

**Port Norfolk Yacht Club
Monthly Trustees Meeting-Agenda
June 23, 2026**

Meeting called to order by: **Warren O'Donnell** at **7:00** PM

Pledge of Allegiance and moment of silence: **Done**

Board Roll Call: (see attendance sheet)

New Members:

Recording Secretary Reading of the prior meeting Minutes: Posted on website

Treasurer's Report 2nd-Qtr -May 31st, 2026 and 2025 (Frank Hogan):

MTA made by: **RON BROUSSEAU** 2nd: **PHIL SKRABUT** Result: Passed

Financial Secretary's May 2026 (Barbra Hogan):

	2026	6/23/2026
MONTH		Jun-26
TOTAL DEPOSITS FOR THE MONTH (OPERATIONS)		\$ 33,536.50
YEAR TO DATE DEPOSITS		\$ 235,258.88
YEAR TO DATE BILLING FROM OPERATIONS		\$ 269,194.36
MEMBER A/R AS OF MONTH CUTOFF		\$ 92,755.10
MEMBER A/R OVER 60		\$ 6,091.60
A/R NON-MEMBER		\$ -
YTD HALL RENTALS		\$ 2,125.00
ICE		\$ 138.00
ATM		\$ 225.00

• MTA made by: **Jim P** 2nd: **Mike Rooney** Result: **Passed**

Committee Reports:

- Communications and Bills:
- Auditing: **Barry Greene** – N/A
- Bar: (**Brad Rigby**) **Frank** – Bar running well,
- Crane & Equipment: **Ed St George** – N/A
- Dredging: **Jim Maloney** N/A
- Electrical: **Jim P** - All pier 1 electrical up and running
- Entertainment: **Kathleen Ellis** -
- Environmental & NRWA: **John McConville** – N/A
- Mass Bay: **K Carson**, Mass Bay meeting 6/26@7pm
- Fleet Captain & Insurance: **Walter Sprague** -
- Floats & Float Repair: P1 **Scotty** – P2 **Dave** – (**Donny**) diamond plates need to be fastened to pier, fire extinguishers need to be attached, work party.
- Grounds: **Jim Flynn** – Tires need to be removed, bring your own tools for clean up
- Hall Rentals: **Henry Hong** – N/A
- Ice & Pump-Out: **W O'Donnell** – Plenty of ice
- Labor Control: **Mike Rooney** – provided up hours list
- Launch and Haul: Launch: **Jim P** – No launch/haul dates scheduled
- Lockers & Waste Oil: **Gary White** – oil bin has been locked
- Marina: **Ron Brousseau** – request for transient slip, marina starting to fill up
- Membership Committee: **Andy Polin** – N/A
- Planning Board: **Teddy Ahern** – N/A
- Security: **Chris Papadopoulos** – N/A
- Water: **Joe Queally** – N/A
- Merchandise – **Pat Calnan**, request for additional days to open merchandise the store

Old / Unfinished Business:

- Discussed boat ownership requirements for officers
- **Packy McDonough** acknowledged the support of the club regarding the sinking of his boat
- AED has been replaced and a spare is available. Maintenance has been scheduled

New Business:

- Upcoming Tall Ship event. Need to email membership to save the date

Good of the Club:

- Brad will no longer be bar manager as of 11/30
-

Motion to adjourn:

- Motion made by: **Jim P** ; 2nd: **Mike Rooney** Result: **Passed**
- Adjourned at **8:11** PM

Monthly Meeting, Motion to adjourn, motion passed

**Port Norfolk Yacht Club
Cash Flows Summary
2nd-Qtr -May 31st, 2026 and 2025**

	Apr - May 2026	Apr - May 2025	Treasurer's Comments
Beginning Cash -All Accounts -April 1st	\$ 166,548	\$ 379,785	
Revenues			
Dredging receipts	26,528	28,699	
Dues/ Services/ Misc	51,935	41,951	labor hours up \$13.8k
Lockers/ Social Activity/ Misc	27,726	34,413	1 hall rentals - 4 LY
Net Tiki/ Bar (after direct costs)	1,593	2,959	gross \$4.1k vs \$10.6k
Total Cash Receipts	107,782	108,022	
Expenses			
Operating (RE Tax, Utilities, Ins., Steward)	31,614	29,171	\$4.8k - freezer & oven
Office & Administrative	1,892	3,403	lower expenses CY
Social Activity- Events	553	6,196	Open'g Night LY
Repair & Maintenance Spending	39,005	48,803	
Sub-total Cash Expenses	73,064	87,574	
Mortgages (fees/int/princ)	25,025	60,025	extra paid LY \$35k
Total Cash Disbursements	98,089	147,599	
Net Cash Increase/ (Decrease)	9,693	(39,576)	
Ending Cash -All Accounts April 30th	\$ 176,242	\$ 340,209	

Bank Accounts	
102 1503 Heritage - Eagle Bank	36,258
106 8800 Metro CU - Bar Business	7,053
108 Banks for Bar Registers	300
111 Eagle Premium MM 1318	132,631
Undeposited funds	0
Ending Cash Balance	\$ 176,242

Mortgage Info: Bal Due \$ 191,003 -----Payoff 193,669 Cur Rate 3.875%

Contact Frank Hogan with questions at fthbmh316@gmail.com or 781-843-9643

See the following pages for disbursement details for this 2nd Quarter

Existing obligations/ appropriations include for All 2026	<u>Approp</u>	<u>Spent YTD</u>
Jan 2025 Electrical repair - Pier 1 - remaining	56,396	42,902
Jan 2026 Main 11 & 12 repairs/ replace	15,000	13,159
<i>there are a couple older projects with remaining amounts</i>		

As board appropriated this year:

Fire extinguishers purchased from Webstuarant Store	5,000	4,757
Freezer and Convection Oven from East Coast Restr	5,000	4,781

Port Norfolk Yacht Club

Expenses by Vendor Summary

April - May, 2026

	Total		
	Apr - May, 2026	Apr - May, 2025 (PY)	comments
Utilities			
Boston Water and Sewer	351	817	no pymts in May
Comcast	1,082	872	
Eversource	2,293	2,295	
National Grid	699	483	
Northeast Recycling	749	1,260	
Insurance			
Mount Vernon Fire Insurance Co	3,565	4,202	liquor liability
House Mortgage, Taxes, maintenance			
ATCO Supply Co	117	522	extra \$35,000 last year
City of Boston Real Estate	15,846	15,070	
Eagle Bank Loan	25,025	60,025	
Miscellaneous	107	76	
Prestige Flag		171	
Richard C Tulimieri Jr	2,000	2,175	
Admin, Godwill, etc,			
Constant Contact	55	49	for work slips - last year
Liberty Printing Co., Inc.		583	
Lopez the Florist	100	194	
QuickBooks Online	638	457	expect lower tax bill for 2026
QuickBooks Payments	992	909	
SCI Global Inc.		240	
US Treasury		800	
Not Specified	450	1,355	
Repair & Maintenance			
Ace Hardware	15	20	galley equipment
Allied Bolt & Screw Corp	218	1,694	
Amazon	106	238	
American Muscle Docks		677	
Badger Machine Works Inc		10,500	
Bert's Electric Supply	887	278	
Captain Ed, LLC	300		
Controller Service & Sales		14,426	
East Coat Restaurant	4,781		
Home Depot	127	278	
HydroHoist LLC	10,503	6,378	
Jack Connolly		800	
Koopman		2,918	
Nassau National Cable Corp	21,008		
Neponsit Circle Car Wash	16	28	
Ronan 953		1,000	
Wedstaurant Store	569		

Port Norfolk Yacht Club

Expenses by Vendor Summary

April - May, 2026

Andy Polin - Reimb	437		
Dennis Kulezsa reimb		243	
Don Baker- Reimb	276	393	
Gary White- Reimb	4,687		fire extinguishers
Jim Piasecki- Reimb		3,985	
John McManus- Reimb		2,559	
Kris Creighton -reimburs		1,000	
Paul Roche reimb		77	
Steve Wells reimb		2,320	
Ted Ahern - reimb		264	
Bar & Entertainment			
Liquor & Wine purchases	196	1,559	
Burke Distributing Corp	876	1,558	
Martignetti	672	1,978	
Anthony Columbus Catering		4,031	
BIG Y	34	35	
BJ's	35		
Dollar Tree		5	
Etsy		289	
Mass DOR-bar account	144	637	
Restaurant Depot		327	
Shaws	89	473	
Stop & Shop	48		
Venezia Rest	500		deposit on open'g night
Windy City Pizza		120	
Bartenders	458	1,621	
TOTAL	\$ 101,050	\$ 155,264	

Monday, Jun 08, 2026 12:27:09 PM GMT-7 - Cash Basis

As of May 31, 2026
Year to Date reporting

Electrical Repair Spending 2026

HydroHoist LLC	21,006.28	50% deposit for 10 pedestals- bal due May
Nassau National Cable	21,008.20	460 ft 4/0 type G
Berts Electric	281.99	misc supplies - April
Berts Electric	605.04	misc supplies - May

Total Spending	<u>42,901.51</u>	
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Pier Rebuild Spending 2026

Don Baker	938.55	screws, galv cmpd, misc tool bits -Ace & HD
Allied Bolt - S Wells	1,848.19	Allied Bolt & Screw
Dock Hardware - S Wells	3,708.00	Dock Hardware
Scott McEachern	410.24	misc tool parts -- Harbor Freight
John McManus	301.62	misc plumbing supplies

Koopman Lumber	1,493.12	lumber for 1
DockBuilders.com	1,694.52	6 floats
Economy Plumbing	2,165.15	for 11 & 12
Site Pro Services	600.00	dumpster

Total Spending	<u>13,159.39</u>	
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