

October 3rd, 2022 unapproved minutes

The City Council of the City of Wessington Springs met in regular session at the Office of Finance Officer at 7:00 P.M. on Monday, October 3rd, 2022 with the following members being present: Ryan Knipfer, Natasha Waters, Layton Schimke, Kari Fagerhaug via phone until able to join in person, and with Mayor Brian Bergeleen presiding. Also, in attendance was Linda Willman, Finance Officer and Gary Blue City Attorney. Councilman Vickie Harmdierks and Tim Schooler were absent.

Meeting was opened with pledge of allegiance.

A motion was made by Knipfer, seconded by Schimke to approve the agenda as presented. Ayes: 4 Nays: 0 Motion carried.

Conflicts of Interest: None stated.

A motion was made by Knipfer, seconded by Waters to approve the September 7th & 14th, 2022 minutes. Ayes: 4 Nays: 0 Motion carried.

The September 2022 treasurer's report was presented for discussion and review. A motion was made by Fagerhaug, seconded by Knipfer to approve the September 2022 treasurer's report. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Waters, seconded by Fagerhaug with all Councilman voting Aye to approve the following bills for approval.

BILLS

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>
	Fund: 101	GENERAL FUND	
American Bank & Trust		loan payment	1,485.52
AmKota		supplies	39.98
Behrens, Rhonda		mileage to Brookings	141.25
Blue Haeder & Banks Law Office		professional service	1,000.00
City of Wessington Springs		utility bills	3,431.57
Cole's Petroleum		airport gas	8,292.50
Consumer Reports		magazine renewal	30.00
Doug's Coustom Paint & Body, Inc.		mulcher	439.00
Eframison Electric, Inc		supplies	31.25
Ellwein Brothers Inc.		beer-op agreement	4,305.07
EX Business Card		lodging,books,supplies	480.33
Farmers Alliance		propane	2,040.00
Foothills Truck Service		repairs-yellow dump truck	481.98
Jensen's True Value		supplies	21.56
Jerauld County Sheriff		countywide law enforcement	27,532.75
Johnson Brothers		liquor-op agreement	3,202.70
Krohmer Insurance		insurance-hustler mower	54.00
L & M Sanitation		garbage service	6,876.00
Mid Dakota		utilities	43.00
Office Peeps		toner-printer	792.65
Pepsi		supplies	69.66

Pests B Dead LLC		professional service	55.00
Porter		beer-op agreements	1,348.80
Republic		liquor-op agreement	3,566.18
Schoenfish & Co, Inc		2021 audit	9,000.00
SDML		2022 Conference registration	100.00
Todd Brueske Construction		trucking	770.00
Total Oil		gas & diesel	1,079.35
True Dakotan		publishing	1,681.46
Venture		phone bills	589.64
		Fund Total:	78,981.20
	Fund: 212	ADDITIONAL SALES TAX - 2ND	
USDA Rural Development		loan payment	3,051.00
		Fund Total:	3,051.00
	Fund: 501	CAPITAL PROJECT FUNDS	
Schumcker, Paul & Nohr & Assoc.		engineering-college Ave	18,000.00
		Fund Total:	18,000.00
	Fund: 602	WATER FUND	
AmKota		supplies	244.38
City of WS		utility bills	583.68
EX Business Card		postage	25.16
Hawkins		chemicals	1,404.97
Jensen's True Value		supplies	45.47
Northwest Pipe		fire hydrant	6,839.82
SD Dept of Health		lab tests	28.00
SD One Call		locates	0.38
Total Oil		gas & diesel	254.61
True Dakotan		flushing main ad	27.00
Venture		phone bills	24.56
		Fund Total:	9,478.03
	Fund: 603	ELECTRIC FUND	
AmKota		supplies	66.37
Border States Electric Supply		supplies	2,058.62
City of WS		utility bills	446.78
EX Business Card		glove testing/supplies	265.15
First Bank & Trust		bond payment	9,130.62
SD One Call		locates	0.37
Security First Bank		bond payment	46,833.75
T & R Electric		supplies	630.00
SDML		2022 Conference registration	100.00
Total Oil		gas & diesel	1,041.22
Venture		phone bills	366.17
WAPA		meter charge	500.00
Wesco		supplies	1,294.30
		Fund Total:	62,833.35
	Fund: 604	SEWER FUND	
AmKota		supplies	18.48
S & M Enterprises		mowing	525.00
SD One Call		locates	0.37
Total Oil		gas & diesel	256.61
Venture		phone bills	24.57
		Fund Total:	825.03
		SELF INSURANCE	
		Self-insurance	4,701.54
		Fund Total:	4,701.54
		Checking Account Total:	178,442.21

PAYROLL

Payroll	Finance Office	4,835.81
Payroll	Street	996.12
Payroll	Landfill	1,174.26
Payroll	Park	376.78
Payroll	Library	3,006.30
Payroll	Water	4,169.99
Payroll	Electric	12,319.87
Payroll	Sewer	4,169.76
SD Retirement	contributions	5,511.66
SD Office of Child Support	contributions	631.00
Wellmark	insurance	5,831.12
AFLAC	insurance	304.02
Colonial	insurance	387.92
Division of OASI	social security/Medicare	6,398.48
Federal Tax Payment	withholding	3,624.73
Flex Account	contributions	210.00

Total: \$50,119.40

PREPAIDS

Fund:	101	GENERAL FUND	
Ellwein Brothers Inc.		beer-op agreement	4,962.45
Porter		beer-op agreement	1,987.05
Republic		liquor-op agreement	1,059.97
SD Dept of Revenue		sales tax	527.36
Southern Wines & Spirits of SD		liquor-op agreement	993.50
		Fund Total:	9,530.33
Fund:	603	ELECTRIC FUND	
Heartland		power	35,017.06
SD Dept of Revenue		sales tax	4,959.30
WAPA		power	18,687.37
		Fund Total:	58,663.73
		Checking Account Total:	68,194.06

Ron Gillen, representing Brosz Engineering met with the Council to give them an update on the 2nd Street Project. Plans have been returned from Pierre so project is ready to let bids.

Department Heads Jim Vavra and Phil Labore met with the Council.

Attorney Gary Blue gave an update on the code enforcement and ordinances.

Mayor Brian Bergeleen announced this was the time place for the public hearing on the proposed resolution of necessity for College Avenue Project. Jeff McCormick representing Schmucker Paul and Nohr was present to discuss the project plans. Interested parties in attendance were Kay Thompson and Loree Thomas. Following the discussion, a motion was made by Knipfer, seconded by Waters to approve the Adopted Resolution of Necessity for the College Avenue Project. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Schimke that upon the approval of the plans from DENR for the College Avenue Project that we let bids for the College Avenue Project. Ayes: 4 Nays: 0 Motion carried.

A discussion was held on the new building at the pool and the cement work. The building is done and just waiting on the cement work to be completed. Mayor Bergeleen has been in contact with the contractors to pour the cement.

The airport land leases were presented to the Council. Following a discussion, a motion was made by Waters, seconded by Schimke to authorize the Mayor to sign the airport land leases. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Waters to authorize the Mayor to sign the Airport Pre-grant agreement. Ayes: 4 Nays: 0 Motion carried.

The following fuel quotes were presented to the council.

	LowLead 100 - Avgas 1,000 gallons		
	Agtegra-Faulton	Cole's-Madison	Total Oil
LL100	\$5.36	\$5.35	unable to quote-would have to take tanker load

A motion was made by Schimke, seconded by Knipfer to approve the quote for LL100 Cole's of Madison, SD with the price at the pump to be \$5.99. Ayes: 4 Nays: 0 Motion carried.

Mayor Bergeleen opened the bids for the Sanitation Contract. Only one bid was received from L & M Sanitation for \$20.50 a month for residential garbage. Following a discussion, a motion was made by Fagerhaug, seconded by Schimke to accept the bid of \$20.50 from L & M Sanitation for monthly residential garbage pickup. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Schimke, seconded by Knipfer to set the monthly garbage rate billed to customers at \$21.25 effective for January 2023 services with is the \$20.50 charge from L & M Sanitation with the city charge of \$0.75. The city will continue to bill residential garbage with the monthly residential billing. Ayes: 4 Nays: 0 Motion carried.

A discussion was held on the airport engineer selection process. Following a discussion, a motion was made by Waters, seconded by Knipfer to authorize the Finance Officer to submit the necessary notice to the paper, and appoint Ryan Knipfer, Natasha Waters, and Layton Schimke to the selection committee to review the portfolios in December. Ayes: 4 Nays: 0 Motion carried.

The 2021 annual audit prepared by Schoenfish and Company was presented to the Council. Following a discussion and review, a motion was made by Schimke, seconded by Kari to approve the 2021 audit as presented. Ayes: 4 Nays: 0 Motion carried.

A discussion was held on the FAA letter received regarding the 2020 audit noting the material weakness that was noted regarding the segregation of duties. City Attorney will draft a letter before the 30-day deadline.

A discussion was held on the employee health insurance for 2023. Following a discussion, a motion was made by Knipfer, seconded by Fagerhaug to approve the renewal of plan of Wellmark CompleteBlue 3500 with the employee deductible and co-insurance to remain the same. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Schimke to approve expenses for the Joint Risk and Safety conference on November 2nd and 3rd, 2022 in Pierre. Ayes: 4 Nays: 0 Motion carried.

A motion was made by Knipfer, seconded by Fagerhaug to adjourn. Ayes: 4 Nays: 0 Motion carried.

Brian Bergeleen, Mayor

Linda Willman, Finance Officer

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