

## VILLAGE OF GRAFTON WASTEWATER TREATMENT OPERATOR

**GENERAL SUMMARY:** Under the direction of the Village Administrator and/ or the Department Superintendent, the Grafton Village Wastewater Plant seeks applications and consideration to hire a qualified Wastewater Treatment Plan Operator to join existing staff. The individual responsibilities include ensuring effective, reliable plant performance and regulatory compliance with permit standards; management and implementation of the facility maintenance program; assures required periodic maintenance including preventive maintenance of all equipment is performed in a timely manner as required and recommended by the equipment manufacturer, develops, prepares and reviews operating records and reports keeps required records that document compliance of water quality and other indicators. Prepares inspection sheets, logs, and flow charts; prepares daily reports of analysis and test results for laboratory and regulatory agencies; maintains records; enters data to computer and maintains accurate recordkeeping.

**QUALIFICATION REQUIREMENTS:** Candidate must have the ability to apply practical knowledge in day-to-day work situations; develop and maintain an effective working relationship with the EPA, general public, local village officials; and promote good public relations as a Village representative.

The successful individual must be able to perform essential duties satisfactorily and able to lift weight of at least 60 pounds when required. The position is hands-on requiring physical labor working alongside other plant operators. Candidates will be required to participate in the Wastewater Treatment plant on-call program. The requirements listed are representative of the knowledge, skill and/or other abilities required. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions. A valid driver's license and the ability to be covered under the Village's vehicle insurance is required.

**EDUCATION AND/OR EXPERIENCE:** A College degree in science or engineering is desirable but not required. A broad experience in wastewater treatment plant operation is preferable, but the Village will consider a candidate for the Operator in Training program with the requirement that a Wastewater Operator Class I license be obtained within 30 months. The position includes a comprehensive benefits package including OPERS retirement. Candidate is required to complete pre-employment screening, criminal background/more vehicle check, credit check, drug and alcohol testing and health physical screening.

Due to the public records laws of Ohio, the application materials cannot be considered confidential.

Position remains open until filled. Resumes can be mailed to 960 Main Street, Grafton, OH 44044 or emailed to Assistant WWTP Superintendent, Jacob Beal. at [jsbeal@villageofgrafton.org](mailto:jsbeal@villageofgrafton.org).

The Village of Grafton is an Equal Opportunity Employer. [Villageofgrafton.org](http://Villageofgrafton.org) for more information.