

Village Of Kingston
Seeking Village Administrator For Immediate Hire

The Candidate will serve as Water Treatment Plant and Waste Water Treatment Plant Superintendent and Operator of Record and Street Commissioner. Candidate must be willing to work weekdays and required coverage on weekends and holidays in rotation with a part-time relief operative.

E.P.A. Operators' license is required. Water Class 1 and Waste Water Class 1.

Applicant must have a High School Diploma or equivalent and be in good health and physical condition. Must have a current driver's license. Must be willing to work in extreme conditions of weather an environment and be on call 24/7 for emergency repairs.

The salary for this position starts at \$45,000 per year and is negotiable based on qualifications. Benefits include: sick leave, vacation, paid holidays, and PERS retirement.

The candidate must be dependable, self-motivated, able to follow detailed instructions and maintain a good work record. They must be able to pass a drug and background test.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the new employee.

Applicants should submit a resume with work-related references to the Village of Kingston, 20 East Pickaway St., P.O. 650, Kingston, Ohio 45644 or by email to: bosshoss52@frontier.com. This job will be posted until filled.