

February 6th, 2023-unapproved

The City Council of the City of Wessington Springs met in regular session at the Office of Finance Officer at 7:00 P.M. on Monday, February 9th, 2023, with the following members being present: Ryan Knipfer, Tim Schooler, Vicki Harmdierks, Natasha Waters, Layton Schimke and Kari Fagerhaug and with Mayor Brian Bergeleen presiding. Also, in attendance was Linda Willman, Finance Officer and Gary Blue City Attorney.

Meeting was opened with pledge of allegiance.

A motion was made by Knipfer, seconded by Fagerhaug to approve the agenda as presented. Ayes: 6 Nays: 0 Motion carried.

Conflicts of Interest: Layton Schimke stated he would have a conflict with the 2023 wage resolution.

Mayor Brian Bergeleen announced this was time for public comment.

A motion was made by Knipfer, seconded by Schooler to approve the January 6th, 2022 Council meeting minutes. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Harmdierks seconded by Schooler to approve the January treasurer's report as presented. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schooler, seconded by Knipfer, and with all Council members voting aye to approve the following bills for payment.

BILLS

<u>Vendor Name</u>	<u>Fund:</u>	<u>Description</u>	<u>Amount</u>
	101 GENERAL FUND		
Agtegra		gas	158.50
AmKota		supplies	517.32
Blue Haeder & Banks Law Office		professional service	1,000.00
Central Electric		utilities	313.81
CHS/Farmers Alliance		propane	510.00
City of Wessington Springs		utility bills	5,553.39
Ellwein Brothers Inc.		beer-op agreement	7,373.55
EX Business Card		supplies	917.23
Foothills Truck Service		starters/batteries replaced	696.67
J & M Specialties		supplies	69.08
Jensen's True Value		supplies	149.21
Jerauld County Auditor		professional service	27,532.75
Jerauld County Treasurer		front footage fee	1,459.16
Johnson Brothers		liquor-op agreement	873.35
Keep it Safe		off-site backup	60.01
L & M Sanitation		garbage service	7,107.68
McLeods		supplies	25.50
Mid-Dakota Water		utilities-airport	43.00

Office Peeps	supplies	120.83
Overdrive	maintenance fee	600.00
Pests B Dead LLC	professional service	150.00
Pitney Bowes	supplies	113.69
Porter	beer-op agreement	3,440.80
Productivity Plus	oil	200.00
Republic	liquor-op agreement	2,843.19
Sign Solutions	signs	790.71
Southern Wines & Spirits of SD	liquor-op agreement	2,109.69
Springs Food Market	supplies	57.80
Total Construction	supplies	59.65
Total Oil	diesel/supplies	1,425.66
True Dakotan	annual renewal/publishing	503.24
True North Steel	blade	651.28
Venture	phone bills	404.90
Wenzel, Robert	supplies	24.01
Willman, Linda	mileage-district 3 meeting	68.38
	Fund Total:	67,924.04
Fund: 212	ADDITIONAL SALES TAX - 2ND	
USDA Rural Development	loan payment	3,051.00
	Fund Total:	3,051.00
Fund: 602	WATER FUND	
Agtegra	gas	145.51
AmKota	supplies	10.99
City of WS	utility bills	1,492.56
EX Business Card	postage	11.67
J & M Specialties	supplies	33.29
Jensen's True Value	supplies	15.99
SD Dept of Health	lab tests	13.00
SD One Call	locates	1.87
Utility Service Co, Inc	annual storage tank payment	28,008.00
Venture	phone bills	49.19
Wenzel, Robert	supplies	27.69
	Fund Total:	29,809.76
Fund: 603	ELECTRIC FUND	
Agtegra	gas	153.37
AmKota	supplies	19.99
City of Wessington Springs	utility bills	1,667.30
Ditch Witch	chain	121.32
EX Business Card	postage	112.37
First Bank & Trust	bond payment	9,130.63
Harold K Scholz	professional service	1,050.00
J & M Specialties	fuel filter-bucket truck	19.45
SD One Call	locates	1.87
Stuart C Irby	meter	450.00
Total Oil	hydraulic fluid	346.75
Venture	phone bills	230.87
Wesco	meter socket	206.00
Willman, Bailey	mileage-JUTS	158.38
	Fund Total:	13,668.30
Fund: 604	SEWER FUND	
Agtegra	gas	145.51
Central Electric	utilities	28.51
Hydro Klean	CIPP lining	31,470.41
SD Department of Health	lab tests	15.00
SD One Call	locates	1.86

Venture	phone bills	49.19
	Fund Total:	31,710.48

Fund:	701	UTILITY DEPOSIT FUND	
City of WS		Customer utility bill	105.55
		Deposit refund	144.45

Fund Total:	250.00
Checking Account Total:	146,413.58

PREPAIDS

Fund:	101	GENERAL FUND	
Central Electric		utilities	315.48
Ellwein Brothers Inc.		beer-op agreement	5,730.40
Johnson Brothers		liquor-op agreement	1,853.11
Porter		beer-op agreement	1,957.55
Republic		liquor-op agreement	3,332.64
SD Dept of Revenue		sales tax	458.19
SD Unemployment Insurance Div		unemployment insurance	0.88
Southern Wines & Spirits of SD		liquor-op agreement	589.30

Fund Total:	14,237.55
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Fund:	603	ELECTRIC FUND	
Heartland		power	57,365.57
SD Dept of Revenue		sales tax	6,996.05
WAPA		power	18,070.93

Fund Total:	82,432.55
Checking Account Total:	96,670.10

PAYROLL

Payroll	Finance Office	2,545.35
Payroll	Street	561.26
Payroll	Landfill	302.35
Payroll	Library	1,771.20
Payroll	Water	2,647.02
Payroll	Electric	7,759.28
Payroll	Sewer	2,646.92
SD Retirement	contributions	3,613.58
SD Office of Child Support	contributions	631.00
Wellmark	insurance	6,275.72
AFLAC	insurance	304.02
Colonial	insurance	387.92
Division of OASI	social security/Medicare	3,806.00
Federal Tax Payment	withholding	1,903.92
Flex Account	contributions	140.00

Total: \$35,295.54

The 2023 Code Enforcement Contract with from Code Enforcement Specialist LLC with a retainer fee of \$1500 was presented to the Council for approval. Following a discussion, a motion was made by Schimke, seconded by Fagerhaug to approve the 2023 Code Enforcement and authorize the Mayor to sign the contract. Ayes: 6 Nays: 0 Motion carried.

Department heads Jim Vavra and Phil LaBore met with the Council.

The following fuel quotes for the month were presented to the council.

	Gas/Diesel quotes		
	Agtegra	Alpena	Total Oil
Diesel	\$4.89	Did not quote	\$4.26

A motion was made by Knipfer, seconded by Schimke to approve the Diesel Quote of \$4.26 from Total Oil. Ayes: 6 Nays: 0 Motion carried.

It was decided to advertise for summer street help, lifeguards and pool supervisor with applications due by 4:00 PM on March 6th, 2023 at City Hall.

It was decided by advertise for gravel, pink quartz and chip seal with bids to be due by 4:00 PM on March 6th, 2023 at City Hall.

City Attorney Gary Blue gave an update to the Council regarding the codification of the ordinances that will be completed in March.

The letter of resignation from Bailey Willman was presented to the Council. Following a discussion, a motion was made by Schimke, seconded by Knipfer to accept the resignation of Bailey Willman and Thank him for his years of service. Ayes: 6 Nays: 0 Motion carried.

A letter was presented from Jerauld County Auditor stating that the 2023 Jerauld County Law Enforcement Agreement will be increased by 3% for an annual total of \$113,435.00. A motion was made by Knipfer, seconded by Schimke to approve the 2023 Jerauld County Law Enforcement Agreement with rate increase. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Harmdierks to approve the abatement of \$194.50 of front footage assessment on parcel #3200. Ayes: 6 Nays: 0 Motion carried.

A discussion was held on the Water Facility Report and the Letter of Agreement for water study. Following the discussion, decided to table the Water Facility Report and Letter of Agreement for the water study.

Councilman Harmdierks gave a report on the Wessington Springs Carnegie Library.

A motion was made by Knipfer, seconded by Harmdierks to appoint Natasha Waters to the Beautification Committee. Ayes: 6 Nays: 0 Motion carried.

An extension for the Community Access Grant for the 2nd Street project was presented to the Council. Following a discussion, a motion was made by Waters, seconded by Fagerhaug to authorize the Mayor and Finance Officer to sign the extension. Ayes: 6 Nays: 0 Motion carried.

A letter from Horizon Health Care Center was presented to the Mayor. A request was made to allow them to have a raffle at their fund raiser that will be held on June 7th, 2023. A motion was made by Knipfer, seconded by Harmdierks to approve the request of the raffle on June 7th, 2023. Ayes: 6 Nays: 0

Mayor Bergeleen announced it was the time and place for the 2nd reading of Ordinance #823 Entitled "An Ordinance to amend the electric rates for the City of Wessington Springs". A motion was made by Schimke, seconded by Waters to approve the 2nd reading of Ordinance #823.

Ordinance #823

"AN ORDINANCE TO AMEND THE ELECTRIC, WATER, AND SEWER RATES FOR THE CITY OF WESSINGTON SPRINGS."

ELECTRIC RATES

Residential Service

APPLICABLE TO: Residential customers for all domestic uses in single-family dwellings and individually metered apartments within the service territory of the City of Wessington Springs Electric Utility, including use of motors of not more than 5 horsepower individual capacity.

SERVICE AVAILABLE: Single-phase, 60 hertz, 120/240 volt, 400 amp max., 3-wire, single meter.

MONTHLY RATE:

Customer Charge (No kWh)	\$18.00 per meter
plus	
Energy Charge	All kWh @ 9.0¢
Plus	
2006 Debt Service Surcharge	All kWh @ 0.7¢
plus	
2006 Debt Service Surcharge	\$2.50 per meter

PROMPT PAYMENT PROVISIONS: All charges are net. If the bill is not paid or mailed and postmarked by the 25th day of the month following the billing date, a late payment charge of 10 percent of the electric charges, electric surcharge, and electric sales tax current balance due will apply. If the 25th of the month falls on a Saturday, Sunday, or Holiday, the due date will be the next working day. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

SALES TAX: Sales tax to be added to all electric bills so as to be in compliance with the provisions of the laws of the state of South Dakota.

Small Commercial Service

APPLICABLE TO: Any commercial, industrial, city, or farm load within the service territory of the City of Wessington Springs Electric Utility, for all purposes, where the average monthly consumption over a 12-month period is less than 5000 kWh.

SERVICE AVAILABLE: Single-phase, 60 hertz, 120/240 volt, 400 amp max., 3-wire, single meter; or three-phase, 60 hertz, 240/120V, 208Y/120V, or 480Y/277V, 4-wire, single meter.

MONTHLY RATE:

Customer Charge (No kWh)		\$20.50 per meter
plus		
Energy Charge	All kWh @	10.8¢
plus		
2006 Debt Service Surcharge	All kWh @	0.7¢
plus		
2006 Debt Service Surcharge		\$5.00 per meter

PROMPT PAYMENT PROVISIONS: All charges are net. If the bill is not paid or mailed and postmarked by the 25th day of the month following the billing date, a late payment charge of 10 percent of the electric charges, electric surcharge, and electric sales tax current balance due will apply. If the 25th of the month falls on a Saturday, Sunday, or Holiday, the due date will be the next working day. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

SALES TAX: Sales tax to be added to all electric bills so as to be in compliance with the provisions of the laws of the state of South Dakota.

Large Commercial Service

APPLICABLE TO: Any commercial, industrial, city, or farm load within the City of Wessington Springs Electric Utility service territory, for all purposes, where the average monthly consumption over a 12 month period is more than 5000 kWh, or where the metered maximum demand in any one month exceeds 25kW.

SERVICE AVAILABLE: 60 hertz, three-phase, 240/120 V, 208 Y/120 V, or 480 Y/277 V, 4-wire. Special voltages may be provided at the discretion of the utility. Utility furnishes only one transformer bank and/or one meter.

MONTHLY RATE:

Customer Charge	\$32.00 per meter
plus	
Energy Charge	All kWh 5.73¢
plus	
Demand Charge	All kW @ \$12.18
plus	
2006 Debt Service Surcharge	All kWh @ 0.7¢
plus	
2006 Debt Service Surcharge	\$5.00 per meter

METERED DEMAND: The metered demand for any month shall be the maximum kilowatt demand established by the consumer for any thirty-minute interval during the month as indicated or recorded by a demand meter.

POWER FACTOR ADJUSTMENT: If the customer's average monthly power factor falls below 90%, leading or lagging, the utility may adjust the metered demand by the ratio of 90% to the measured average monthly power factor in percent. Example:

$$\begin{aligned} \text{Metered Demand} &= 739 \text{ kW} \\ \text{Ave. Mo. Power Factor} &= 73.0\% \\ \text{Ratio} &= 90/73 = 1.2329 \\ \text{Adjusted Demand} &= (739)(1.2329) = 911 \text{ kW} \end{aligned}$$

ADJUSTED DEMAND: The adjusted demand consists of the metered demand adjusted for power factor, if applicable.

BILLING DEMAND: The billing demand shall be the maximum measured thirty-minute integrated demand in the billing month.

MEASUREMENT OF DEMAND AND ENERGY: When there are two or more demand and energy metering installations on the customer's premises, the metered quantities shall be determined by adding together the separate meter readings before application of the rate, unless special provisions are agreed to by the utility. At the customer's request, and at the customer's expense, and at the Utility's discretion, the Utility may install special metering that will allow coincident demand billing.

PROMPT PAYMENT PROVISIONS: All charges are net. If the bill is not paid or mailed and postmarked by the 25th day of the month following the billing date, a late payment charge of 10 percent of the electric charges, electric surcharge, and electric sales tax current balance due will apply. If the 25th of the month falls on a Saturday, Sunday, or Holiday, the due date will be the next working day. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without

further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

City Rate

Energy Charge	All kWh @	7.7¢
plus		
2006 Debt Service Surcharge	All kWh @	0.7¢
plus		
2006 Debt Service Surcharge	\$2.50 per meter	

These rate changes for Electric will become effective with the first billing period following the effective date of this Ordinance.

Motion by Schimke, seconded by Waters to approve the second reading of this Ordinance and that the same be and is hereby passed, approved, and adopted.

Council voting for ordinance: Schimke, Waters, Harmdierks, Fagerhaug, Knipfer, Schooler

Council voting against ordinance: None

First Reading: January 4th, 2023

Second Reading & Adoption: February 6th, 2023

Published Date: February 15th, 2023

Dated this day of 6th day of February.

CITY OF WESSINGTON SPRINGS

Brian Bergeleen, Mayor

ATTEST: _____
Linda Willman, Finance Officer

SEAL

The 2022 annual audit engagement letter from Schoenfish and Co. was presented to the Council for approval. Following a discussion, a motion was made by Schooler, seconded by Fagerhaug to accent the audit engagement letter and authorize the Mayor, Finance Officer and the President of the Council to sign the 2022 audit engagement letter to be sent to South Dakota Department of Legislative Audit for the final approval. Ayes: 6 Nay: 0 motion carried.

A discussion was held on the 2023 wage resolution. Following a discussion a motion was made by Knipfer to approve a 5% wage increase for City Employees. Motion died for a lack of a second.

A motion was made by Schooler, seconded by Fagerhaug to approve a 4% wage increase for City Employees retroactive to the first payroll in January, and approve the following wage resolution. Ayes: Schooler, Fagerhaug, Harmdierks, Waters
 Nays: Knipfer Councilmember Schimke Abstained

Resolution #2023-2-1
 2023 Wage Scale

BE IT RESOLVED, that the Wessington Springs City Council adopts the following wage scale for Wessington Springs City Employees effective .

Salaried Pay Rate

Brian Bergeleen	Mayor	\$1,400 plus \$60 per meeting attended
Kari Fagerhaug,	1 st Ward Councilman	\$1,200 plus \$60 per meeting attended
Ryan Knipfer,	1 st Ward Councilman	\$1,200 Plus \$60 per meeting attended
Vicki Harmdierks,	2 nd Ward Councilman	\$1,200 plus \$60 per meeting attended
Layton Schimke,	2 nd Ward Councilman	\$1,200 plus \$60 per meeting attended
Tim Schooler,	3 rd Ward Councilman	\$1,200 plus \$60 per meeting attended
Natasha Waters,	3 rd Ward Councilman	\$1,200 plus \$60 per meeting attended
Linda Willman,	Clerk of Council	\$60 per meeting attended
Brian Bergeleen,	Zoning Board Member	\$60 per meeting attended
Lila Hoffman,	Zoning Board Member	\$60 per meeting attended
Betsy Schroeder,	Zoning Board Member	\$60 per meeting attended
Glenn Cooper,	Zoning Board Member	\$60 per meeting attended
Lloyd Kraft,	Zoning Board Member	\$60 per meeting attended
Linda Willman,	Zoning Administrator	\$60 per meeting attended

Hourly Pay Rate-part-time

Landfill

Neal Grohs	landfill attendant	\$13.52
Melford Bergeleen	landfill attendant	\$13.52
Gary VonEye	landfill attendant	\$13.52

Library

Rhonda Behrens	Library Director	\$14.64
Connie McLaughlin	Library Assistant	\$13.00

Street

Melford Bergeleen	Seasonal	\$17.50
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Hourly Pay Rate-full-time

Finance Office

Bethany Schimke	Dep. Finance Officer	\$16.16
Linda Willman	Finance Officer	\$27.82;

Electric

Phil Labore	Elect/Street Supt.	\$40.57
Bailey Willman	Assistant Electric-if needed	\$22.59;

Water/Sewer

Jim Vavra	Superintendent	\$22.68
Robert Wenzel	Public Works	\$18.72;

NOW, THEREFORE, BE IT RESOLVED that the salaries of the City Officials and employees are hereby published as part of these minutes as required by SDCL 6-1-10.

Dated at Wessington Springs, South Dakota this 6th day of March, 2023

Councilman voting for Resolution: Schooler, Fagerhaug, Harmdierks, Waters

Councilman Voting against Resolution: Knipfer

Councilman Layton Schimke abstained.

Motion carried.

Published: 2-15-2023

Brian Bergeleen, Mayor

Attest: _____
Linda Willman, Finance Officer

A discussion was held on replacing the shed that is located at the top of the sledding hill.

A discussion was held on the City of Wessington Springs Website. Following a discussion a motion was made by Schooler, seconded by Waters to appoint Natasha Waters as a Council liaison with Amber Kolousek for the City of Wessington Springs Website. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Harmdierks, seconded by Fagerhaug to enter executive session pursuant to SDCL 1-25-2 (1) for personnel at 9:48 PM. Ayes: 6 Nays: 0 Motion carried.

Council reconvened into regular session at 10:38 PM

A motion was made by Harmdierks, seconded by Waters that the finance committee will have a meeting with Linda Willman to discuss performance and expectations at 9:30 AM on February 7th, 2023. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Fagerhaug to adjourn the meeting. Ayes: 6 Nays: 0 Motion carried.

Brian Bergeleen, Mayor

ATTEST: _____
Linda Willman, Finance Officer

These minutes were published once at an estimated cost of \$

