



**MAINTENANCE LEVEL I**  
**UNLICENSED WITH THE ABILITY TO BECOME LICENSED**  
**VILLAGE OF WAVERLY**  
**WATER TREATMENT PLANT**

**JOB RESPONSIBILITIES:**

Under the general supervision of the Superintendent and/or Chief Professional Operator, is responsible for the maintenance and upkeep of the treatment facility.

**ILLISTRATIVE DUTIES:**

(The duties listed below are intended to illustrate work functions performed by this classification.)

- Assists in the operations of the facility in accordance with federal and state EPA requirements.
- Executes maintenance of facility in accordance with directives given by the plant Superintendent and/or Chief Professional Operator.
- Informs supervisor of needed materials for uninterrupted operation of facility or system.
- Maintains grounds around facility.
- Performs routine maintenance on facility equipment
- Performs any and all other related duties as required and/or directed.

**NECESSARY SKILLS, KNOWLEDGE AND ABILITIES:**

- Inventory control
- Safety practices
- Equipment operation
- Ability to read and follow orders
- Ability to lift at least 50 lbs
- Able to work in confined and narrow/tight spaces
- Able to climb ladders/stairs and work at heights
- Ability to carry out simple and complex tasks
- Ability to learn water treatment operating procedures
- Mechanical and electrical skills
- Basic math skills

**QUALIFICATIONS DESIRABLE FOR EMPLOYMENT:**

Any combination of training and work experience which indicates possession of the skills, knowledge and abilities as listed above. An example of an accepted qualification of this classification is:

- Completion of high school or GED
- Ability to obtain a Professional Operators Class I Treatment license within 24 months of employment unless otherwise stated
- Ability to pass a drug test
- Possession of a valid State of Ohio driver's license
- Preference may be given to certified professional operators (OIT included)

**EMPLOYMENT EXPETATION:**

Work days are Monday thru Friday. Once trained, holiday and weekend rotation is required for this position. The selected candidate will begin at Maintenance Level I with the potential to elevate to Maintenance Level II after 12 months unless otherwise stated. Possession of a Class I Professional Water Supply License is expected within 24 months unless otherwise stated. Preference for the position may be given to applicants who currently possess a Class I Professional Water Supply License or higher (operator in training included).

**PAY SCALE & BENIFITS:**

	<u>Start</u>	<u>6 Month</u>	<u>12 Month</u>
Maintenance Level I	\$13.35	\$13.66	\$14.01
Maintenance Level II	\$15.37	\$15.69	\$16.01
Class I Professional Operator	\$18.01	\$18.33	\$18.66
Chemical Lab Certification		\$0.46/Hour additional once certified	
Bacteriological Lab Certification		\$0.46/Hour additional once certified	
PERS, Health, Dental Vision, Vacation/Personal/Sick included with full time employment			
7% wage pay increase on Jan. 1, 2023			

**HOW TO APPLY:**

Applications can be picked up at the Mayor’s Office located at 201 W. North St, the Water Office located at 211 W. North St, or online at [www.cityofwaverly.net/CurrentEmploymentOpenings.aspx](http://www.cityofwaverly.net/CurrentEmploymentOpenings.aspx). All applications with attached resume can be turned in at the Water Office (address listed above). The deadline for this position is December 30, 2022. Applications must be received prior to this date.