

Wastewater Chief Operator

The City of Wilmington, Ohio, has an exciting opportunity for a Chief Operator in the Wastewater treatment plant. The City will begin construction of a new wastewater treatment plant next year. The Wastewater Chief Operator for the City will have a major influence on the process surrounding the new Wastewater Treatment Plant and will direct involvement in many aspects of this multimillion-dollar project, including start-up. This is a career-making opportunity that most Chief Operators do not see in their lifetime. Join the City of Wilmington to be a part of this groundbreaking modern wastewater treatment plant.

The Chief Operator manages the plant as per NPDES permit and maintains the wastewater treatment facilities, including plant, grounds, related pumping stations, and collection system; supervises assigned personnel; serves as operator of record manages the laboratory; conducts laboratory analysis; ensures NPDES parameters are monitored and maintained; performs inspections; maintains records, reports and supplies; responsible for industrial pretreatment and safety programs.

Qualifications

High school diploma or equivalent; a minimum of five (5) years progressive experience in wastewater plant operations with a record of success in supervising the work of others; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

Licensure and Certification Requirements

Must possess a valid State of Ohio driver's license and must remain insurable under the City's vehicle insurance plan.

Must have valid O.E.P.A Ohio Class III Wastewater Operator's License

Operators with Class II license will also be considered, and must obtain a Class III license within three (3) years.

Essential Job Functions

- Organizes the work associated with the wastewater operation into collections, operational, maintenance, or laboratory functions and assigns personnel as needed; reviews work scheduling and vacation/leave requests to ensure proper staffing; provides training in safety and

operational techniques; ensures compliance with State and Federal regulations; schedules and conducts plant tours; acts as Director in Director's absence; conducts new employee training.

- Performs tasks as a plant operator of record; plans long-range changes as needed in conjunction with Director; estimates costs and feasibility of such changes; supervises/maintains process control, plant performance, and operation and maintenance of sewage lift stations.
- Supervises the Municipal Industrial Pretreatment Program (MIPP) and Sludge Disposal Operation in accordance with State and Federal regulations; performs surveillance, sample collection, flow monitoring, site inspection; analyzes and organizes data reporting to OEPA; oversees stormwater management plan.
- Meets frequently with plant personnel to outline new operating procedures and policies, review work accomplishments; trains and educates on duties and municipal policies; evaluates the work of subordinates and discusses evaluations with Director and each employee.
- Meets frequently with the Director discuss personnel matters, operation and maintenance needs, and to review current and future needs and programs; discusses budgets concerns for each area of operation; provides data and makes recommendation for annual operating budget.
- Develops and maintains Material Safety Program and organizes and implements a Safety Training Program; prepares necessary reports; recommends chemical and miscellaneous supplies inventory; may substitute in the absence of any department employee in an emergency if necessary.
- Updates and maintains the plants computerized operating software, including desktop/laptop computers, PLCs and other related electronic hardware and wiring; updates and maintains the GIS mapping software, asset management software, complaint tracking software, collection system management and maintenance software; trains staff on proper operation of programs.
- Frequently inspects equipment to determine need for preventive maintenance and major repairs; notifies Director of need for major repairs to plant equipment; inspects maintenance work for completeness, conformance to instructions, acceptable work standards.

Starting base salary will be consistent with the City's approved pay plan; Water Plant Chief Operator has an hourly rate of \$26.06.

The deadline to submit an application is Wednesday, November 30, 2022. The written test will be on Thursday, December 1, 2022. The test location and time are to be decided. Applicants must bring a photo ID.

The City of Wilmington is an equal opportunity employer. To request a reasonable accommodation to participate in the application process, please contact the City of Wilmington, Department of Human Resources, via email HR@wilmingtonoh.org or phone (937) 382-9094. Please be prepared to provide information in support of your reasonable accommodation request.