



## **LADIES ASSOCIATION OF ST. JOHNS GOLF CLUB CONSTITUTION**

**Official Play Day – Thursday  
Official 9/18 hole Play Day – Tuesday**

### **ARTICLE I: Name of the Organization and Season of Play**

#### **Section 1: Ladies Association of St. Johns Golf Club**

The name of the organization is Ladies Association of St. Johns Golf Club (Association).

#### **Section 2: Association Season**

The Association season is September 1 through August 31, with no formal Association play from June 1 through August 31.

### **ARTICLE II: OBJECTIVES**

The Association is an organization dedicated to the growth and development of golf for Ladies at St. Johns Golf Club; to familiarize members with the rules, etiquette and good sportsmanship of the game of golf as defined by the U.S.G.A; and, to foster a spirit of camaraderie and fun.

### **ARTICLE III: Membership**

Membership in the Association shall be open to women golfers eighteen (18) years of age or over who satisfy requirements for play at St. Johns Golf Club and whose application and dues have been accepted by the Treasurer. A Participating Member shall have played a minimum of eight (8) Weekly Play Days the first year.

### **ARTICLE IV: Officers and Duties**

#### **Section 1: Officers**

The Officers of this Association shall be President, Vice President, Secretary, Treasurer and Tournament Chairman.

#### **Section 2: Duties**

**President:** The President shall preside at all meetings of the Board of Directors and General Meetings of the Association; be responsible for the general management of the affairs of the Association; appoint Committee Chairmen and act as ex-officio member of all Committees, except for the Nominating Committee; and arrange for a yearly audit of Association Financial Records.

**Vice President:** The Vice President shall assist the President in the execution of her office; assume the duties of President in the event of her absence or inability to act; and serve as

Chairman of the Membership Committee, which includes maintaining an up-to-date list of the Members.

**Secretary:** The Secretary shall keep the records of all meetings of the Association and Board of Directors, send out all necessary notices, and have charge of all correspondence of the Association.

**Treasurer:** The Treasurer shall keep a full account of all receipts and disbursements of the Organization; present a written report of the Association's finances at all Board of Directors Meetings and General Meetings, and work with members of the Board of Directors to develop a yearly budget to be presented at the first General Meeting of the new fiscal year.

**Tournament Chairman:** The Tournament Chairman shall arrange weekly play days, pairings, and post results; set all dates for Special Tournaments with the approval of the Club Pro; determine disbursement of weekly prizes; work with the Executive Committee of elected officers to select prizes for Special Tournaments; and be responsible for publicity and posting results. The Tournament Chairman shall select a Co-Chairman, approved by the Executive Committee, to assist in her duties.

## **ARTICLE V: Board of Directors and Executive Committee**

### ***Section 1: Board of Directors***

The Board of Directors consists of President, Vice President, Secretary, Treasurer, Tournament Chairman and Co-Chairman, and any appointed Committee Chairmen deemed necessary by the President and, for a period of one year, the Immediate Past President.

### ***Section 2: Executive Committee***

There shall be an Executive Committee consisting of President, Vice President, Secretary, Treasurer, and Tournament Chairman to act in an advisory capacity for special concerns. The Executive Committee shall have the power to waive any provisions of this constitution as circumstances warrant.

## **ARTICLE VI: Committees**

The following standing committee chairs shall be appointed by the President: Handicap, Rules, and Social, and any others the President feels necessary for the operation of the Association.

## **ARTICLE VII: Elections**

### ***Section 1: Nomination***

In April the President shall appoint a Nominating Committee Chairman. At the General Meeting In April, four (4) additional Members will be elected from the floor. The Nominating Committee shall secure one (1) nominee for each elected office. Elections will be held at the General Meeting in April or May. The proposed slate of Officers will be posted on the bulletin board two (2) weeks prior to the General Meeting. Further nominations may be made from the floor with the consent of the person so nominated. Election shall be by ballot and majority vote of all Members attending.

### ***Section 2: Office Terms***

The term of office for all elected officers shall be for one (1) Association year, September 1<sup>st</sup> to August 31<sup>st</sup>. An elected office may be held no longer than two (2) consecutive years, unless extenuating circumstances prevail.

**Section 3: Vacancies**

If a vacancy occurs in the Office of President, the Vice President shall assume the office of President. All vacancies among other officers may be appointed for the unexpired term by the President, subject to confirmation by the Board of Directors.

**ARTICLE VIII: Meetings and Quorum****Section 1: General Membership Meetings**

General Meetings of the Association shall be held on a Thursday following play, as deemed necessary by the President and Board of Directors. Notice of any meeting shall be posted on the bulletin board one week prior to the meeting.

**Section 2: Quorum**

A quorum for General Membership Meetings shall be one-fifth (1/5) of the current paid Membership. Any Member is allowed to vote by proxy for any and all Association business.

**Section 3: Board of Directors**

The Board of Directors shall hold meetings as deemed necessary.

**Section 4: Quorum for Board of Directors Meetings**

A quorum for Board of Directors Meetings shall be one-half (1/2) of the Board Members.

**Section 5: Order of Business**

The order of business shall be as follows: reading of the minutes, Treasurer's report, reading of correspondence, President's report, committee reports, old business, new business, and adjournment.

**Section 6: Parliamentarian**

The President, at her option, may appoint a Parliamentarian. The Parliamentarian shall advise the President concerning the rules for the conduct of business. She shall resolve the propriety of the procedure of all meetings.

**Section 7: Roberts Rules of Order**

Roberts Rules of Order Revised shall govern the procedure of all meetings.

**ARTICLE IX: Finance**

Dues, as set by the Board of Directors and approved by the Membership, are payable on or before the first day of the fiscal year.

**ARTICLE X: Handicap****Section 1: New Member**

A golfer wishing to join the Association must present a sanctioned handicap card from her former course (according to the Slope System), or five (5) unadjusted and attested scores from play at St. Johns Golf Club. The Handicap Chairman will establish a Handicap for the new Member in compliance with U.S.G.A. rules for handicapping.

**Section 2: Continuing Members**

Upon payment of dues, the Member becomes part of the Computer Handicap System, and a portion of her dues is payment for this service. A returning member with a handicap at another course shall present proof of her current handicap.

## **ARTICLE XI: Standing Rules for Play**

### ***Section 1: Tournament Play***

Member/Member, the Association Championship, and special awards are events for which specific prizes are awarded. In order to qualify, a Participating Member must have eight (8) Weekly Play Day scores within the last 12 months from the date of the Club Championship, Member/Member, and special awards. In case of an official cancellation, that day will count as an official Play Day for anyone signed up prior to that date.

### ***Section 2: Weekly Play Days***

To play in weekly Play Days and be eligible for weekly prizes, a player must have an established Handicap as outlined in Article XI, Section 1, with dues paid in full. For the purpose of keeping Handicaps current and correct, all attested eighteen-hole (18) scores must be posted in accordance with the procedure set down by the Handicap Chairman.

### ***Section 3: Guests***

A guest may participate in weekly Play Days a total of two (2) times per Association year, if space is available. Membership in the Association is mandatory thereafter.

## **ARTICLE XII: Amendments**

Any and all parts of the Constitution of the Association may be amended by a Majority Vote of the Members at a General Meeting where a quorum has been established. A written notice of the proposed Amendment must be posted on the Bulletin Board, and by e-mail, at least two weeks prior to the General Meeting.

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### **\*\*\*\*\* Participating Member \*\*\*\*\***

**It is suggested a Participating Member**

- 1) support weekly Play Days,**
- 2) support Association activities by participation in Birdie Tree, Hole-in-One Club, Ringer Board and/or 50-50,**
- 3) foster a spirit of camaraderie by maintaining timely play, i.e. "hit and sit", split the difference in parking the cart, pack up at the tee box; and**
- 4) be familiar with the rules, etiquette and good sportsmanship of the game of golf.**

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