

Job details

Operator I
Full-time

Full Job Description

Company Description

Holloway Public Water System supplies Water to the Village of Holloway. There are 131 homes that the system supplies water to. Holloway PWS has one water plant, one tower and a pumping station.

Job Description

Operates and maintains water, processing, and testing equipment in water treatment facility to purify water to meet permit and operational requirements.

1. Tends machines and related equipment including pumps, generators, valves, mixers, chemical feed.
2. Monitors control panels and adjusts valves manually to regulate flow.
3. Monitors flow meters, gauges, flow ratios, pressures and related controls through instrument panels units in assigned area.
4. Monitors and records operating conditions observations and data in area shift log.
5. Ensures conformance to process specifications. Diagnoses basic operational problems and takes corrective action per procedure. Verifies and reports suspected malfunctions and variances to supervisor and takes corrective actions.
6. Performs routine and preventative maintenance and maintenance related items as assigned.
7. Performs manual labor including filling and emptying of machine bins and cleaning equipment, facilities and grounds as required.
8. Performs minor maintenance including, but not limited to, routine preventive maintenance, lubrication and minor adjustments.
9. Operates vehicles for plant operational purposes.
10. Practices good housekeeping in assigned area and properly disposes of waste according to safety and environmental policies.

11. Performs field tests (chemical, physical and biological) in order to pace chemical dosages for process units or alter unit processes.
12. Samples wastewater according to schedule.
13. Prepares chemical solutions and services automatic samplers.
14. Monitors process chemical supplies and recommends reorder.
15. Performs routine lab tests.
16. Performs routine instrument calibration.
17. Assists in other areas as needed.
18. Keep up on all paperwork and recommendations by the Ohio EPA.

Qualifications

- Six months to two years experience in a related position and environment with knowledge of the methods, techniques, and practices of water treatment.
- Must have the ability to read, write and comprehend English (operational, process, safety and quality instructions). Must have the ability to perform basic mathematical calculations.
- Must consistently demonstrate the ability to learn and independently operate assigned machines and equipment meeting or exceeding processing and quality targets.
- Must demonstrate ability to learn and independently operate equipment such as pumps, engines, centrifuge, generators, valves, gates, mixers, conveyors, blowers, dryers, chemical feed, disinfection equipment, measuring/control devices, testing equipment and material handling equipment.
- Must demonstrate a working ability to use computer programs for process control.
- Must demonstrate ability to work in a team environment and willingness to assume additional or new responsibilities readily.
- Must be able to serve rotational 24 hour emergency on-call if required by site. Must be able to work weekends and Stat Holidays when required.
- Must possess a valid driver's license and a safe driving record.

PHYSICAL REQUIREMENTS / WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that an employee encounters while successfully performing the essential functions of the job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Include possible work hazards and percent of travel required.

Work Environment:

Spends 100% of the time in operations environment. May need to work outside in inclement weather conditions and drive company vehicle to perform duties.

Possible Work Hazards:

May be exposed to possible operations hazards including fumes, toxic and caustic chemicals, heavy machinery, high pressure, hot or cold work environment temperatures, slippery surfaces, water hazards and electrical equipment.

Physical Demands:

Amount of time spent – Standing 50%, Walking 50% for as many as five miles per shift. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to stoop, kneel, or crouch and enter confined spaces. May be required to use ladders or stairs.

The employee must lift and/or move up to 50 pounds (occasionally 60 pounds). Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus. Requires close visual observation to detect process non-conformance and machine malfunction.

Additional Information

We are an Equal Opportunity Employer! All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or protected veteran status.