

March 4th, 2024

The City Council of the City of Wessington Springs met in regular session at the Office of the Finance Officer at 7:00 P.M. on Monday, March 4th, 2024, with the following members being present: Ryan Knipfer, Layton Schimke, Vicki Harmdierks, Tim Schooler, Kari Fagerhaug, Natasha Waters and with Mayor Brian Bergeleen presiding. Also, in attendance was Linda Willman, Finance Officer and Gary Blue City Attorney.

Meeting was opened with pledge of allegiance.

A motion was made by Knipfer, seconded by Fagerhaug to approve the agenda as presented. Ayes: 6 Nays: 0 Motion carried.

Conflicts of Interest: none stated.

Mayor Brian Bergeleen announced this was time for public comment.

A motion was made by Harmdierks, seconded by Knipfer to approve the February 5th, 14th, and 26th, 2024 minutes Council meeting minutes. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Fagerhaug, seconded by Schooler to approve the February treasurer's report as presented. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schimke, seconded by Harmdierks, and with all Council members voting aye to approve the following bills for payment.

BILLS			
Fund:	101	GENERAL FUND	
AmKota		supplies	124.83
B & S Service		tire repair	261.49
Blue Haeder & Banks Law Office		professional service	1,000.00
CHS/Farmers Alliance		propane	450.00
Code Enforcement Specialist		retainer fee	1,500.00
Connecting Point		professional service	51.00
Ellwein Brothers Inc.		beer-op agreement	7,443.30
ELO Prof. LLC		audit fee	1,290.50
EX Business Card		postage, books, supplies	2,251.33
Honda of Mitchell		choke knob	10.18
Jeff Argo Excavating		clean out culvert	306.12
Jerauld County Sheriff		professional service	29,209.75
Jerauld County Treasurer		front footage	1,459.16
Johnson Brothers		liquor-op agreement	914.46
Krohmer Insurance		add dump truck	186.00
L & M Sanitation		garbage service	7,814.93
Mid-Dakota Water		airport utilities	44.00
Office Peeps		printer repairs	245.79
Pests B Dead LLC		professional service	160.00
Pitney Bowes Credit Corp		lease	163.02
Porter		beer-op agreement	2,401.46
Premier Equipment		supplies	136.26
Productivity Plus		supplies	1,007.34
Republic		liquor-op agreement	2,178.35

Sanitation Products		wire brooms	222.35
Sign Solutions		signs	720.18
Southern Wines & Spirits of SD		liquor-op agreement	427.20
Total Oil		diesel	602.00
True Dakotan		bid notice	473.40
Venture		phone bills	411.41
		Fund Total:	63,465.81
USDA Rural Development	Fund: 212	ADDITIONAL SALES TAX - 2ND	
		loan payment	3,051.00
		Fund Total:	3,051.00
AmKota	Fund: 602	WATER FUND	
EX Business Card		supplies	377.59
Hawkins		postage, books, supplies	30.50
Northwest Pipe		chemicals	5,584.31
SD Dept of Health		supplies	1,347.59
SD One Call		lab tests	28.00
Utility Service Co, Inc		locates	1.49
Venture		ground storage tank maint.	11,570.00
		phone bills	49.31
		Fund Total:	18,988.79
East River Electric	Fund: 603	ELECTRIC FUND	
EX Business Card		2024 retainer	12,335.68
Minnesota Municipal Utilities		postage, books, supplies	121.37
SD One Call		training	1,000.00
Total Oil		locates	1.50
Venture		diesel	6,020.00
WESCO		phone bills	237.18
		supplies	2,290.92
		Fund Total:	22,006.65
Bender's Sewer & Drain	Fund: 604	SEWER FUND	
EX Business Card		jetting to clean out lift station	945.50
SD One Call		postage, books, supplies	58.05
Venture		locates	1.49
		phone bills	49.31
		Fund Total:	1,054.35
		Checking Account Total:	108,566.60
		PREPAIDS	
Central Electric	Fund: 101	GENERAL FUND	
Ellwein Brothers Inc.		utilities	261.96
Johnson Brothers		beer-op agreements	3,713.40
Porter		liquor-op agreements	1,189.47
Republic		beer-op agreements	1,027.68
SD Dept of Revenue		liquor-op agreements	2,578.64
		sales tax	539.80
		Fund Total:	9,310.95
Hawkins	Fund: 602	WATER FUND	
		chemicals	2,453.03
		Fund Total:	2,453.03
Heartland	Fund: 603	ELECTRIC FUND	
SD Dept of Revenue		power	61,734.69
WAPA		sales tax	6,482.94
			21,444.14
		Fund Total:	89,661.77
Central Electric	Fund: 604	SEWER FUND	
		utilities	63.45
		Fund Total:	63.45
		Checking Account Total:	101,489.20
		PAYROLL- February 2024	
Payroll		Finance	2,933.40

Payroll	Street	382.62
Payroll	Landfill	500.26
Payroll	Library	1,991.31
Payroll	Water	2,230.06
Payroll	Electric	7,456.32
Payroll	Sewer	2,229.86
SD Retirement	contributions	5,636.44
SD Office of Child Support	contributions	631.00
Wellmark	insurance	6,009.00
AFLAC	insurance	290.10
Colonial	insurance	300.64
Division of OASI	social security/Medicare	4,007.62
Federal Tax Payment	withholding	1,669.04
Flex Account	contributions	110.00
	Total:	\$36,377.67

Brad Lawrence from Brosz Engineering met with the Council and presented the Work Order for Construction, Management and Inspection for the 2nd Street Project in the amount of \$165,695.00. Following a discussion, a motion was made by Schooler, seconded by Knipfer to approve the Work Order and authorize the Mayor to sign the document. Ayes: 6 Nays: 0 Motion carried.

Department Head Phil LaBore and Public Works Employee Rob Wenzel met with the Council.

A discussion was held on the repairs for the water plant. The sand filter and sand has been replaced and the sludge pump has been ordered. The rest of the repairs will be prioritized in order of the need to be completed and the Finance Officer is to contact District III to see if there are any funding options available.

A motion was made by Schimke, seconded by Knipfer to approve the purchase and installation of new doors at the water plant and chemical room at a cost of \$1,300.00. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schooler, seconded by Schimke to approve the purchase of a new chemical probe for the water department. Ayes: 6 Nays: 0 Motion carried.

Mayor Brian Bergeleen stated this was the time and place to open bids for the street department. Street Superintendent Phil LaBore was present during the bid opening.

GRAVEL

1" Crushed Gravel

Feistner Gravel & Excavation, LLP	\$11.50 per ton delivered-Eagle Pit
Argo Excavating	\$13.00 per ton delivered-Colony Pit

1 1/4" Screened Gravel

Feistner Gravel & Excavation, LLP	\$9.00 per ton delivered-Eagle Pit
Argo Excavating	\$10.50 per ton delivered-Colony Pit

Base Course
Feistner Gravel & Excavation, LLP \$12.00 per ton delivered-Eagle Pit

Pink Quartz Chips
Argo Excavating \$31.30 per ton delivered-Spencer Quarries

A motion was made by Schimke, seconded by Knipfer to award the 1" Crushed Gravel, 1 ¼" Screened Gravel and Base Course to Feistner Gravel & Excavation LLP, and the Pink Quartz Chips to Argo Excavating. Ayes: 6 Nays: 0 Motion carried.

CHIP SEAL

Bituminous
Ortonville, MN Option 1. \$4.20 PER SQ. YD.
Option 2. \$3.60 PER SQ. YD.

Topkote
Yankton, SD Option 1. \$2.033 PER SQ. YD.
Option 2. \$1.73 PER SQ. YD.

The Road Guy
Yankton, SD Option 1. \$2.08 PER SQ. YD.
Option 2. \$1.66 PER SQ. YD.

A motion was made by Knipfer, seconded by Water to award the bid to Topkote for chip seal for Option #1 at \$2.033 per square yard. Ayes: 6 Nays: 0 Motion carried.

The GIS Contract from Midwest Assistance Program in the amount of \$485.00 was presented to the Council for approval. Following a discussion, a motion was made by Fagerhaug, seconded by Waters to approve the contract and authorize the mayor to sign the contract. Ayes: 6 Nays: 0 Motion carried.

City Attorney Gary Blue gave an update on the codification of the ordinances which will be done in April.

Joe Butterfield representing the Owls Baseball team met with the Council to discuss some needed improvements to the baseball field. Wessington Springs will be hosting part of the District 3 tournament this summer.

Becky Easter and Carrie Azure representing SACOTA met with the Council. They have an individual that will paint a mural on the pool bathhouse. Following the discussion a motion was made by Fagerhaug, seconded by Knipfer to approve a \$500 donation to SACOTA for expenses for the mural. Ayes: 6 Nays: 0 Motion carried.

Mark Rosdail met with the council regarding a complaint.

A discussion was held on the letter received from Mark Mayer of DANR and the need for correction action. A letter from Camden Hofer of SPN showing the needed steps for the correction plan was presented to the Council. Following a discussion, a motion was made by Fagerhaug, seconded by Knipfer to send the letter from Camden Hofer of SPN along with another letter from the City Attorney to Mark Mayer showing the plan for the requested correction plan. Ayes: 6 Nays: 0 Motion carried.

A discussion was held on the 10 blocks of water mains that need to be replaced. An engineer estimate was prepared by SPN at a cost of \$1,800,000.00. A motion was made by Knipfer, seconded by Waters to authorize District III to prepare the paperwork to get on the State Water Plan so a funding application can be submitted to DANR. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Harmdierks, seconded by Schooler to identify Mid Dakota Rural Water as the City's potable water source and proceed in executing future documents to formalize the partnership. Roll Call Vote was taken. Ayes: Harmdierks, Schooler, Waters, Fagerhaug Nays: Schimke, Knipfer

A motion was made by Harmdierks, seconded by Schooler to approve the following resolution to submit a funding application to DANR. Roll Call Vote was taken. Ayes: Harmdierks, Schooler, Waters, Fagerhaug Nays: Schimke, Knipfer

RESOLUTION NO. 3-2024 #1

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Wessington Springs (the "City") has determined it is necessary to upgrade its waster infrastructure to facilitate connection to Mid-Dakota Rural Water System; and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application (the "Application") for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed **\$2,000,000.00** to the Board for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the Board, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at a properly noticed meeting at which a quorum was present in the offices of the City in Wessington Springs, South Dakota, this 4th day of March 2024.

CERTIFIED AS ADOPTED:

Mayor

Attest: _____
Finance Officer
(Seal)

An airport agreement with entitlement transfers for Pavement Maintenance for the airport was presented to the Council. Following a discussion, a motion was made by Fagerhaug, seconded by Knipfer to approve the agreement and authorize the Mayor to sign the document. Ayes: 6 Nays: 0 Motion carried.

An airport grant agreement for engineering the design for apron improvements was presented to the Council. Following a discussion, a motion was made by Fagerhaug, seconded by Schimke to approve the grant agreement and authorize the Mayor to sign the document. Ayes: 6 Nays: 0 Motion carried.

The annual Code Enforcement Contract was presented to the Council. Following a discussion, a motion was made by Schimke, seconded by Schooler to approve the contract and authorize the Mayor to sign the Contract. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schimke, seconded by Waters to appoint Vicki Brodkorb, Pam Frank, and Kay Thompson as election workers for the April 9th, 2024 at a rate of \$200 for the election. Ayes: 6 Nays: 0 Motion carried.

The Electric, Water, and Sewer Rate Ordinance was presented to the Council for the second reading to amend the water and sewer rates for the debt service surcharges. Following a discussion, a motion was made by Schimke, and seconded by Waters to approve the 2nd reading of Ordinance # 826 amending the Electric, Water, and Sewer Rate Ordinance.

Ordinance # 826

"AN ORDINANCE TO AMEND THE ELECTRIC, WATER, AND SEWER RATES FOR THE CITY OF WESSINGTON SPRINGS."

ELECTRIC RATES

Residential Service

APPLICABLE TO: Residential customers for all domestic uses in single-family dwellings and individually metered apartments within the service territory of the City of Wessington Springs Electric Utility, including use of motors of not more than 5 horsepower individual capacity.

SERVICE AVAILABLE: Single-phase, 60 hertz, 120/240 volt, 400 amp max., 3-wire, single meter.

MONTHLY RATE:

Customer Charge (No kWh)

\$18.00 per meter

plus		
Energy Charge	All kWh @	9.0¢
Plus		
2006 Debt Service Surcharge	All kWh @	0.7¢
plus		
2006 Debt Service Surcharge		\$2.50 per meter

PROMPT PAYMENT PROVISIONS: All charges are net. If the bill is not paid or mailed and postmarked by the 25th day of the month following the billing date, a late payment charge of 10 percent of the electric charges, electric surcharge, and electric sales tax current balance due will apply. If the 25th of the month falls on a Saturday, Sunday, or Holiday, the due date will be the next working day. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

SALES TAX: Sales tax to be added to all electric bills so as to be in compliance with the provisions of the laws of the state of South Dakota.

Small Commercial Service

APPLICABLE TO: Any commercial, industrial, city, or farm load within the service territory of the City of Wessington Springs Electric Utility, for all purposes, where the average monthly consumption over a 12-month period is less than 5000 kWh.

SERVICE AVAILABLE: Single-phase, 60 hertz, 120/240 volt, 400 amp max., 3-wire, single meter; or three-phase, 60 hertz, 240/120V, 208Y/120V, or 480Y/277V, 4-wire, single meter.

MONTHLY RATE:

Customer Charge (No kWh)		\$20.50 per meter
plus		
Energy Charge	All kWh @	10.8¢
plus		
2006 Debt Service Surcharge	All kWh @	0.7¢
plus		
2006 Debt Service Surcharge		\$5.00 per meter

PROMPT PAYMENT PROVISIONS: All charges are net. If the bill is not paid or mailed and postmarked by the 25th day of the month following the billing date, a late payment charge of 10 percent of the electric charges, electric surcharge, and electric sales tax current balance due will apply. If the 25th of the month falls on a Saturday, Sunday, or Holiday, the due date will be the next working day. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

SALES TAX: Sales tax to be added to all electric bills so as to be in compliance with the provisions of the laws of the state of South Dakota.

Large Commercial Service

APPLICABLE TO: Any commercial, industrial, city, or farm load within the City of Wessington Springs Electric Utility service territory, for all purposes, where the average monthly consumption over a 12 month period is more than 5000 kWh, or where the metered maximum demand in any one month exceeds 25kW.

SERVICE AVAILABLE: 60 hertz, three-phase, 240/120 V, 208 Y/120 V, or 480 Y/277 V, 4-wire. Special voltages may be provided at the discretion of the utility. Utility furnishes only one transformer bank and/or one meter.

MONTHLY RATE:

Customer Charge		\$32.00 per meter
plus		
Energy Charge	All kWh	5.73¢
plus		
Demand Charge	All kW @	\$12.18
plus		
2006 Debt Service Surcharge	All kWh @	0.7¢
plus		
2006 Debt Service Surcharge		\$5.00 per meter

METERED DEMAND: The metered demand for any month shall be the maximum kilowatt demand established by the consumer for any thirty-minute interval during the month as indicated or recorded by a demand meter.

POWER FACTOR ADJUSTMENT: If the customer's average monthly power factor falls below 90%, leading or lagging, the utility may adjust the metered demand by the ratio of 90% to the measured average monthly power factor in percent. Example:

Metered Demand = 739 kW
Ave. Mo. Power Factor = 73.0%
Ratio = $90/73 = 1.2329$
Adjusted Demand = $(739)(1.2329) = 911$ kW

ADJUSTED DEMAND: The adjusted demand consists of the metered demand adjusted for power factor, if applicable.

BILLING DEMAND: The billing demand shall be the maximum measured thirty-minute integrated demand in the billing month.

MEASUREMENT OF DEMAND AND ENERGY: When there are two or more demand and energy metering installations on the customer's premises, the metered quantities shall be determined by adding together the separate meter readings before application of the rate, unless special provisions are agreed to by the utility. At the customer's request, and at the customer's expense, and at the Utility's discretion, the Utility may install special metering that will allow coincident demand billing.

PROMPT PAYMENT PROVISIONS: All charges are net. If the bill is not paid or mailed and postmarked by the 25th day of the month following the billing date, a late payment charge of 10 percent of the electric charges, electric surcharge, and electric sales tax current balance

due will apply. If the 25th of the month falls on a Saturday, Sunday, or Holiday, the due date will be the next working day. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

City Rate

Energy Charge	All kWh @	7.7¢
plus		
2006 Debt Service Surcharge	All kWh @	0.7¢
plus		
2006 Debt Service Surcharge	\$2.50 per meter	

WATER RATES

BE IT ORDAINED that Section 1 of Title 4, Chapter 2 of the Revised Ordinance of the City of Wessington Springs (1981) as amended to read as follows:

Section 1. The following rates are hereby established for consumers taking water from the City Water Works System of the City of Wessington Springs:

COMMERCIAL RATES		RESIDENTIAL RATES	
Monthly Meter Charge	\$26.30	Monthly Meter Charge	\$24.25
Plus \$4.90 per 1000 gallons water		Plus \$4.90 per 1000 gallons water	
Plus		Plus	
DW-02 Surcharge	\$ 5.35	DW-02 Surcharge	\$ 5.35
DW-03 Surcharge	\$ 1.30	DW-03 Surcharge	\$ 1.30

Water meters shall be read monthly and bills shall be computed monthly. All utility bills will be calculated and mailed on or before 15th day of each month for the service rendered during the preceding monthly meter reading period. Bills for utility services shall be mailed to the consumer and must be paid on or before the 25th day of the month at the office of the Finance Officer. All consumers having an unpaid account after the 25th day of the month shall be mailed a notice stating the account must be paid or service will be discontinued without further notice. If meters are pulled the entire utility bill plus reconnect fees must be paid in full before meters will be reinstalled.

SEWER RATES

BE IT ORDAINED by the City of Wessington Springs, South Dakota, as follows:

That the minimum charges be established for the use of city sewer facilities by residential and commercial properties within the City of Wessington Springs:

Monthly minimum charge	\$30.00
Plus	
CW-02 surcharge	\$ 2.30
CW-03 surcharge	\$ 1.50

The monthly sewer bill is based on the water usage for the quarter of January, February, and March of each year. Users with volumes greater than 15,000 gallons per the first quarter will pay an additional charge of \$0.60 per 1000 gallons per month for all flows greater than the 15,000 per quarter.

Any non-residential user with BOD and SS greater than 200 mg/1 BOD and 250 mg/1 SS will pay a surcharge in accordance with the rates set forth in Appendix "A" of Wessington Springs City Ordinance #584.

These rate changes for Electric, Water and Sewer will become effective with the first billing period following the effective date of this Ordinance.

Motion by Schimke, seconded by Waters to approve the second reading of this Ordinance and that the same be and is hereby passed, approved, and adopted.

Council voting for ordinance: Schimke, Waters, Harmdierks, Fagerhaug, Knipfer, Schooler

Council voting against ordinance: None

First Reading: February 5th, 2024

Second Reading & Adoption: March 4th, 2024

Published Date: March 13th, 2024

Dated this 4th day of March 2024 .

CITY OF WESSINGTON SPRINGS

Brian Bergeleen, Mayor

ATTEST: _____
Linda Willman, Finance Officer

SEAL

A discussion was held on the April regular meeting date. The April regular meeting will be held on Wednesday, April 3rd, 2024.

A discussion was held on the repairs for the fieldhouse.

A discussion was held on the repairs for the Finance Office.

The SDML district meeting will be held in Wessington Springs on March 20th, 2024. A motion was made by Schimke, seconded by Harmdierks, to approve expenses for the meeting. Ayes: 6 Nays: 0 Motion carried.

A motion was made by Schooler, seconded by Fagerhaug to adjourn the meeting. Ayes: 6 Nays: 0 Motion carried.

Brian Bergeleen, Mayor

ATTEST: _____
Linda Willman, Finance Officer

