

June 5<sup>th</sup>, 2023

The City Council of the City of Wessington Springs met in regular session at the Office of Finance Officer at 7:00 P.M. on Monday, June 5<sup>th</sup>, 2023, with the following members being present: Tim Schooler -via phone, Vicki Harmdierks, Natasha Waters, Layton Schimke and with Mayor Brian Bergeleen presiding. Also, in attendance was Linda Willman, Finance Officer and Gary Blue City Attorney. Councilman Ryan Knipfer joined the meetin at 8:20 and councilman Kari Fagerhaug was absent.

Meeting was opened with pledge of allegiance.

A motion was made by Schimke, seconded by Fagerhaug to approve the agenda as presented. Roll call vote was taken. Ayes: 4 Nays: 0 Motion carried.

Conflicts of Interest: none stated

A motion was made by Harmdierks seconded by Schimke to approve all the May Council meeting minutes. Roll call vote taken. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Schimke seconded by Harmdierks to approve the May 2023 treasurer's report as presented. Roll call vote was taken. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Schimke, seconded by Schooler, and with all Council members voting aye to approve the following bills for payment.

#### BILLS

<u>Vendor Name</u>	<u>Fund:</u>	<u>101</u>	<u>Description</u>	<u>Amount</u>
			<b>GENERAL FUND</b>	
AmKota			supplies	1,842.08
B & S Service			repairs	311.91
Baker's			repairs	239.46
Behrens, Rhonda			mileage to Mitchell-dir conf	70.09
Blue Haeder & Banks Law Office			professional service	1,000.00
Central Electric			utilities	135.23
Colonial			supplies	79.73
Dakota Heating & Air			a/c repairs-Library	275.08
Dietz Lawn Care			baseball field maintenance	395.38
Ellwein Brothers Inc.			beer-op agreement	13,076.85
EX Business Card			supplies, registrations	499.20
Feistner Gravel & Excavation			gravel	1,242.00
Follet Software			hosted service annual fee	558.98
Hawkins			chemicals	2,212.83
J & M Specialties			supplies	38.42
Jerauld County Sheriff			contracted law enforcement	57,543.50
Johnson Brothers			liquor-op agreement	3,523.86
Keep it Safe			off-site backup	120.02
Krohmer Insurance			annual insurance renewal	20,500.78

L & M Sanitation	garbage service	7,659.95
McLeods	folders	327.70
Mid-Dakota	utilities	43.00
Midstates Equipment & Supply	street blocks	16,848.69
National Geography	magazine	39.00
Northwest Pipe Fitting	supplies	246.53
Office Peeps	supplies	399.64
People	magazine	40.00
Pests B Dead LLC	professional service	205.00
Pheastland	golf cart permits	36.85
Pitney Bowes	postage machine lease	163.02
Porter	beer-op agreement	2,133.61
Reader's Digest Large Print	magazine	30.00
Republic	liquor-op agreement	4,163.94
Reserve Account	postage	1,000.00
Schimke, Layton	mileage to district meeting	157.20
Software Unlimited	annual support	1,425.00
Southern Wines & Spirits of SD	liquor-op agreement	2,174.84
Springs Food Market	supplies	48.19
Time	magazine	72.00
True Dakotan	publishing	1,355.23
Venture	phone bills	407.28
	<b>Fund Total:</b>	<b>142,642.07</b>
	<b>ADDITIONAL SALES TAX - 2ND</b>	
USDA Rural Development	loan	3,051.00
	<b>Fund Total:</b>	<b>3,051.00</b>
<b>Fund: 501</b>	<b>CAPITAL PROJECT FUNDS</b>	
Helms & Associates	engineering-taxiway improvements	18,496.82
	<b>Fund Total:</b>	<b>18,496.82</b>
<b>Fund: 602</b>	<b>WATER FUND</b>	
Department of Ag and Nat Resource	2023 drinking water fee	600.00
EX Business Card	lodging, supplies	680.27
Hawkin's	chemicals	1,235.60
J & M Specialties	oil	25.27
Krohmer Insurance	annual insurance renewal	7,434.98
McLeods	billing forms	299.73
Mississippi Lime	lime	11,212.97
Ramkota Inn	lodging	365.97
Reserve Account	postage	1,000.00
SD Dept of Health	lab tests	71.00
SD One Call	locates	11.58
Software Unlimited	annual support	1,425.00
Vavra, Jim	mileage for classes	337.98
Venture	phone bills	48.97
	<b>Fund Total:</b>	<b>24,749.32</b>
<b>Fund: 603</b>	<b>ELECTRIC FUND</b>	
AmKota	supplies	60.25
Border States Electric Supply	box pad	5,274.46
EX Business Card	supplies	17.03
Jerry's Electric	transformers	17,730.00
Krohmer Insurance	annual insurance renewal	43,536.65
McLeods	billing forms	299.73
Ramkota Inn	lodging	103.84
Reserve Account	postage	1,000.00
SD Municipal Electric	SDMEA conference	150.00
SD One Call	locates	11.58

Software Unlimited	annual support	1,425.00
Stuart C Irby	supplies	450.00
Venture	phone bills	233.45
WESCO	supplies	339.78

**Fund Total: 70,631.77**

<b>Checking 1</b>	<b>Fund: 604</b>	<b>SEWER FUND</b>
Avera Occupational Medicine - MI	DOT testing	87.00
Central Electric	utilities	177.85
Krohmer Insurance	annual insurance renwal	2,423.59
McLeods	billing forms	299.72
Reserve Account	postage	1,000.00
SD Dept of Health	lab tests	176.00
SD One Call	locates	11.56
Software Unlimited	annual support	1,425.00
Vavra, James	mileage for classes	162.44
Venture	phone bills	48.96

**Fund Total: 5,812.12**

<b>Fund: 701</b>	<b>UTILITY DEPOSIT FUND</b>	
City of Wessington Springs	Customer deposit to account	250.00

**Fund Total: 250.00**

<b>Fund: 753</b>	<b>CAFETERIA COMPENSATION FUND</b>	
	flex	724.39

**Fund Total: 724.39**

**Checking Account Total: 266,357.49**

**PREPAIDS**

<b>Fund: 101</b>	<b>GENERAL FUND</b>	
Central Electric	utilities	198.68
Ellwein Brothers Inc.	liquor-op agreement	12,076.95
Johnson Brothers	liquor-op agreement	1,139.37
Porter	beer-op agreement	4,492.68
Republic	liquor-op agreement	3,200.72
SD Dept of Revenue	sales tax	514.46
Southern Wines & Spirits of SD	liquor-op agreement	377.30

**Fund Total: 22,000.16**

<b>Fund: 603</b>	<b>ELECTRIC FUND</b>	
Heartland	power	27,866.95
SD Dept of Revenue	sales tax	4,850.21
Security First Bank	bond payment	46,331.25
WAPA	power	17,517.76

**Fund Total: 96,566.17**

<b>Fund: 604</b>	<b>SEWER FUND</b>	
Central Electric	utilities	104.77

**Fund Total: 104.77**

**Checking Account Total: 118,671.10**

**PAYROLL**

Payroll	Council	6,538.38
Payroll	Clerk of Council	406.89
Payroll	Mayor	1,145.14
Payroll	Finance Office	2,848.17
Payroll	Street	688.63
Payroll	Landfill	793.41
Payroll	Park	732.94
Payroll	Library	1,612.60
Payroll	Water	3,204.37
Payroll	Electric	4,664.56
Payroll	Sewer	3,204.46
SD Retirement	contributions	5,614.52

SD Office of Child Support	contributions	631.00
Wellmark	insurance	5,796.98
AFLAC	insurance	304.02
Colonial	insurance	328.76
Division of OASI	social security/Medicare	5,379.70
Federal Tax Payment	withholding	1,845.90
Flex Account	contributions	140.00
Total:		\$45,880.43

Mayor Brian Bergeleen announced this was time for public comment.

Rhonda Berhens, City Librarian met with the Council to give them an update of the library and introduce Eileen Thomas as a new library board member.

A motion was made by Schimke, seconded by, Waters to hire Gretchen Burnison as assistant librarian for 19 hour per week at a rate of \$13.00 per hour. Roll call vote was taken. Ayes: 4 Nays: 0 Motion carried.

Jerry Higgins, Jr and Terry Mebius met with the Council regarding the donation of the concession stand for the baseball field from the Higgins family. The city would like to thank them for the generous donation. A motion was made by Harmdierks, seconded by Schimke to authorize the Mayor to sign the hold harmless agreement for the concession stand for the Higgins family donation to the City. Roll call vote was taken. Ayes: 4 Nay: 0 Motion carried.

Department head Phil LaBore met with the Council.

Attorney Gary Blue gave an update on the ordinance codification.

Councilman Ryan Knipfer joined the meeting at this time.

A motion was made by Harmdierks, seconded by Schimke to approve the purchase of a rolling gate for the pool. Roll call vote was taken. Ayes: 5 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Schimke to approve hiring Raylee Fagerhaug and Jayda Kolousek as attendants to check people into the pool at an hourly rate of \$10.80 per hour. Roll call vote was taken. Ayes: 5 Nays: 0 Motion carried.

A discussion was held on the end of 4<sup>th</sup> Street that connects to the golf course. A motion was made by Waters, seconded by Harmdierks to hire Shane Mentzer to fix the end of 4<sup>th</sup> Street for an amount not the exceed \$1000.00. Roll call vote was taken. Ayes: 5 Nays: 0 Motion carried.

The 2024 District 3 extension of agreement was discussed. A motion was made by Harmdierks to authorize the extension of agreement with District 3 for 2024. Roll call vote was taken. Ayes: 5 Nays: 0 Motion carried.

A discussion was held the 2024 budget and the front footage assessment resolution. The front footage assessment will remain the same as last year at .74 cents a foot with a maximum cap of \$250 per parcel number. Following the discussion, a motion was made by Schimke, seconded by Knipfer to approve the following resolution.

RESOLUTION #6-2023-1

A RESOLUTION TO ESTABLISH A SPECIAL MAINTENANCE FEE FOR THE PURPOSE OF MAINTAINING OR REPAIRING PUBLIC IMPROVEMENTS.

WHEREAS, the City of Wessington Springs maintains and repairs street surfaces within the city limits; and

WHEREAS, SDCL 9-43-138 allows for an annual levy of a special maintenance fee upon the lots fronting and abutting any improvements within the city that are maintained by the City; and

WHEREAS, said special maintenance fee will be used for the annual maintenance and repair of street surfaces within the city limits;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESSINGTON SPRINGS, SOUTH DAKOTA:

That a special maintenance fee will be established as follows:

1. Prior to the assessment of real property, the lot or portion of lots against which the special maintenance fee is to be levied and the amount of special maintenance fee against each lot(s) or portions of lots constituting a single contiguous parcel for such purposes will be designated.
2. The county treasurer will be notified to add the fee assessed to the general assessment against the property and certify the fee assessed together with the regular assessment to the county auditor to be collected in the same manner as municipal taxes are collected for general purposes.
3. The special maintenance fee assessed is subject to review and equalization the same as assessments or taxes for general purposes.
4. The special maintenance fee will be assessed at the rate of .74 cents per front foot with a cop of \$250 per parcel number.

Dated this 5<sup>th</sup> day of June 2023

CITY OF WESSINGTON SPRINGS

ATTEST: \_\_\_\_\_

Brian Bergeleen, Mayor

Linda Willman, Finance Officer

Councilman voting for resolution: Knipfer, Schooler, Harmdierks, Harmdierks, Waters

Councilman voting against resolution: None Motion carried.

A discussion was held on the July meeting due to the 4<sup>th</sup> of July holiday. It was decided that the July meeting will be held on Monday, July 10<sup>th</sup>, 2023.

A motion was made Harmdierks, seconded by Knipfer to approve expenses for the budget training meetings in Sioux Falls on June 28<sup>th</sup>, 2023 and June 21<sup>st</sup>, 2023 in Pierre. Roll call vote was taken. Ayes: 5 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Schimke to adjourn the meeting. Roll call vote was taken Ayes: 5 Nay: 0 motion carried.

\_\_\_\_\_  
Brian Bergeleen, Mayor

ATTEST: \_\_\_\_\_  
Linda Willman, Finance Officer

These minutes were published once at an estimated cost of \$



