

April 3rd, 2023-unapproved

The City Council of the City of Wessington Springs met in regular session at the Office of Finance Officer at 7:00 P.M. on Monday, April 3rd, 2023, with the following members being present: Ryan Knipfer, Tim Schooler, Vicki Harmdierks, Natasha Waters, Layton Schimke and Kari Fagerhaug and with Mayor Brian Bergeleen presiding. Also, in attendance was Linda Willman, Finance Officer and Gary Blue City Attorney.

Meeting was opened with pledge of allegiance.

A motion was made by Harmdierks, seconded by Waters to approve the agenda as presented. Ayes: 6 Nays: 0 Motion carried.

Conflicts of Interest: none stated

Mayor Brian Bergeleen announced this was time for public comment.

A motion was made by Schooler seconded by Waters to approve all the March Council meeting minutes. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schimke seconded by Knipfer to approve the March 2023 treasurer's report as presented. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schooler, seconded by Knipfer, and with all Council members voting aye to approve the following bills for payment.

BILL

| Fund: | 101 | GENERAL FUND | |
|--------------------------------|------------|-------------------------------|-----------|
| Alpena Coop | | gas | 196.88 |
| AmKota | | supplies | 3,018.41 |
| Behrens, Rhonda | | mileage to jumpstart training | 53.58 |
| Blue Haeder & Banks Law Office | | professional service | 1,000.00 |
| Border States Electric Supply | | supplies | 34.07 |
| CHS/Farmers Alliance | | propane | 510.00 |
| City of Wessington Springs | | utilities | 2,544.03 |
| Collaborative Summer Library | | supplies | 26.99 |
| Colonial | | pool chemicals | 1,758.36 |
| Ellwein Brothers Inc. | | beer-op agreements | 7,213.00 |
| EX Business Card | | books/supplies | 452.43 |
| J & M Specialties | | supplies | 61.96 |
| Jensen's True Value | | supplies | 71.23 |
| Jerauld County Sheriff | | professional service | 27,532.75 |
| Johnson Brothers | | liquor-op agreements | 2,862.43 |
| L & M Sanitation | | garbage service | 7,614.93 |
| McLeods | | election supplies | 52.27 |
| Office Peeps | | supplies | 810.82 |
| Plainsman | | newspaper renewal | 185.38 |
| Porter | | beer-op agreements | 598.32 |
| Productivity Plus Account | | supplies | 173.94 |

| | | |
|-----------------------------|--------------------------|----------|
| S.D. Dept of Transportation | windsocks | 125.00 |
| S.D. Municipal League | meals-district 5 meeting | 40.00 |
| Sanborn Weekly Journal | newspaper renewal | 44.20 |
| Total Oil | supplies | 1,245.51 |
| True Dakotan | publishing | 745.15 |
| True North Steel | blades | 1,550.91 |
| Venture | phone bills | 402.69 |
| WS Summer Rec Fund | grant reimbursement | 2,000.00 |

Fund Total: 62,925.24

| | | |
|------------------------|-----------------------------------|----------|
| Fund: 212 | ADDITIONAL SALES TAX - 2ND | |
| USDA Rural Development | loan payment | 3,051.00 |

Fund Total: 3,051.00

| | | |
|------------------------|--------------------------------|-----------|
| Fund: 602 | WATER FUND | |
| Alpena Coop | gas | 196.88 |
| AmKota | supplies | 662.47 |
| Bender's | jetting unit to clean out line | 868.00 |
| City of WS | utilities | 683.70 |
| EX Business Card | postage | 39.36 |
| J & M Specialties | supplies | 75.80 |
| Jensen's True Value | supplies | 8.99 |
| Milbank WinWater | meters & outside readers | 14,240.00 |
| Northwest Pipe Fitting | supplies | 388.10 |
| SD Dept of Health | lab tests | 28.00 |
| USA Blue Book | supplies | 858.98 |
| Venture | phone bills | 49.19 |

Fund Total: 18,099.47

| | | |
|---------------------|-------------------------------|----------|
| Fund: 603 | ELECTRIC FUND | |
| Alpena Coop | gas | 196.88 |
| City of WS | utilities | 763.51 |
| EX Business Card | test gloves | 50.72 |
| Jensen's True Value | supplies | 3.99 |
| | Minnesota Municipal Utilities | training |
| 1,000.00 | | |
| Ramkota Inn | lodging | 209.98 |
| Venture | phone bills | 228.65 |
| WESCO | wire | 1,410.00 |

Fund Total: 3,863.73

| | | |
|------------------|-------------------|--------|
| Fund: 604 | SEWER FUND | |
| Alpena Coop | gas | 196.86 |
| Venture | phone bills | 49.18 |

Fund Total: 246.04

Checking Account Total: 88,185.48

PREPAIDS

| <u>Vendor Name</u> | <u>Description</u> | <u>Amount</u> |
|---------------------------------|----------------------------------|---------------|
| Fund: 101 | GENERAL FUND | |
| City of Wessington Springs | deposit to customer utility bill | 250.00 |
| Ellwein Brothers Inc. | beer-op agreement | 6,998.55 |
| Johnson Brothers | liquor-op agreement | 1,248.35 |
| Porter | beer-op agreement | 2,038.40 |
| Republic | liquor-op agreement | 1,990.39 |
| SD Dept of Revenue | sales tax | 513.09 |
| Southern Wines & Spirits of SD | liquor-op agreement | 228.12 |
| Wellmark Blue Cross Blue Shield | insurance | 43.28 |

Fund Total: 13,310.18

| | | |
|-----------------------------|-------------------|--------|
| Fund: 602 | WATER FUND | |
| Department of Ag & Nat Res. | exam test fees | 180.00 |

Fund Total: 180.00

| | | | | |
|---------------------------|--------------|------------|--------------------------------|------------------|
| | Fund: | 603 | ELECTRIC FUND | |
| Heartland | | | power | 34,168.32 |
| SD Dept of Health | | | sales tax | 6,862.43 |
| WAPA-DEPARTMENT OF ENERGY | | | power | 22,781.94 |
| | | | Fund Total: | 63,812.69 |
| | | | Checking Account Total: | 77,302.87 |

| | | | |
|----------------------------|--------------------------|---------------|-------------------|
| PAYROLL | | | |
| Payroll | Finance Office | | 4,055.56 |
| Payroll | Street | | 1,363.63 |
| Payroll | Landfill | | 609.70 |
| Payroll | Library | | 3,044.98 |
| Payroll | Water | | 4,260.66 |
| Payroll | Electric | | 6,135.20 |
| Payroll | Sewer | | 4,260.64 |
| SD Retirement | contributions | | 7,873.24 |
| SD Office of Child Support | contributions | | 631.00 |
| Wellmark | insurance | | 4,986.98 |
| AFLAC | insurance | | 304.02 |
| Colonial | insurance | | 328.76 |
| Division of OASI | social security/Medicare | | 5,387.66 |
| Federal Tax Payment | withholding | | 2,236.71 |
| Flex Account | contributions | | 210.00 |
| | | Total: | \$45688.74 |

Department head Phil LaBore met with the Council.

A motion was made by Waters, seconded by Knipfer to approve expenses for the Spring Street Meeting in Yankton April 26th and 27th, 2023. Ayes: 6 Nays: 0 Motion carried.

The following fuel quotes for the month were presented to the council.

| | | | |
|--------|--------------------------|---------------|------------------|
| | Gas/Diesel quotes | | |
| | Agtegra | Alpena | Total Oil |
| Diesel | Did not quote | \$3.79 | \$3.79 |
| E-10 | Did not quote | \$3.15 | \$3.10 |

A motion was made by Harmdierks, seconded by Fagerhaug to approve the Diesel quote of \$3.79 and the E-10 quote of \$3.10 from Total Oil. Ayes: 6 Nays: 0 Motion carried.

A discussion was held on summer street help. A motion was made by Fagerhaug, seconded by Waters to hire Karter Mebius and Robbie Hine as summer street help at an hourly rate of \$12.50. Ayes: 6 Nays: 0 Motion carried.

Attorney Gary Blue gave an update on the ordinance codification. A motion was made by Schimke to stop the monthly payment to City Attorney until the ordinance codification is completed. Motion died for a lack of a second.

A discussion was held on the Water Facility Report. A motion was made by Schooler, seconded by Waters to approve the Water Facility Report. Ayes: 6 Nays: 0 Motion carried.

A Letter of Agreement for the Water study from SPN in the amount of \$13,000 was presented to the Council. Following a discussion, a motion was made by Harmdierks, seconded by Schooler to approve the Letter of Agreement and authorize the Mayor to sign. Ayes: 6 Nays: 0 Motion carried.

Councilman Waters gave an update on the meeting with the beautification committee. Following the update and discussion, a motion was made by Knipfer, seconded by Schimke for Councilman Natasha Waters to organize a networking meeting with organizations around the city. Ayes: 6 Nays: 0 Motion carried.

A discussion was held on security camera at the swimming pool. It was decided to get additional information for the next meeting.

Mayor Brian Bergeleen stated this was the time and place for the Public Hearing for the request of Additional SRF Funding for the 2nd Street Project and the College Avenue Project. No interest parties were in attendance.

An amendment to the design contract for the airport project from Helms and Associates in the amount of \$9,889.56 was presented to the Council. The cost will be grant eligible for 100%. A motion was made by Schooler, seconded by Fagerhaug to approve the amendment and authorize the Mayor to sign. Ayes: 6 Nays: 0 Motion carried.

A proposal from Mead & Hunt to due an independent fee evaluation for the airport in the amount of \$5,000 was presented to the Council. The cost will be grant eligible with the City share to be 5%. A motion was made by Schimke, seconded by Knipfer to approve the request, and authorize the mayor to sign the proposal. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schooler, seconded by Knipfer to enter into executive session pursuant to SDCL 1-25-2 (1) Personnel at 8:14 PM. Ayes: 6 Nays: 0 Motion carried.

Council reconvened into regular session at 9:10 PM.

A discussion was held on the meter issue. A motion was made by Schooler, seconded by Schimke to do an independent audit of the utility accounts with Kari Fagerhaug and Tim Schooler to be on the committee. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Fagerhaug to adjourn the meeting.
Ayes: 6 Nay: 0 motion carried.

The meeting for to canvas votes for the Municipal Election will be held on Thursday,
April 13th, 2023.

Brian Bergeleen, Mayor

ATTEST: _____
Linda Willman, Finance Officer

These minutes were published once at an estimated cost of \$

