Your favorite OH|ID sites and applications

[VIEW ALL APPS](#)

Security Level ⓘ

Basic Intermediate **Advanced**

Sort by:

**Andrew Barienbrock**  
EDIT NAME

[REDACTED]  
CHANGE PASSWORD

[andrew.barienbrock@epa.ohio.gov](mailto:andrew.barienbrock@epa.ohio.gov)

ACCOUNT SETTINGS

**Ohio EPA eBusiness Center**  
Electronically complete and file reports, make payments and submit permit and grant applications  
[Go To Site](#)


< BACK TO SITES & APPLICATIONS




## Ohio EPA eBusiness Center

State Agencies, Environmental Protection Agency

Electronically complete and file reports, make payments and submit permit and grant applications

**LAUNCH**   
Ohio EPA eBusiness Center

UNSUBSCRIBE FROM APPLICATION GROUP 

# Account Information

## Associated Accounts

The eBusiness Center (eBiz) account(s) listed below have the same primary email address as your account in OH|ID. To use or deactivate an account, you must provide the eBiz password.

Please choose an action for an account to proceed:

**Use this account:** Select this option to proceed to the eBiz home page using the selected account's privileges and associations. If only one account is listed, you will not see this screen again and will go directly to the eBiz home screen after logging into OH|ID. If you have more than one associated account, you will see this screen each time you navigate to eBiz.

**Deactivate:** If you have more than one associated account, you may deactivate any that are no longer in use. Please consider the following:

- We **strongly** advise that you review the account's service permissions and account history before you deactivate it. You can do so using the "use this account" action described above.
- You will no longer have access to any account history or data associated with the account once it is deactivated.

If you do not see your account listed, OR you see an account that you do not think is yours, please contact us.

Need help? eBusiness Center Help Desk: (877) 372-2499 | ebizhelpdesk@epa.ohio.gov

eBusiness Center User ID	Account Holder	Actions
abarienb	Andrew BARIENBROCK	<div style="border: 1px solid red; padding: 2px;">Actions ▾</div>
TP410350	Andy Barienbrock	<div style="border: 1px solid red; padding: 2px;">👤 Use this account</div> <div style="border: 1px solid red; padding: 2px;">⌘ Deactivate</div>



Welcome to the Ohio EPA eBusiness Center



**Available Services** (What is this?)

Service	Action	Status	Facilities	Delegations
Air Services	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
Asbestos Services		Inactive	<a href="#">view/edit</a>	
Certified Operator Minimum Staffing Reporting		Active	<a href="#">view/edit</a>	
Conference and Events Registration	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
Division of Surface Water Credible Data	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
Division of Surface Water NPDES Permit Applications (STREAMS)		Inactive		
DMWM License and Registration Service		Inactive	<a href="#">view/edit</a>	
DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
DSW 401 Certification and Isolated Wetlands Permit		Inactive	<a href="#">view/edit</a>	
e-Discharge Monitoring Reports (eDMR)	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
e-Drinking Water Reports	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
Generic File Upload	<a href="#">Request</a>	Inactive		
Hazardous Waste Report (eDRUMS)	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
OEEF Grant Service (No PIN Required)	<a href="#">Request</a>	Inactive		
Pay Ohio EPA Fees Online	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
Water/Wastewater Exam Providers	<a href="#">Request</a>	Inactive		
Water/Wastewater Operators	<a href="#">Request</a>	Inactive		
Water/Wastewater Training Providers	<a href="#">Request</a>	Inactive		

**My Tasks (1)**

Name ▾	Status ▾	Created ▾	Action
View current PIN request	Pending	04/21/2015 11:37:19	<a href="#">hide</a> <a href="#">delete</a>

# Minimum Staffing Reporting

- New reporting app is available.





# eBusiness Center

eBusiness Home

My Account ▾

opcert\_user



## Welcome to the Ohio EPA eBusiness Center



### Available Services (What is this?)

Service	Action	Status	Facilities	Delegations
<a href="#">Air Services</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Asbestos Services</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">Certified Operator Minimum Staffing Reporting</a>		Active	<a href="#">view/edit</a>	
<a href="#">Conference and Events Registration</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Division of Surface Water Credible Data</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Division of Surface Water NPDES Permit Applications (STREAMS)</a>		Active		
<a href="#">DMWM Compliance</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM License and Registration Service</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Solid Waste/C&amp;DD Disposal Fees (Submit Report)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DSW 401 Certification and Isolated Wetlands Permit</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">e-Discharge Monitoring Reports (eDMR)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">e-Drinking Water Reports</a>	<a href="#">Deactivate</a>	Active	<a href="#">view/edit</a>	<a href="#">view/edit</a>
<a href="#">Generic File Upload</a>	<a href="#">Request</a>	Inactive		
<a href="#">Hazardous Waste Report (eDRUMS)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">OEEF Grant Service (No PIN Required)</a>	<a href="#">Request</a>	Inactive		
<a href="#">Pay Ohio EPA Fees Online</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	



# Ohio EPA - Certified Operator Minimum Staffing Reporting

Home Add Facility

Your search returned 47 facilities.

Search

Bayshore Campground

--Select a Secondary ID Type--

select

Jeffco Lakes Campground

3PR00303 - NPDES

select

# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home



opcert\_user

🏠 Home + Add Facility

## Facility Search

Enter your PWS ID or NPDES Permit Number to search for your facility...

Search

# Ohio EPA - Certified Operator Minimum Staffing Reporting

🔗 abarienb

Home Add Facility

Circleville City	6557171 - Drinking Water Plant	<input type="button" value="select"/>
Circleville City Pws	OH6500412 - Distribution	<input type="button" value="select"/>

[biz.epa.ohio.gov/AngularWebApp/.../add-facility](https://ebiz.epa.ohio.gov/AngularWebApp/.../add-facility)

# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home opcert\_user

Home Add Facility

## My Facilities

Click arrow to expand to see operators associated with your facility.

➤ Lazy River Campground (7257976)

Review Staffing Time Add Staffing Time

**Add Operator of Record** Remove Facility

➤ Akron WPCF (3PF00000)

Review Staffing Time Add Staffing Time

ebiz.epa.ohio.gov/AngularWebApp/opcert-hours-reporting/hours/add-facility



## Operator of Record (ORC) Notification Form

Operator Search

Core Person ID

eBiz User ID

First Name

Last Name

Search

Submit

Reset

Done

# Operator of Record (ORC) Notification Form

## Operator Search

Core Person ID


opcert

Tab

Brewster

Search

Your search returned 1 operator.

Core Person ID	User ID	User Name	Select
1132459	opcert_user	Tab Brewster	

Ohio EPA - Certified Operator

Home Add Facility

### My Facilities

Click arrow to expand to see open facilities

- Lazy River Campground (7)
- Akron WPCF (3PF00000)
- e-DMR Test Facility 1 (9PX0)
- e-DMR Test Facility 2 (9GS)

Certification Number	Certification Type	Certification Class	Expiration Date	Select
WW4-1132459-20	Wastewater Treatment	CLASS IV	12/31/2022	<input type="radio"/>
WS4-1132459-20	Water Supply	CLASS IV	12/31/2022	<input checked="" type="radio"/>
WW2-1132459-20	Wastewater Treatment	CLASS II	12/31/2022	<input type="radio"/>
WS2-1132459-16	Water Supply	CLASS II	12/31/2021	<input type="radio"/>

Water Treatment Plant: Is this person an Operator of Record or a Backup Operator of Record?

Operator of Record  Backup Operator of Record

Submit Reset

Done



# Ohio EPA - Certified Operator Minimum Staffing Reporting

Home Add Facility

## My Facilities

Click arrow to expand to see open facilities

Lazy River Campground (7)

Akron WPCF (3PF00000)

e-DMR Test Facility 1 (9PXC)

e-DMR Test Facility 2 (9GS)

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I verify that I am the owner or an authorized representative of the facility owner. By signing this document, I acknowledge I, and the owner as applicable, have read and understand and will comply with the responsibilities of an operator of record, backup operator of record, a certified professional operator, and owner as described in Chapter 3745-7 of the Ohio Administrative Code. I understand that failure to adhere to these responsibilities may result in disciplinary action up to and including revocation of any certificate(s) I may hold and enforcement action against the facility.

**Security Question:** What color is red?

Answer

**PIN:**

PIN



# Ohio EPA - Certified Operator Minimum Staffing Reporting

Home Add Facility

## My Facilities

Click arrow to expand to see operators associated with your facility.

➤ Lazy River Campground (7257976)

Review Staffing Time

Add Staffing Time

Add Operator of Record

Remove Facility

➤ Akron WPCF (3PF00000)

Review Staffing Time

Add Staffing Time

# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home opcert\_user

Home Add Facility

## ▼ Lazy River Campground (7257976)

- Review Staffing Time
- Add Staffing Time
- Add Operator of Record
- Remove Facility

**At least one Operator of Record should be Active for reporting time.**

Name	Core Person ID	Status	Actions
Tab Brewster	1132459	Approved, Pending Activation	Actions ▼

- Activate ORC
- Remove ORC

## ▼ Algonquin WPCF (28500000)

# Ohio EPA - Certified Operator Minimum Staffing Reporting

Home Add Facility

## My Facilities

Click arrow to expand to see open facilities

Lazy River Campground (7)

Akron WPCF (3PF00000)

e-DMR Test Facility 1 (9PX00000)

e-DMR Test Facility 2 (9GS00000)

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I verify that I am the owner or an authorized representative of the facility owner. By signing this document, I acknowledge I, and the owner as applicable, have read and understand and will comply with the responsibilities of an operator of record, backup operator of record, a certified professional operator, and owner as described in Chapter 3745-7 of the Ohio Administrative Code. I understand that failure to adhere to these responsibilities may result in disciplinary action up to and including revocation of any certificate(s) I may hold and enforcement action against the facility.

**Security Question:** What color is red?

Answer

**PIN:**

PIN

Submit

Cancel

# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home opcert\_user

Home Add Facility

Click arrow to expand to see operators associated with your facility.

▼ Lazy River Campground (7257976)

Review Staffing Time

**Add Staffing Time**

Add Operator of Record

Remove Facility

Name	Core Person ID	Status	Actions
Tab Brewster	1132459	Active	Actions

## Add Staffing Time for Lazy River Campground

### Operator Hours for

February 2020

**i** Operator(s) of Record that have been removed are shown in italics.

Total Hours	Date	Operator Of Record	Time In (HHMM)	Time Out (HHMM)	Operator Of Record	Time In
0	02-01-2020	Select ORC	Start Time 1	End Time 1	Select ORC	Start T
0	02-02-2020	Select ORC	Start Time 1	End Time 1	Select ORC	Start T
0	02-03-2020	Select ORC	Start Time 1	End Time 1	Select ORC	Start T
0	02-04-2020	Select ORC	Start Time 1	End Time 1	Select ORC	Start T

Save

Submit

# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home opcert\_user

Home Add Facility

## Add Staffing Time for e-DMR Test Facility 1

### Operator Hours for

February 2020

**i** Operator(s) of Record that have been removed are shown in italics.

Total Hours	Date	Collection Visit	Operator Of Record	Time In (HHMM)	Time Out (HHMM)	Operator
8	02-01-2020	Andy Barienbi	Tab Brewster (11)	0800	1600	Select O
0	02-02-2020	Select ORC	Select ORC	Start Time 1	End Time 1	Select O
4	02-03-2020	Andy Barienbi	Tab Brewster (11)	0400	0700	Andy Ba
9	02-04-2020	Select ORC	Andy Barienbroc	0200	1100	Tab Brew

Report ID: 1965

Status: SUBMITTED

Save

Submit



# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home [opcert\\_user](#)


[Home](#) [Add Facility](#)

## ▼ e-DMR Test Facility 1 (9PX00001)

 Review Staffing Time

 Add Staffing Time

 Add Operator of Record

 Remove Facility

Name	Core Person ID	Status	Actions
Tab Brewster	1132459	Active	<a href="#">Actions ▼</a>
Andy Barienbrock	1135322	Active	<a href="#">Actions ▼</a>



# Ohio EPA - Certified Operator Minimum Staffing Reporting

Hours Reporting Home [opcert\\_user](#)

[Home](#) [Add Facility](#)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b> <b>Total Hours: 8</b> Tab Brewster: 0800 - 1600 Visit by: Andy Barienbrock
<b>2</b>	<b>3</b> <b>Total Hours: 4</b> Tab Brewster: 0400 - 0700 Andy Barienbrock: 1100 - 1200	<b>4</b> <b>Total Hours: 9</b> Andy Barienbrock: 0200 - 1100 Tab Brewster: 1000 - 1100	<b>5</b> Visit by: Andy Barienbrock	<b>6</b>	<b>7</b> <b>Total Hours: 10</b> Andy Barienbrock: 0700 - 1450 Tab Brewster: 1400 - 1700	<b>8</b>

# Ohio EPA - Certified Operator Minimum Staffing Reporting 🔗 ↗️ abarienb

[Home](#) [Add Facility](#)

## My Facilities

📘 Click arrow to expand to see operators associated with your facility.

➤ Akron WPCF (3PF00000)	📄 Upload Hours Report	📄 Review Staffing Time	☑️ Add Staffing Time	👤 Add Operator of Record	🗑️ Remove Facility
➤ Aqua Ohio - Struthers PWS (OH5001611)	📄 Upload Hours Report	📄 Review Staffing Time	☑️ Add Staffing Time	👤 Add Operator of Record	🗑️ Remove Facility
➤ Aqua Ohio Inc (7658304)	📄 Upload Hours Report	📄 Review Staffing Time	☑️ Add Staffing Time	👤 Add Operator of Record	🗑️ Remove Facility
➤ Camp Beaumont, Bsa Camp B Pws (OH0432412)	📄 Upload Hours Report	📄 Review Staffing Time	☑️ Add Staffing Time	👤 Add Operator of Record	🗑️ Remove Facility
➤ Campbell City Water Facility (5056004)	📄 Upload Hours Report	📄 Review Staffing Time	☑️ Add Staffing Time		



# Ohio EPA - Certified Operator Minimum Staffing Reporting

🔗 👤 abarienb

Home Add Facility

## Hours Report Upload for Aqua Ohio - Struthers PWS

[Blank Form](#)

[Browse...](#) No file chosen



AutoSave Off 774dae80-bb95-4adc-ac16-07cbdac46bed - Pr... Barienbrock, Andrew BA

File Home Insert Draw Page Layout Formulas Data Review View Developer Help Share Comments

E2

	G	H	I	J	K	L	M
1					Full Name	Certification Number	
2				Operator 1:	Tyler Liston	WS1-12345678-19	
3				Operator 2:	Tab Brewster	WS2-87654321-20	
4				Operator 3:			
5				Operator 4:			
6							
7	Operator of Record 2	Core ID 2	Time In 2 (HHMM)	Time Out 2 (HHMM)	Operator of Record 3	Core ID 3	Time In 3 (HHMM)
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							

Minimum Staffing Validation

File Home Insert Draw Page Layout Formulas Data Review View Developer Help

Clipboard Font Alignment Number Styles Cells Editing

Share Comment

	J	K	L	M	N	O	P
1		Full Name	Certification Number			Full Name	Certification Number
2	Operator 1:				Operator 5:		
3	Operator 2:				Operator 6:		
4	Operator 3:				Operator 7:		
5	Operator 4:				Operator 8:		
6							
7	Time Out 2 (HHMM)	Operator of Record 3	Core ID 3	Time In 3 (HHMM)	Time Out 3 (HHMM)	Operator of Record 4	Core ID 4
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							



# Ohio EPA - Certified Operator Minimum Staffing Reporting

🔗 ↵ abarienb

Home Add Facility

## Hours Report Upload for Aqua Ohio - Struthers PWS

Blank Form

Browse...

No file chosen

# Cyber Security

- Emerging and real threat to SCADA systems.
- Resources
  - [Ohio EPA Security and Emergency Preparedness](#)
  - [US EPA Guide for water sector Cyber Security](#)
  - [Response partnerships](#)
    - Ohio WARN
    - Water ISAC (Water security network)



# Operator Certification Rules

As of 08/15/18 all certified operators are professionals!

# Operator Certification Rules

- On August 15, 2019, the definition of operating experience changed:
- **Operating experience**
  - For applicants who solely have laboratory, pretreatment and engineering experience, can only use a maximum of 25% of the total operating experience requirement.

# Operator Certification Rules

- Operating experience (Continued)
  - Collection and Distribution experience moved to the same provision as above when an operator is applying for a Wastewater Treatment or Water Supply Certificate.

# OAC Rule 3745-7-03 and 04

- Distribution and Collection System staffing requirements:
  - **Class 1** visits to the Distribution/Collection system 3 days per week.
  - **Class 2** visits to the Distribution/Collection system 5 days per week.

# OAC Rule 3745-7-03 and 04 (Cont.)

- Visits must be documented in the log book.
- Visit is defined and can include performing routine sampling, maintenance, or observation.

# Operator Certification Rule Changes

- **3745-7-06** (Certification of professional operators)
  - All applicants for certification shall complete Ohio EPA's professional operator training course.
  - Class IV exam deadline (2 years from approval)

# Operator Certification Rule Changes

- 3745-7-09
  - Date and times of arrival and departure shall be recorded in military time.
  - Failure to document minimum staffing is evidence that minimum staffing requirements have not been met.

# Operator Certification Rule Changes

- Report minimum staffing times to the agency on a form approved by the Director
  - Began reporting in November 2018.
    - Guidance and youtube video for PWS.
    - Guidance for eDMR.
  - New reporting tool available and will become mandatory.



# Operator Certification Rule Changes

- **OAC Rule 3745-7-15**
  - Renewal applications must be submitted electronically.
  - Due date for renewals is November 30th of the expiration year.
  - Grace period reduced to 6 months. **June 30<sup>th</sup>.**
  - All operators renewing must complete the Ohio EPA professional operator certification training course.

# Operator Certification Rule Changes

- **OAC Rule 3745-7-21 (Contract Operator Rule)**
  - As of September 15, 2018, must be approved by the Director prior to acting as the ORC.

# Website Update

Operator Contract Operators Training Provider Exam Information Advisory Council  
Forms and Resources Career Information Contacts

Access to any services, lists or forms you may need as an operator, or to become an operator, can be found here. Use the [eBusiness Center](#), to submit a variety of applications, access your profile, update contact information and pay fees online.

**NEW REQUIRED TRAINING:** Starting Aug. 15, 2018, all applicants will need to review the [Operator Certification Required Training](#) document prior to submitting the Ohio EPA exam, third-party exam certification, reciprocity and renewal applications and Operator-in-Training forms.

- ▶ eBusiness Center
- ▶ Certification
- ▶ Operator-in-Training (OIT)
- ▶ Renewal
- ▶ Operator Lists
- ▶ Operator of Record

## QUESTIONS?

Call the Operator Certification Hotline at 1-866-411-OPCT (6728) or [email us](#).

## WANT TO RECEIVE UPDATES?

Subscribe to the [Operator Certification Mailing List](#)

## DDAGW Site Links

Select an item and click "Go" to navigate  
[Go](#)



Public **DRINKING WATER** Advisories



Public Water System **MONITORING SCHEDULES**

# Website Update

## Career Information tab

- Updated job boards.
- Improved veteran information and outreach.
- Provide links to apprenticeship, associate degrees and certificate programs.

# Questions?

Andrew Barienbrock

614-728-1216

[andrew.barienbrock@epa.ohio.gov](mailto:andrew.barienbrock@epa.ohio.gov)