

IDAHO CITY CHAMBER OF COMMERCE

MINUTES

January 12, 2026

3502 Highway 21, Idaho City, ID

CALL MEETING TO ORDER 6:56 PM

ATTENDANCE

President: Carter Elliott

Vice President Heather Freeman-Ritter

Treasurer Rebecca Barrow

Secretary Julie Randolph

Membership Coordinator Meghan Miller

Member at Large Krista Young

Sara Pimley

ESTABLISH QUORUM by President Elliott

I. CONSENT AGENDA ***ACTION ITEM***

A. ACCEPTANCE OF CURRENT AGENDA (MONDAY, JANUARY 12, 2026)

A motion to approve the current agenda was made by Meaghan, Rebecca seconded. Motion carried.

II. FINANCIAL REPORTS/APPROVALS ***ACTION ITEM***

A. DECEMBER TREASURER'S REPORT

A motion to approve the financial report was made by Rebecca, Meaghan seconded. Motion carried.

Discussed the TMobile bill and the Zoom fees. Will cancel zoom. No more QB. Found a company that does not charge for non-profit companies and will go with them. QB is no longer as stated by President Elliott.

B. CHECK APPROVAL - \$1,766.00 - INSURANCE - WESTERN COMMUNITY INSURANCE (\$866.00 NOT BUDGETED)

Discussed the amount because it's more than expected. Carter would like to check to see about the increase. A motion to approve \$1,766 was made by Rebecca, Meaghan seconded. Motion carried.

C. CHECK APPROVAL - \$1,600.00 - IC DAYS SILENT AUCTION/SCHOOL SALES - BASIN SCHOOL DISTRICT

The Chamber's square was used by the school for transactions and the school funds need to be delivered to the school.

A motion was made to accept the payment for the school in the amount of \$1,600 by Rebecca, Meaghan seconded.

Motion carried.

D. CHECK APPROVAL - \$528.48 - PRINTER METER READING/LEASE/6MO - PEAC SOLUTIONS (NOT BUDGETED)

The readings needed to be turned in monthly so the amount is for about 6 months. A motion was made to pay \$528.48 by Rebecca, Meaghan seconded. Motion carried.

III. MEMBERSHIP REPORT

Executive Session may be entered during this portion only if needed to discuss current members by name or sensitive matters.

A. STATUS UPDATE ON CURRENT MEMBERSHIPS

1. MEMBERSHIP BILLS 2026-Memberships are getting paid. Delinquent account billing has been sent out. President Elliott discussed the new portal and all the benefits it will provide in regard to memberships and invoices..
2. MEMBERSHIP PLANS-The board discussed a possibility of having insurance for members and having an open house to show others the insurance that is available. Other local chambers and businesses could be potential beneficiaries of the insurance.
3. MEMBERSHIP LIST-We're waiting on people to pay their bills.
4. MEMBERSHIP REPORT-see above
5. EXECUTIVE SESSION TO CONSIDER RECORDS THAT ARE EXEMPT FROM DISCLOSURE PURSUANT TO IDAHO CODE § 74-206(1)(d). ***ACTION ITEM***

- a) MEMBERSHIP REVOCATION POLICIES-Tabled until February.

IV. COMMUNICATION WITH THE COMMUNITY

- A. SOCIAL MEDIA (FACEBOOK & INSTAGRAM)-Instagram is going to be deleted and restarted.
- B. [NEW MEMBERSHIP PORTAL](#) -The new portal is being worked on.
- C. IDAHO WORLD-Eileen would like to have information from the chamber and would be willing to give the chamber a spot in the paper.

V. OLD BUSINESS

- A. CHILI COOK OFF UPDATE - RHONDA
Nothing at this time.

VI. NEW BUSINESS

- A. APPROVAL TO ESTABLISH GOLD RUSH RODEO AS AN OFFICIAL CHAMBER PROGRAM ***ACTION ITEM***
A motion to approve the new Gold Rush Rodeo charter was made by Rebecca, Krista seconded. Motion carried.
- B. APPROVAL TO FORM THE GOLD RUSH RODEO SUBCOMMITTEE ***ACTION ITEM***
 - 1. *UNDER THE AUTHORITY OF THE IDAHO CITY CHAMBER BOARD OF DIRECTORS*
A motion to approve the subcommittee was made by Meaghan, Rebecca seconded. Motion carried.
- C. APPROVAL TO OPEN A DEDICATED GOLD RUSH RODEO BANK ACCOUNT ***ACTION ITEM***
 - 1. *IDAHO CITY CHAMBER OF COMMERCE - GOLD RUSH RODEO ****UNDER THE CHAMBER'S EXISTING FINANCIAL INSTITUTION AND EIN.***
A motion to approve the dedicated bank account for the Gold Rush Rodeo was made by Meaghan, Rebecca seconded. Motion carried.
- D. APPROVAL OF DELEGATED FINANCIAL AUTHORITY ***ACTION ITEM***
 - 1. *DELEGATION AUTHORITY TO THE RODEO SUBCOMMITTEE TO APPROVE EXPENDITURES AND ENTER ROUTINE CONTRACTS CONSISTENT WITH A BOARD-APPROVED RODEO BUDGET, WITH REGULAR FINANCIAL REPORTING BACK TO THE ICCoC BOARD. The Rodeo Subcommittee may spend at their discretion within the board-approved budget. Any spending that exceeds the approved budget must be approved by the Chamber Board.*
A motion to approve the Delegated Financial Authority was made by Rebecca, Heather seconded. Motion carried.
- E. APPROVAL OF INITIAL RODEO BUDGET ***ACTION ITEM***
Discussed expenses. A motion to approve the Rodeo budget of \$51,100 was made by Rebecca, Krista seconded. Motion carried.
- F. APPROVAL OF STARTUP TRANSFER ***ACTION ITEM***
 - 1. *AUTHORIZATION OF A ONE-TIME TRANSFER OF 1,000.00 FROM THE CHAMBER GENERAL ACCOUNT TO THE GOLD RUSH RODEO ACCOUNT AS SEED FUNDING TO BE REIMBURSED/RECONCILED THROUGH RODEO REVENUES.*
A motion was made to approve the \$1,000 transfer by Meaghan, Heather seconded. Motion carried.
- G. GOLD RUSH RODEO
 - 1. [APPROVAL OF OFFICIAL CHARTER - GOLD RUSH RODEO SUBCOMMITTEE](#) ***ACTION ITEM***
A motion to approve the official charter subcommittee was made by Meaghan, Krista seconded. Motion carried.
 - 2. [APPROVAL OF FINANCIAL AUTHORITY & TRANSACTIONAL APPROVAL MATRIX](#) ***ACTION ITEM***
Meaghan made a motion to approve the financial authority and transactional matrix, Krista seconded. Motion carried.
 - 3. FOR REFERENCE: [APPENDIX A - OFFICIAL CHARTER - SUBCOMMITTEE ROSTER & ROLES](#)
The committee discussed different needs for the rodeo.

VII. ADDITIONAL ITEMS

- A. OPEN FLOOR FOR DISCUSSION-Nothing at this time.

VIII. EXECUTIVE SESSION-Nothing at this time.

The Chamber reserves the right to enter Executive Session at any point during the meeting to discuss matters of a confidential, personnel, financial, or legal nature.

- A. TO CONSIDER RECORDS THAT ARE EXEMPT FROM DISCLOSURE PURSUANT TO IDAHO CODE § 74-206(1)(d). ***ACTION ITEM***
Nothing at this time.

IX. ADJOURNMENT 7:58 PM

President Carter Elliott

Attest: _____
Secretary Julie Randolph