COMPANY NAME

101 Street name, Toronto, Ontario, M1M 1M1, (416) 555-5555

TO: Ministry of Transportation Ontario

ENTER DATE HERE

I, YOUR NAME, am the president/director of COMPANY NAME, located at COMPANY ADDRESS, CITY, ONTARIO, POSTAL CODE. The company’s telephone number is PHONE NUMBER.

The board of Directors of COMPANY NAME declares and wishes to (change the name)(register the following motor vehicle) (request a RIN number):

COMPANY NAME

Vehicle: 2021 MAKE MODEL (colour)

VIN: #############

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Your Name, President/Director Date

“I have the authority to bind the corporation”