



Volunteer Recruitment Questionnaire

Thank you for your interest in volunteering with Us Helping Us New Orleans, Inc.
Please take some time to fill out this questionnaire so that we can give you a great volunteering experience!

Date: _____

Name: _____

Volunteer Contact Information

Phone: _____ Mobile: _____

Email: _____

Do you prefer text or e-mail in case of urgency? _____

Availability and Preferences

1. Please circle your availability:

Mon: Morning Afternoon Evening Specific Time: _____

Tues: Morning Afternoon Evening Specific Time: _____

Wed: Morning Afternoon Evening Specific Time: _____

Thurs: Morning Afternoon Evening Specific Time: _____

Fri: Morning Afternoon Evening Specific Time: _____

Please list any other restrictions regarding your availability:

Example: I'm free every other Tuesday for the month of June.

2. Are you available for long-term projects (6mo+) or would you rather help short-term?

Long Term Short Term Not Sure

3. What role would you most like to fill? Circle all that apply.

- a. Summer Camp Volunteer
- b. Administrative Volunteer
- c. Fundraising/Special Events Volunteer
- d. Food Prep/Serving Volunteer
- e. Set-Up/Clean-Up/Breakdown Volunteer
- f. Wherever Most Needed
- g. Other _____

4. Where did you hear about our volunteering opportunities?

Online Ad Flyer/Print Ad Email Newspaper Referred by a Friend

Other _____

Getting to Know You Better

1. Are there any special skills that you possess that you might like to contribute?

Example: I'm great at working with kids! I have a BA in Graphic Design.

2. Are there any skills you'd like to learn through your volunteering experience?

Example: I'd love to learn basic leadership skills.

3. Do you have any other special requests that you'd like us to make note of?

Example: I have physical limitations that hinder me from standing for more than 20 mins.

4a. Do you need us to track your volunteer hours?

Yes

No

4b. If so, why and who is requiring it?

4c. Where do we send your hours?

Emergency Contact Information

1. Your Name

First _____ Last _____

2. Phone Number

(_____) _____

3. Email Address
