

Wastewater Superintendent

Syracuse Racine Regional Sewer District

JOB TITLE: Wastewater Superintendent
JOB TYPE: Full Time
LOCATION: Racine, Ohio

The District provides wastewater service to the Villages of Racine and Syracuse, Ohio and to a small area of Sutton Township. all in Meigs County. We service approximately 700 customers and have been in operation since 1980. Our treatment plant operates in the Village of Racine and is fed by 7 lift stations across the service area.

Reply to Ian Wise, President @ 740-416-9865 or turbo236@gmail.com

GENERAL JOB DESCRIPTION

Responsible for the efficient and effective operation and maintenance of the treatment plant and associated facilities in order to meet or exceed all local ordinances and policies, state and federal mandates or requirements regarding its operation.

DUTIES AND RESPONSIBILITIES

- Read and interpret meters and pumps to make sure the plant equipment and processes are working properly.
- Transfer hazardous and non-hazardous chemicals; adjust, repair and monitor chemical feed equipment.
- Collect samples of wastewater, perform chemical and biological laboratory analysis as required by Environmental Protection Agency.
- Make repairs to sewer lines, valves and related equipment.
- Inspect sewer connections, extensions and repairs made by contractors.
- Perform preventive maintenance and repairs to equipment.
- Operate common hand and power tools.
- Perform preventive maintenance and repair work in confined spaces (manholes, tanks, pits ect.)
- Computer skills for EPA reporting and letter writing.
- Work holidays and weekends as required.

QUALIFICATIONS FOR THE JOB

Education:

High school Diploma or equivalent, Ohio Drivers License, Class II Waste Water License..

Experience:

Class II Wastewater License required.

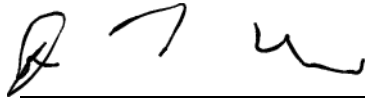
KEY COMPETENCIES

- Mechanical aptitude
- Basic mechanical and electrical maintenance procedures
- Skill in operation of process equipment
- Knowledge of preventive maintenance
- Ability to work with hand tools
- Ability to carry out detailed but basic written or oral instructions

PHYSICAL REQUIREMENTS

Must be able to lift at least 50 lbs. unassisted and ability to enter and exit small areas.

Signature Approved By:

A handwritten signature in black ink, consisting of a stylized 'P' followed by a checkmark and a wavy line.

Date Approved:

11/30/23

Date Last Reviewed:

11/30/23

Last Reviewed By:

IMW

JOB APPLICATION

Syracuse Racine Regional Sewer District
405 Main St, Racine, Ohio 45771
740-949-2296

Syracuse Racine Regional Sewer District is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____
Address: _____
City, State and Zip Code: _____
Telephone Number: _____
Email Address: _____

Date of Application: _____

Employment Position

Position(s) applying for: Wastewater Superintendent (full time)

How did you hear about this position? _____
On what date can you start working if you are hired? _____
Do you have reliable transportation to and from work? _____

Personal Information

Are you a U.S. citizen or approved to work in the United States? Yes No
What document can you provide as proof of citizenship or legal status?

Will you consent to a mandatory controlled substance test? Yes No
Do you have any condition which would require job accommodations? Yes No
If yes, please describe accommodations required below.

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Syracuse Racine Regional Sewer District complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned

Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

References

Please provide 2 personal and professional reference(s) below:

Reference	Contact Information

Additional Information:

Do you hold an EPA Class II Wastewater License?

AT-WILL EMPLOYMENT

The relationship between you and the Syracuse Racine Regional Sewer District is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Syracuse Racine Regional Sewer District. No representative of Syracuse Racine Regional Sewer District has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

Applicant Signature: _____

Dated: _____