



JOB DESCRIPTION

POSITION SPECIFICATIONS:		To be completed by Compensation:	
Date:		Job Code:	OPS225
Title:	VW-Operator II	FLSA Status:	Non-exempt
Department:	Operations	Job Family:	
Reports To: (Title)	Project Manager	Pay Grade:	
Direct Reports:		Survey Source:	
POSITION PURPOSE			
<i>Provide a brief description as to the primary purpose of this job (no more than three to five sentences).</i>			
The Operator II maintains water/wastewater treatment, processing, disposal and testing equipment in water/wastewater treatment facilities to purify water to meet permit and operational requirements.			
PRIMARY DUTIES / RESPONSIBILITIES			
<i>List essential job functions; describe in terms of actions (verbs) and desired outcomes in order of most important first.</i>			
<i>To comply with regulations by the American with Disabilities Act (ADA), the duties in job descriptions must be essential to the job. To identify essential functions, focus on the purpose and the result of the duties rather than the manner in which they are performed. The following definition applies: a job function is essential if removal of that function would fundamentally change the job.</i>			
<ol style="list-style-type: none"> 1. Monitor operating conditions, meters, and gauges 2. Collect and test water and sewage samples 3. Record meter and gauge readings and operational data 4. Operate equipment to purify and clarify water or to process or dispose of waste 5. Clean and maintain equipment, tanks, filter beds, and other work areas 6. Inspect all equipment on a regular basis 7. Follow U.S. Environmental Protection Agency regulations 8. Ensure safety standards are met 			
QUALIFICATIONS			
<i>List the minimum requirements to be considered for this position. Technical Knowledge, Years of Related Experience, Certifications Required, Equipment and/or Systems Experience</i>			
Education / Experience / Background	<ul style="list-style-type: none"> ● High School education or equivalent with the ability to communicate effectively in writing and orally (operational, process, safety and quality instructions). Must have the ability to perform basic math equations. Associate's degree in a science or technical area strongly preferred. ● Typically holds or is working toward an intermediate level water and/or wastewater treatment certificate. (Requires minimum water/wastewater license as required by regulatory agencies at the site). ● Two to five years' experience in a related position and environment with knowledge of the methods, techniques, and practices of water/wastewater treatment. 		
	<ul style="list-style-type: none"> ● Must demonstrate proficiency in the care and use of all site specific, facility 		

Knowledge / Skills / Abilities	<p>required PPE (Personal Protection Equipment), including respirators, gas detectors, confined space equipment, etc.)</p> <ul style="list-style-type: none"> • Must consistently demonstrate the ability to operate assigned machines and equipment meeting or exceeding processing and quality targets under general supervision. • Must demonstrate ability to efficiently operate equipment such as pumps, engines, centrifuge, generators, valves, gates, mixers, conveyors, blowers, dryers, chemical feed, odor control, disinfection equipment, sludge processing filters, belt presses, and measuring/control devices, testing equipment and material handling equipment. • Must have the ability to diagnose process and mechanical problems in single or multiple unit processes, troubleshoot basic equipment and take corrective action within policy and procedure limitations. • Must demonstrate a working ability to use computer programs for process control. • Must demonstrate ability to work in a team environment and willingness to assume additional or new responsibilities readily. • Must be able to pass a drug screen and criminal background check. • Must be able to respond to emergency calls as needed and work extended hours to accommodate site needs.
Required Certification / Licenses / Training	<ul style="list-style-type: none"> • Must possess a valid driver's license and a safe driving record.

PHYSICAL REQUIREMENTS / WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that an employee encounters while successfully performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Include possible work hazards and percent of travel required.

Work Environment:

Spends 100% of the time in operations environment. May need to work outside in inclement weather conditions and drive company vehicle to perform duties.

Possible Work Hazards:

May be exposed to possible operations hazards including fumes, toxic and caustic chemicals, heavy machinery, high pressure, hot or cold work environment temperatures, slippery surfaces, water hazards and electrical equipment.

Physical Demands:

Amount of time spent – Standing 25%, Walking 75% for as many as five miles per shift.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to stoop, kneel, or crouch and enter confined spaces. May be required to use ladders or stairs.

The employee must lift and/or move up to 50 pounds (occasionally 60 pounds). Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus. Requires close visual observation to detect process non-conformance and machine malfunction.

This job description is a general description of essential job functions. It is not intended as an employment contract, nor is it intended to describe all duties



someone in this position may perform. All employees are expected to perform tasks as assigned by supervisory personnel, regardless of job title or routine job duties.