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Primary Location : United States of America-OHIO-Pickaway County

Work Locations : Pickaway Correctional Institut 11781 State Route 762 Orient 43146

Organization : Rehabilitation & Correction - Pickaway Correctional Institution

Classified Indicator : Classified

Bargaining Unit / Exempt : Bargaining Unit

Schedule : Full-time

Compensation : \$21.36

Unposting Date : Jul 12, 2021, 11:59:00 PM

Job Function : Waste Management

Agency Contact Name : Personnel Director

Agency Contact Information : 614-585-5316

Treatment Plant Coordinator 1 20027931, 20027932

(210003Y2)

Description



Guided by the agency's mission "**To reduce recidivism among those we touch,**" the **Ohio Department of Rehabilitation and Correction** is looking for a dedicated security-minded business office professional to assume the responsibilities of a Treatment Plant Coordinator 1.

This position shall be filled in accordance with the provision of the **OCSEA/AFSCME** Collective Bargaining Agreement. **ODRC** bargaining unit members have selection rights before non-bargaining unit members. All other applications will only be considered if an internal bargaining unit applicant is not selected for this position.

Updates/changes to your application submission can be made while the posting is open by logging into your profile and editing the application. After the posting closes, no changes can be made.

There are two (2) vacant positions; only one (1) application is needed.

This is a reposting... If you applied previously, you must apply again to be considered.

This position works under direction & requires thorough knowledge of state and federal guidelines regarding water and/or wastewater treatment plant operations.

Job Duties:

- Monitor activities of operators, and/or inmates in operation and maintenance of and operates and maintains water and/or wastewater treatment facilities consisting of comminutors, sludge collectors, lift stations, primary and secondary settlings, trickling filters, chlorination, recirculation, aeration, sedimentation, tertiary sand filters, air diffusion piping, high service pumping, storage and distribution and other devices (e.g., adjusts flow patterns, chlorine and soda ash feed rate, cleans screening devices and sand filter, transfers sludge, reads water meters, lubricates moving parts, removes and replaces worn parts)
- Operates water and/or wastewater treatment plant facilities
- Monitors and performs chemical tests (e.g., alkalinity, hardness, pH, turbidity, chlorine, dissolved oxygen) and laboratory tests to determine levels of treatment and water quality
- Adjusts chlorine feed rate and automatic controls
- Collects biological samples and sends to state laboratory for analysis
- Collects samples of potable water and wastewater discharge
- Maintains treatment plant records
- Prepares daily and monthly reports on tests results and plant inspections
- Submits reports to EPA and appropriate sanitary section
- Oversees and/or performs general maintenance at water and/or wastewater treatment facility (e.g., tills seed beds, mows grass, paints buildings, plows snow)
- Performs operational modifications necessary in emergencies to meet EPA requirements
- Attends annual training, meetings and/or serves on committees

Qualifications

Certificate of class at least equal to that required by water system &/or wastewater works classification pursuant to Rule 3745-7-02, Environmental Protection Agency; 6 mos. exp. as treatment plant operator in water &/or wastewater treatment plant which included

conducting routine laboratory tests on treatment plant flows.

Note: The official position description on file with the designated agency is to reflect, in the minimum acceptable characteristics, the required experience/license (e.g., per OAC 3745, ORC 4506.1, ORC 4506.03, ORC 4506.12, ORC 4507.02). Only those applicants possessing the required technical experience/license listed in the position description are to be considered for any vacancies posted. The vacancy/job posting should also only list the required technical experience/license commensurate with the position in question.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

Knowledge of fractions, decimals and percentages; state and federal guidelines regarding water and/or wastewater treatment plant operations; employee training and development*.

Skill in operation of hand and power tools; operation of water and/or wastewater testing equipment; operation of chlorination equipment; operation of chemical testing equipment.

Ability to understand water and/or wastewater treatment plant procedures; read technical manuals and instructions; complete routine forms or records; stand, walk or bend; use limbs, fingers and hands to operate equipment, machinery or tools; transport 50 lbs.

(*)Developed after employment.

Helpful Tips

Application Procedures:

- In order to be considered for this position, you must apply on-line through this posting website. (We no longer accept paper applications.)
- When completing your on-line Ohio Civil Service Application, be sure to clearly describe how you meet the minimum qualifications outlined on this job posting.
- We cannot give you credit for your qualifications, experience, education and training in the job selection process if you do not provide it in your on-line application.
- You can check the status of your application by signing into your profile on this website.
- We will communicate with you through the email you provided in your profile and job application. Be sure to check your email often.

If you require a reasonable accommodation for the application process, please contact the Human Resources Office so proper arrangements can be made. Otherwise, you will be given specific instructions on requesting an accommodation if you are invited to an assessment and/or interview.

Background Check Information

You Also Need to Know

The Ohio Department of Rehabilitation and Correction is a tobacco-free workplace.

Pre-Employment Drug Testing:

The final applicant selected for this position will be required to submit to urinalysis prior to an appointment to test for illegal drug use. The State will decline to extend a final offer of employment to any applicant with a verified positive test result. Also, an applicant with a positive test result will not be considered for any position with the State of Ohio for a period of one year. "Not applicable to current state employees".

This position may be subject to Federal Alcohol, Tobacco and Firearms (ATF) regulations that prohibit someone to carry, transport, or otherwise possess firearm(s) and/or ammunition from consuming marijuana, including medical marijuana. Medical marijuana is prohibited as a valid medical explanation for a positive drug test for final applicants in this position.

Pre-Employment Background Investigation:

The final applicant selected for the position will be required to undergo a criminal background check. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

The Ohio Department of Rehabilitation and Correction is prohibited from hiring:

- Individuals under a federal or state weapons disability. This position requires firearms certification/recertification and use;
- Individuals who have engaged in sexual abuse in a prison or other confinement facility; have been civilly or administratively adjudicated, or convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, implied threats of force, or if the victim did not or was unable to consent;
- Individuals convicted of soliciting or providing support for an act of terrorism, terrorism, or money laundering to support terrorism;
- Individuals who have been convicted of or pled guilty to a felony where a direct correlation exists between the position and prior criminal behavior. (example: individuals convicted of a felony involving fraud, deceit, or theft from holding a position that has substantial management or control over the property of a state agency.)

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