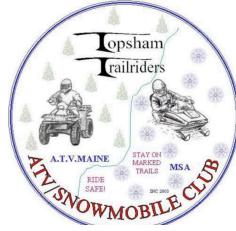


## Topsham Trailriders October Meeting



Date: Monday, October 27th, 2025

Location: Exhibition Hall, Topsham Fairgrounds

Executive Board Present: Jenny Little

Tim Williams

Tim Moody

Ashleigh Rolfson

Board of Directors Present: Michael Little

John Bursley

Sam Bulmer

Board of Directors Absent: Matt Nixon

Isaac Ruehl

James Belanger

Anika Emmert

Brad Hoskins

Rick Emmert

Stephanie Burnham

Cindy Sheain

**Meeting Called to Order at: 6:34 pm**

**Meeting Adjourned at: 7:47 pm**

Approximately 21 people attended the meeting and signed the attendance sheet.

### **Secretary's Report**

Ashleigh Rolfson emailed a copy of the September minutes to all club members. There was one edit requested in the listing of the nominees. Cindy Sheain should have been listed as having been nominated for a board of directors and she was not.

No one in attendance requested any additional edits to be made to the minutes that were sent out.

Motion was made by Kyle McComiskey to approve the Secretary's report with the edits mentioned above

Motion Accepted by Ron Carey

Was passed with no opposition

### **Election Committee**

Welcome to our TTR's 2025 annual meeting! It is during this meeting we will be conducting the elections for club officers and board positions. All of the positions (President, Vice President, Secretary, Treasurer as well as the 5 Board Positions) received nominations during our last meeting. Before the elections are completed, I'd like to take a moment to remind everyone who the nominations are for each position, perhaps each of the nominees could raise their hand when their names are read.

### **Nomination Results from September's Meeting:**

#### **Executive Board**

**President:** Jenny Little (accepted the nomination) **Vice President:** Ron Carey (accepted the nomination) **Secretary:** Ashleigh Rolfson (accepted the nomination) **Treasurer:** Tim Moody (accepted the nomination)

#### **Board of Directors – 5 Positions**

Michael Little – accepted the nomination

**UPDATE:** since the September meeting Michael has declined the nomination.

Stephanie Burnham – accepted the nomination

Tim Williams– accepted the nomination

Randy Bickford– accepted the nomination

Kyle McComiskey– accepted the nomination

John Bursley – accepted the nomination

Rick Emmert – accepted the nomination

Cindy Sheain – accepted the nomination

Since there are positions with multiple nominees a ballot was created. In an effort to allow the committee enough time to count them the elections will be completed now at the beginning of the meeting and the results will be shared later during the meeting.

### **President's Remarks**

During the meeting Jenny Little provided updates on the following:

### **Municipal Grant Update**

We are still currently awaiting the arrival of the first round of reimbursement funds from the municipal grant. The state has approved the payment, and it is now with the accounting department for processing. Once those funds are received, we will pay Bursey and proceed with submitting our final reimbursement request.

Looking ahead, preparations for the 2026 grant cycle will begin in the coming weeks, and the process will look a bit different this year as we are now required to obtain additional quotations beyond just Bursey.

### **West Side Park and Ride**

In early September, while fueling up at the Nouria gas station near our West Side Park & Ride, I noticed a “For Lease” sign posted at the entrance to the adjacent dirt lot—commonly used as our West Side Park & Ride. Despite attempts to contact the property owner for more information, we have not received a response. The Board is aware of the situation and is actively monitoring it. While the lot remains technically open, it’s important for members to know that there is currently no access trail leading from that location.

### **West Side Reroute Update**

Earlier this year, a landowner development project resulted in the closure of one of our trails departing from the West Side Park & Ride. In response, the club submitted the necessary paperwork to CMP and is currently awaiting a reply. Our trail coordinator has stressed the urgency of the matter, and a potential reroute—partially utilizing the old Trail #1—has been scouted and found to be viable, pending some maintenance work. While there are no new developments at this time, we are actively monitoring the situation and remain optimistic about a resolution.

### **Winter Meeting Location**

Once again, a reminder to all that beginning with our meeting next month, our monthly meetings are being relocated to the Don Russell Board room located in the Municipal Building. I am merely mentioning this to get the location change on our radars! We will continue meeting the last Monday, of each month with the exception of December since we do not meet during this month.

### **Trail Closure Date**

We’re planning to keep the trails open until Sunday, December 15th, weather and conditions permitting. Please note that we may close them earlier if necessary for trail preservation, safety or landowner concerns. Be sure to check our website and Facebook page regularly for updates.

### **Maine ATV Coalition**

I attended the Maine ATV Coalition meeting last night. The meeting featured one of the Landowner Relations Warden Officer who shared valuable information about how trail-related situations are being managed, including updates on progress and the ongoing discussion around the oversized weight project. The Warden Service continues to provide strong support to the ATV community despite facing staffing challenges, with approximately 16 current vacancies. Their efforts are greatly appreciated. Jenny also reported that MAC is actively monitoring legislative developments that may affect ATV clubs. Additionally, the Maine ATV Coalition plans to launch another Volunteer Appreciation initiative, with nomination details expected to be shared with clubs soon.

It was also mentioned that MAC will be forming a **nominations committee** in preparation for upcoming elections. If any club members are interested in participating or being part of that committee, please reach out to Jenny Little, who will connect you with the organization.

## **ATV Maine**

Ron Carey provided the following update:

Ron Carey recently attended the ATV Maine meeting and provided an update. The group discussed upcoming executive board nominations: Dick Howlet for President, Lewis Conrad for Vice President, Karny Varney for Treasurer, and an open spot for Secretary. Additional nominations for Regional VP were mentioned. ATV Maine is working on improving their mobile safety trailer program and seeking more certified safety instructors. Their current equipment, including 20-year-old ATVs, is aging, and Polaris has offered to donate two new machines, with hopes that Can-Am will do the same. They are also pursuing grant funding for further purchases. Members were reminded that trail closures—partial or full—can be tracked via the interactive map. Discussions are ongoing with major landowners about including dirt bikes in future planning. Key upcoming dates include a Town Hall Q&A with the executive board on Monday, November 3<sup>rd</sup> (link available in the event), elections on December 13th in Central Maine, and the annual meeting scheduled for April 18, 2026. Lastly, ATV Maine continues to monitor legislative activity, including LD 557, which has not yet passed despite online claims, and they plan to address highway road access and weight recommendations.

TTR also got a shout out during the meeting about submitting our membership documentation to them electronically.

**Reminder:** Everyone who is a member of ATV Maine, or joins ATV Maine, is automatically covered under their insurance program. This coverage includes liability protection while participating in sanctioned events and activities, offering peace of mind and added value to membership.

## **Treasurer Report**

Tim provided a printed treasurer report which will be attached to the minutes when they are sent out which is an update since our September meeting.

Motion was made by Kyle McComiskey to approve the treasurer's report as provided at the meeting

Motion accepted by Tim Williams

Was Passed with No Opposition

Tim Moody abstained from the vote

## **Trail Master**

Tim Williams provided the following update:

### **East Side**

Our East Side trail system is currently open, and we haven't received any reports of issues. We completed maintenance work at the end of September, and while there's always room for more improvements, we feel confident that the trails are in good shape—ready to go if the snow starts falling tomorrow.

## **West Side**

All the trails that we have permission to use are still currently open and dry. Again, if you have an opportunity to ride the west side you should take the chance because it would allow you to see all of the work recently completed.

We are dealing with a few individuals who are accessing closed section of trails and are continuing to monitor it with the help of the Warden service. If things heat up again the club is considering purchasing concrete jersey barriers.

Charlie inquired what the plan was to remove all of the bridging/boardwalk that was removed from the Brigham trail. We will work on getting a planned created for this project. If not this season it will be added to next season's projects.

## **Trail Work Hours Due**

CMPS Volunteer Appreciation Drawing

The club has submitted all required paperwork to CMPS to ensure all members who completed more than 40 hours of trail work were included in their upcoming volunteer appreciation drawing, scheduled for November 15th. A special kudos to the three gentlemen who each logged over 40 volunteer hours—your dedication is truly appreciated. Thank you to all who continue to support and contribute to the club's efforts!

## **Upcoming Trail Work Parties:**

**Sunday, November 2<sup>nd</sup> at 8 am**

### **West Side Work Party**

**Meeting Location:** End of 68 Branch Road Topsham ME

**Tasks:** Cleaning up material from this season's trail projects

**\*\*TRACTOR will be there to assist!\*\***

**Tools:** Bring your ATV with tow hitch, shovel, rake, chain saw, yourself and a positive attitude

Trailers are scheduled to be moved from the West side park and ride on Tuesday, October 28<sup>th</sup> at 5 pm to Branch Road for this work party.

**Sunday, November 16<sup>th</sup> at 1 pm**

### **West side work party**

**Meeting Location:** Meet at our West Side Park and Ride (Dirt Parking Lot located next to 211 Lewiston Road, Topsham)

**Tasks:** detailed prep for 2026 Muni

**Tools:** Bring your ATV, notebook, camera, measuring tape, and make sure you have a tow strap.

## **Committee Section:**

### **BBQ Committee**

Jenny provided the following update on behalf of the committee:

There is nothing to report from this committee at this time.

**Apparel Committee**

Jenny Little provided the following update:

We're excited to share that new club merchandise is available! We do have a supply of our updated business sponsor shirts but failed to bring them to the meeting. Please let me know if you would like to purchase one. Don't forget that we've added a combo shirt featuring both We-ATV 207 and Topsham Trailriders, and yes—the long-awaited TTR crew shirt has finally been added to the store. Members, our club store is still going strong, and we encourage everyone to check it out, especially with the holidays approaching.

In full disclosure, following the Ride for a Cure event, we were made aware that the beanies recently purchased contain a typo. If you bought one and weren't able to attend the meeting to exchange it, please let us know so we can get it corrected.

If you purchased a hat and were not able to get them returned by the meeting we can discuss alternative options at a later date.

Here is the link: <https://www.gotvinyl207.com/topsham-trailriders>.

**Maine Sportsman Show Committee**

Jenny provided the following update on behalf of the committee:

Mark your calendar with the dates for next year's show:

Friday, March 27<sup>th</sup>

Saturday, March 28<sup>th</sup>

Sunday, March 29<sup>th</sup>

There is nothing new to report at this time.

**Ride Coordinator Update**

Mike Little provided the following update:

That's a wrap on the 2025 riding season! We had a great ATV season and hosted over 17 events this season! Again I really want to thank all the folks who joined us during these events and a special thank you to the folks who helped us during these events! We have a good thing going and I believe it is because we all work well together and want to see the club succeed.

As described in the club's by-laws, part of the ride coordinator's responsibility is to prepare our schedule of in-town events for the year which is to be presented during our annual meeting. Since tonight is our annual meeting, I have prepared the 2026 Topsham Trailriders schedule for the club's review this evening. The schedule includes both events, trail work parties, and community events so again this year I have added them on the schedule. If you have any

questions, I am happy to answer them now, otherwise, if there are no questions, I would entertain a motion to approve the schedule as presented.

Motion was made by Kyle McComiskey to approve the schedule as presented by the Ride Coordinator.

Motion accepted by Ron Carey

Was Passed with No Opposition

Over the next couple of month's we will get these events created and added to both our website and Facebook pages.

### **Update from the Membership Chair**

Rick Emmert could not attend the meeting so therefore he remitted his report to Jenny Little so that an update could be provided.

TTR Active Member Counts		
<i>Membership Type</i>	Total Memberships	Total Members
Associate	11	19
Honorary	15	26
Not Active	1	0
Regular	72	165
<b>Grand Total</b>	<b>99</b>	<b>210</b>

### **Ride for a Cure**

Jenny Little provided the following update:

Since our last meeting, the club successfully hosted the Ride for a Cure event on Saturday, October 18th. This milestone was the result of a year-long effort, and the club and committee should be incredibly proud of what we accomplished together.

### **Event Highlights:**

Fundraising Efforts: Throughout the year, we raised funds through several key initiatives:

- Special event shirts, which included both sales and sponsorship opportunities
- The BBQ held during our bonfire ride
- Machine Registration fees
- The silent auction
- 50/50 raffle
- The Tilt Master attraction

### **Collaboration with Other Clubs:**

The success of the event was amplified by the generous support and active participation of neighboring clubs:

China Four Seasons Club:

Sponsored the Tilt Master

Covered all food costs for the event, planning generously for an unpredictable turnout

Central Maine ATV Club:

Coordinated parking logistics, drawing on their experience from their annual Glow Ride

We also had other clubs present, and their support is appreciated, but these two organizations played a particularly vital role in planning and execution.

#### Event Summary & Impact:

- Attendance & Participation: We had a strong turnout for our first year hosting the event in Topsham with a great number of machines and riders. We had 47 paid machines in attendance.
- Fundraising Total:
  - Expenses:
    - Specific TTR event costs: \$345.79 (we are going to be reimbursed by RFAC)
    - Additional event costs covered by RFAC: \$179.34 (Police Escort)
    - Event Expense totals: \$525.13

It is with much excitement that we announce that our unofficial Ride for a Cure event total as of today's meeting is: \$6,378.36

#### TTR Apparel Summary:

##### Apparel Sold:

7 Winter Beanies: \$175.00

3 Business Shirts: \$ 90.00

Subtotal: \$265.00

Discount sales: \$ -4.00

(multiple item) \$261.00

Credit Card Proceeds: \$121.00

Cash: \$115.00

Total: \$236.00

#### Volunteer Appreciation:

A heartfelt thank you to all of the club volunteers who stepped up to make this event a success.

From the trail crew to the event committee, and those who helped with 50/50 sales, silent auction items, and more — your generosity and commitment truly elevated this event to the next level. We also appreciate the help from volunteers outside the club.



### Looking Ahead:

We are scheduled to support China Four Seasons in their upcoming weekend-long winter event, which includes on Saturday, February 14<sup>th</sup> and Sunday, February 15<sup>th</sup> in 2026 with their:

- Ice Fishing Derby
- China Days participation
- Snowmobile drag races
- Fireworks show
- Cookouts and ticket sales

Forming partnerships with clubs like China Four Seasons and Central Maine ATV continues to strengthen the TTR community ties and expands our impact.

A reminder that we are still selling special RFAC Topsham event shirts until November 1<sup>st</sup> so don't miss your opportunity. Click the link to navigate to the digital store:

<https://www.gotvinyl207.com/ride-for-a-cure>

### Clubhouse Committee

Jenny Little provided the following update:

I'd like to deter to our new Clubhouse Chair for a full update on the clubhouse project and our current plan of action.

Marie Carey provided the following update:

At this point, we're looking to reach out to key individuals who may be interested in helping shape the future of the clubhouse—not necessarily the entire project, but specific areas where their expertise or input would be valuable. Please remember to mark your calendars for our upcoming brainstorming session on November 15th in Bath, where we'll gather to discuss ideas and next steps for the clubhouse. Is there anyone in attendance who would like to join us? If you were not at the meeting but would like to join us please contact either Marie Carey or myself.

Also, a quick reminder that we're still collecting bottles through the Clynk program. If you have bottles to donate or need bags and stickers, please let us know. Every little bit helps support the club!

### Old Business:

#### ATVing Santa

Jenny Little provided the following update:

We have an update from the committee organizing our participation in the Downtown Bath Christmas event! Last year, Mr. & Mrs. Claus invited Topsham Trailriders to help spread Christmas cheer in downtown Bath and local senior homes with decorated machines and festive costumes. This year, Main Street Bath may host a similar event—with a few changes—and has

asked if we'd be interested in participating again. The event is scheduled for Saturday, December 13th at 10 AM. We are limited to 10 machines, and while all slots were initially filled, one spot has recently opened up. This spot will go to the first person who contacts us, so if you're interested, please reach out to me (Jenny) directly!

**UPDATE:** The spot is still available. It would be great if we filled it so please reach out and let me know ASAP.

### **Ski Joring**

Topsham Trailriders typically assist with the Ski Joring event that is held on the Topsham Fairgrounds. Topsham's ski joring has been scheduled for Saturday, February 7<sup>th</sup>. We are once again looking forward to assisting with this event and will soon be looking for volunteers to assist with this function.

### **New Business:**

#### **Veteran's Day Parade with Central Maine**

Jenny Little provided the following update:

Topsham Trailriders will be joining the Central Maine ATV Club in this year's Veterans Day Parade, taking place on Tuesday, November 11th. A list of participants has already signed up, and John Bursley will be in contact with Jenny to confirm the meeting location, which will then be shared with those who signed up. If anyone else would like to join us in honoring our veterans, please contact the club either by email or phone—we'd love to have you participate!

#### **Folks who signed up during the meeting:**

Mike Little  
Jenny Little  
John Bursley  
Ron Carey  
Dale Rowe  
Chris & Donnie Boyd  
Tim Williams  
Kyle McComiskey (?)

#### **Proposed TTR Social Night Schedule for 2026**

Jenny Little provided the following update:

Last year we tentatively scheduled our monthly social nights a year in advance, and it seemed to have been well received so we have done it again this year. Everyone has received a copy of the schedule this evening. Take a quick look at it and if no one has any objections we will go ahead and get these events created on both our website and Facebook page.

NOTE: There were no objections noted.

## **Elections Committee**

The results from tonight's annual election are as follows:

President: Jenny Little

Vice President: Ron Carey

Secretary: Ashleigh Rolfson

Treasurer: Tim Moody

Board of Directors:

1 Randy Bickford

2 Tim Williams

3 John Bursley

4 Rick Emmert

5 Stephanie Burnham

Congratulations to both the nominees and the winners! Thank you all for your willingness to step up for the club.

NOTE: I would like to thank the board members who stepped up for the club this past year. We couldn't do what we do without you so thank you!

## **Social Night**

Jenny Little provided the following update:

The next social night for the club is scheduled for **THURSDAY**, November 13th at 6 pm. The social will be at Pat's Pizza located on Pleasant St. in Brunswick. The restaurant is seeking a headcount as to how many people will be coming because if we are going to be a larger crowd they will need to make adjustments. To be fully transparent with everyone, the area we typically meet in has been remodeled so things could be tighter SO please let us know if you are coming. Please let Jenny know if you will be coming by either updating your status to going within the Facebook event or by contacting her personally.

## **Holiday Christmas Party**

Jenny Little provided the following update:

We're excited to announce that the Topsham Trailriders will once again be hosting our annual Holiday Christmas Party at the Topsham Fairgrounds. Please save the date: the celebration will begin at 6:00 PM on Wednesday, December 10<sup>th</sup>. More details to follow in upcoming meeting and club communications!

## **Open Member Comment**

A motion to adjourn the meeting at 7:47pm was made by Ron Carey

Motion was accepted by Tim Williams

Was passed with no opposition

## Upcoming TTR Events

Sunday, November 2nd - Trail Work Party - 8am - West Side - Meet at end of 68 Branch Road, Topsham ME - Cleaning up from this year's trail projects

Sunday, November 9th - Muni Prop Work Party - 12pm - West Side - Meet at our West Side Park and Ride (211 Lewiston Road, Topsham) - Detailed Prop Work for Muni Application

Tuesday, November 11th - Veteran's Day Parade - with Central Maine ATV Club

Thursday, November 13th - TTR Social Night \*\* NOTE THAT WE ARE GATHERING ON THURSDAY \*\* - Pat's Pizza - Pleasant Street, Brunswick - 6pm

Monday, November 24th - Monthly Club Meeting - 6:30pm - Don Russell Board Room in the Municipal Building - 100 Main Street, Topsham \*\*Note the change to our winter location

Submitted,  
Ashleigh Rolfson  
11.3.2025

The October 27th, 2025 meeting minutes were voted and approved during the November 24th, 2025 meeting. JLL 11.24.2025