

## **Privacy Policy**

**Effective Date:** January 27, 2021

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### **Our Commitment to Privacy**

S & R Truck Driving Institute (referred to as "the Institute") is dedicated to protecting the privacy of all visitors to our website. Personal information collected is kept strictly confidential and is used solely for internal purposes. The Institute does not share personal information with third parties unless required by law.

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### **Information We Collect**

#### **Automatically Collected Information**

You can browse our website without providing personal information. However, your web browser automatically shares the following details, which are used for internal analytics and usability improvements:

- Internet domain through which you access our site.
- IP address assigned to your computer.
- Browser type and operating system.
- Date and time of your visit.
- Pages visited on our site.
- Referring to the URL, if applicable.

This information is not linked to any personal identifiers.

#### **Voluntarily Provided Information**

Personal information is only collected when you provide it voluntarily, such as by:

- Sending an email.
- Filling out a form.
- Completing online transactions.

The type of personal information collected may include:

- Name
- Address
- Phone number
- Email address

- Payment details (for applicable transactions).

By submitting this information, you consent to its use for the stated purposes, such as responding to inquiries, processing registrations or purchases, and providing customer support. All submitted information is securely stored and handled with care.

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## **Use of Information**

The information you provide helps us enhance your experience by enabling services like:

- Email updates.
- Responding to information requests.
- Facilitating online transactions.

You can opt out of further communication at any time by contacting us.

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## **Data Security**

We take extensive measures to safeguard your personal information. Our practices include:

- Physical, electronic, and managerial security procedures.
- Industry-standard encryption during the transmission of sensitive data.

**Note:** Credit/debit card information is not stored once a transaction is completed.

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## **Online Payments and Donations**

The Institute uses a trusted and secure third-party payment processor for online transactions, including payments and donations.

### **Security Measures for Transactions:**

- Advanced encryption technology ensures the protection of your credit card and personal information during transactions.
  - Credit card details are not stored on our systems after transaction completion, protecting sensitive information from unauthorized access.
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## Contact Us

If you have any questions about our privacy policy or wish to update, correct, or delete your personal information, you can reach us via:

- **Phone:** 832-328-8998
- **Fax:** 214-494-8379
- **Email:** [INFO@SRTDI.ORG](mailto:INFO@SRTDI.ORG)

We are committed to maintaining the accuracy, confidentiality, and security of your personal information.