

December 28<sup>th</sup>, 2023

The City Council of the City of Wessington Springs met in special session at the Office of Finance Officer at 12:00 P.M. on Thursday, December 28<sup>th</sup>, 2023, with the following members being present: Ryan Knipfer, Tim Schooler, Kari Fagerhaug, Vickie Harmdierks, and with Mayor Brian Bergeleen presiding. Also, in attendance was Linda Willman Finance Officer and City Attorney Gary Blue. Councilman Natasha Waters was absent, and Councilman Layton Schimke joined the meeting later.

Meeting was opened with pledge of allegiance.

A motion was made by Schooler, seconded by Harmdierks to approve the agenda as posted with an addition for discussion of the meeting with DENR. Ayes: 4 Nays: 0 Motion carried.

Conflicts of Interest: None stated

Mayor Brian Bergeleen announced this was the time and place for public comment.

Councilman Layton Schimke joined the meeting.

A discussion was held on the water position. Following the discussion, a motion was made by Schooler, seconded by Schimke to offer the applicate a part-time position for up to 19 hours per week at an hourly wage of \$20 with a 6-month probation. Ayes: 5 Nays: 0 Motion carried.

A motion was made by Schooler for the following bonuses to full-time employees Phil LaBore \$1,000, Bethany Schimke \$1,000, Lucas VanEngelenburg \$500, Rob Wenzel \$1,500, and Linda Willman \$1,500. Motion died for a lack of a second.

A motion was made by Knipfer, seconded by Harmdierks for the following bonuses to full-time employees Phil LaBore \$1,000, Bethany Schimke \$1,000, Lucas VanEngelenburg \$500, Rob Wenzel \$1,500 and Linda Willman \$3,500. Ayes: 5 Nays: 0 Motion carried.

The final year-end bills were presented to the Council for approval. A motion was made by Knipfer, seconded by Fagerhaug, and with all Councilman voting Aye to approve the following bills.

### BILLS

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>
	<b>Fund: 101</b>	<b>GENERAL FUND</b>	
B & S Service		battery/repairs	172.95
Baker's Repair		repairs	361.98
Code Enforcement Specialist		professional service	704.40
Connecting Point		professional service	143.50
EX Business Card		supplies/postage	157.58

Nicholson Trucking, LLC	dump truck	49,000.00
Office Peeps	supplies	410.71
Pitney Bowes	postage machine rental	163.02
ROCS-Dining	contribution	1,861.72
ROCS-Transportation	contribution	2,000.00
Total Oil	diesel	1,116.00
True Dakotan	minutes	314.92
W.S. Volunteer Fire Dept	contribution	1,128.00
Wessington Springs Summer Rec Fund	contribution	931.55
Westendorf Electric	professional service	127.35
	<b>Fund Total:</b>	<b>58,593.68</b>

**Fund: 602 WATER FUND**

B & S Service	repairs	244.00
EX Business Card	supplies	623.21
Hawkins	chemicals	2,184.00
Mississippi Lime	lime	11,739.03
SD Dept of Health	professionals service	26.00
SD One Call	locates	1.12
USA Blue Book	supplies	824.14
	<b>Fund Total:</b>	<b>15,641.50</b>

**Fund: 603 ELECTRIC FUND**

Avera Occupational Medicine - MI	DOT testing	88.00
Border States Electric Supply	supplies	746.01
EX Business Card	supplies	30.64
SD One Call	locates	1.12
WESCO	supplies	5,883.52
	<b>Fund Total:</b>	<b>6,749.29</b>

**Fund: 604 SEWER FUND**

B & S Service	repairs	244.01
SD Dept of Health	professionals service	30.00
SD One Call	locates	1.12
	<b>Fund Total:</b>	<b>275.13</b>

**Fund: 701 UTILITY DEPOSIT FUND**

Customer	deposit refund	250.00
CITY OF WESSINGTON SPRINGS	deposit refunds to accounts	1,750.00
Customer	Deposit refund	250.00
Customer	deposit refunds	250.00
	<b>Fund Total:</b>	<b>2,500.00</b>

**Self Insurance 2,231.00**

**Total: 2,231.00**

**Checking Account Total: 85,990.60**

**Fund: 101 GENERAL FUND**

**PAYROLL-Total for December 2023**

Payroll	Council/Zoning	6,704.61
Payroll	Clerk of Council	543.24
Payroll	Mayor	1,255.96
Payroll	Finance Office	4,322.41
Payroll	Street	1,465.33
Payroll	Landfill	449.35
Payroll	Library	2,101.08
Payroll	Water	4,233.66
Payroll	Electric	12,087.58
Payroll	Sewer	5,018.54
SD Retirement	contributions	7,465.20
SD Office of Child Support	contributions	631.00
Wellmark	insurance	6,009.00

AFLAC	insurance	290.10
Colonial	insurance	300.64
Division of OASI	social security/Medicare	7,814.76
Federal Tax Payment	withholding	3,276.86
Flex Account	contributions	110.00
	Total:	\$64,079.32

A discussion was held on the 2023 annual budget. Following the discussion, a motion was made by Knipfer, seconded by Schimke to approve the following resolution to approve the transfers from the contingency fund.

**RESOLUTION 2023-12  
CONTINGENCY TRANSFERS  
2023 FISCAL BUDGET**

WHEREAS, it appears that there will be insufficient funds in the 2023 Budget, to carry out the indispensable functions of government. It is proposed that the following Contingency Transfers be adopted. This will become effective immediately upon passage.

**CONTINGENCY:**

FROM:	101-4115-429	Contingency	\$2,428.00
TO:	101-4229-429	Other	\$1,128.00
	101-4323-454	Sales Tax	\$ 300.00
	101-4900-499	Operating Agreements	\$1,000.00
		Total	\$2,428.00

Dated this 28th day of December 2023.

CITY OF WESSINGTON SPRINGS

\_\_\_\_\_  
Brian Bergeleen, Mayor

Attest: \_\_\_\_\_  
Linda Willman, City Finance Officer

Councilman voting for resolution: Schooler, Knipfer, Fagerhaug, Schimke, and Harmdierks.

Councilman voting against resolution: None Motion carried.

Published: 01-10-2024

Effective: Immediately upon passage

A motion was made by Knipfer, seconded by Schimke to approve a loan of \$4,903.15 from Fund 212 Second Penny to 501 Capital Fund for engineering expenses for the Airport Project, College Avenue Project and 2<sup>nd</sup> Street Project until grant or loan funds are received. Ayes: 5 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Schimke to approve the transfer of the interest income from American Bank & Trust Money Market and Super Now Accounts from the individual funds to the General Fund as stated in the investment policy. Ayes: 5 Nays: 0 Motion carried.

	From	To
212	\$12,569.75	101 \$45,449.17
602	\$ 1,367.52	
603	\$18,232.86	
604	\$13,279.04	
Total	\$45,449.17	Total \$45,449.17

A discussion was held on the zoom meeting that was held with DENR, District 3, and SPN regarding the water plant.

The January regular meeting will be held on Monday, January 8<sup>th</sup>, 2024 due to the New Years Holiday.

A motion was made by Harmdierks, seconded by Fagerhaug to adjourn. Ayes: 5 Nays: 0 Motion carried.

\_\_\_\_\_  
Brian Bergeleen, Mayor

ATTEST: \_\_\_\_\_  
Linda Willman, Finance Officer

Minutes were published once at an estimated cost of \$