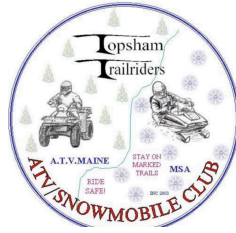


Topsham Trailriders September Meeting



Date: Monday, September 29th, 2025

Location: Exhibition Hall, Topsham Fairgrounds

Executive Board Present: Jenny Little

Tim Williams

Tim Moody

Ashleigh Rolfson

Board of Directors Present: Michael Little

John Bursley

Cindy Sheain

Board of Directors Absent: Matt Nixon

Isaac Ruehl

James Belanger

Anika Emmert

Brad Hoskins

Sam Bulmer

Rick Emmert

Stephanie Burnham

Meeting Called to Order at: 6:31 pm

Meeting Adjourned at: 7:36 pm

Approximately 23 people attended the meeting and signed the attendance sheet.

Secretary's Report

Ashleigh Rolfson emailed a copy of the August minutes to all club members. No one in attendance requested any edits to be made to the minutes that were sent out.

Motion was made by Kyle McComiskey to approve the Secretary's report
Motion Accepted by Ron Carey
Was passed with no opposition

Election Committee

As a reminder our annual meeting is scheduled for Monday, October 27th. It is during this meeting we hold the annual elections for club officers and board positions. All of the positions (President, Vice President, Secretary, Treasurer as well as the 5 Board Positions) are elected annually. To keep things impartial and fair, we are using this form to complete our nomination process. Once our election committee has completed their tabulations, we will complete the process of asking each nominee whether they accept or decline the nomination. A reminder that the official voting will take place in October.

New This Year: Beneficiary Consideration Section

This year's nomination form includes a new section listing several potential beneficiaries—groups or causes that Topsham Trailriders has either supported in the past or been asked to consider hosting events for. The purpose of this addition is to gather input from club members to help inform the Board's when completing the review of the annual ride schedule.

Your feedback is appreciated and will be considered as part of the broader planning process. Please note that listing a beneficiary does not indicate a commitment or guarantee of an event. Final decisions will be made by the Board based on a variety of factors, including member interest, feasibility, and alignment with club goals.

Note: Jenny Little, advised members how to complete the nomination form.

Nomination Results:

Cici and Bob Eberle reviewed the names received for each position. Once the analysis was completed, they presented their nominee summary sheet to Jenny so that the nominees could be asked if they would accept their nominations. At the end of the meeting the nominees for each position were as follows:

Executive Board

President: Jenny Little (accepted the nomination) **Vice President:** Tim Williams (Declined the nomination) / Ron Carey (accepted the nomination) **Secretary:** Ashleigh Rolfson (accepted the nomination) **Treasurer:** Tim Moody (accepted the nomination)

Board of Directors – 5 Positions

Michael Little – accepted the nomination
Stephanie Burnham – accepted the nomination
Tim Williams– accepted the nomination
Randy Bickford– accepted the nomination
Kyle McComiskey– accepted the nomination

John Bursley – accepted the nomination
Greg Kuliga – declined the nomination
Rick Emmert – accepted the nomination

As you begin to think about who you may vote for in October, please consider the following: who is best suited for the position, who advocates for TTR both within both the ATV and local community whether in person or from afar, and who actively participates with TTR. It is exciting to see new folks wanting to join the board.

President's Remarks

During the meeting Jenny Little provided updates on the following:

Municipal Grant Update

I want to keep the club informed about this year's municipal grant process. While the application phase went smoothly, the reimbursement portion has involved a number of detailed questions. This is due to a mix of existing policies and procedures, as well as some enhancements introduced by the new director of the RV department. I believe these questions reflect a thorough and responsible approach, and we're committed to working through them. That said, the process has been noticeably different from the past two years and may continue to evolve in future cycles. On a positive note, Mr. Bursey has completed his portion of the grant work, which has made a significant impact. We are currently awaiting reimbursement in order to pay him, with approximately \$24,000 due. As you'll see in the Treasurer's Report, our current balance does not yet cover this amount. It is my understanding that they are reviewing each line item of the reimbursements hence why there are additional questions which is also why the reimbursements are taking a bit longer to process.

Maine Trail Bond Application

During our August meeting, I shared with the group that there was an additional funding opportunity available through the Maine Trail Bond—Question #4. At the time, we had every intention of completing and submitting an application before the September 26 deadline. However, a few factors came into play, and ultimately, we ran out of time. The process, as noted by the grant administrators, ideally should begin three to six months in advance—and that guidance proved to be quite accurate.

Rather than submitting an incomplete or rushed application that might not reflect well on the club, the Board and I decided to hold off this round. That said, we're not letting the winter months go to waste. We plan to use this time to strengthen and solidify our application so we're well-prepared for the next opportunity.

Southern Maine Regional Meeting

Earlier this month, I attended a meeting hosted by the Ossipee Mountain ATV Club, facilitated by Brent LeBlanc. It was a great opportunity to connect with fellow clubs and open dialogue around recurring challenges we all face. Brent had many topics he could have brought to the table, but he focused heavily on the exciting developments in the southern region of the state.

He shared that some clubs are just one or two landowners away from completing trail connections that could make southern Maine a true destination spot—potentially allowing riders to travel from the Oxford area all the way to Greenville.

Another key point Brent emphasized was the value of enhanced signage and kiosks, which he has seen implemented effectively in other areas. These not only improve rider experience but also help communicate important information. As we look ahead to replacing or upgrading our own signage in the coming years, this is something we should be mindful of. If anyone is interested in seeing the proposed trail maps or learning more, feel free to reach out to me. It was refreshing to sit down with other volunteers who share our mission and hear about the promising developments ahead.

West Side Park and Ride

In early September, while fueling up at the Nouria gas station—located near our West Side Park & Ride—I noticed a “For Lease” sign posted at the entrance to the adjacent dirt parking lot, otherwise known as our West Side Park & Ride. Despite efforts to reach out for more information, I have not received any response. This is something the Board is aware of, and we are actively monitoring the situation. While the park and ride remains technically open, it’s important to note that there is currently no access trail leading from that location.

West Side Reroute Update

Earlier this year, a landowner development project led to the closure of one of our trails leaving the West Side Park & Ride. The club has submitted paperwork to CMP and is awaiting a response. Our trail coordinator has emphasized the urgency, and a potential reroute—partially following the old Trail #1—has been scouted and deemed viable with some maintenance. There’s no new update at this time, but we’re continuing to monitor the situation and remain hopeful.

Winter Meeting Location

A reminder that last year we relocated our meetings beginning in November and continued until March because the Exhibition Hall is used as a storage unit during the winter months. Earlier this year, we contacted the town and they have offered us the use of the Don Russell Board room located in the Municipal Building. I am merely mentioning this to get the location change on our radars!

Maine ATV Coalition

I’d like to share with the membership that I have recently been voted in as a board member of the Maine ATV Coalition. I do not anticipate this role interfering with my responsibilities as the leader of Topsham Trailriders. It is both my civic duty and personal commitment to continue representing our club to the best of my ability—whether in coalition meetings, working with ATV Maine, or advocating for our interests. I’ll always prioritize what’s best for TTR, and I wanted everyone to hear this update directly from me.

Treasurer Report

Tim provided a printed treasurer report which will be attached to the minutes when they are sent out which is an update since our August meeting.

Motion was made by Kyle McComiskey to approve the treasurer's report as provided at the meeting

Motion accepted by Ron Carey

Was Passed with No Opposition

Tim Moody abstained from the vote

After discussing the treasurer's report, we discussed that we have a large bill to the excavation company who recently completed work that we included on our municipal grant. The quote that Bursey Enterprises provided to us was around \$26,760. We are waiting to receive the money from our first municipal reimbursement before we can negotiate payment to Bursey Enterprises.

A motion was made by Tim Williams to pay Bursey Enterprises the total due in the amount of \$26,760 ONLY after we receive the money back from our first municipal grant. He added to the motion to include the ability to transfer balances from our other sub-accounts to the main operating account.

Motion was accepted by Kyle McComiskey

Was passed with no opposition

Trail Master

Tim Williams provided the following update:

East Side

All of trails on the East side are open and are in great shape especially after this weekend's work party. I'm pleased that we've already addressed areas of concern that were recently mentioned by our trail coordinator during a recent inspection.

West Side

All the trails that we have permission to use are still currently open and dry. If you have an opportunity to ride the west side you should take the chance because it would allow you to see all of the work recently completed.

Trail Work Hours Due

Jenny Little provided the following update:

⚠️ Anyone who has completed independent trail work on our system is asked to report their hours directly to either Tim or myself by **October 15th**. Since we are not aware of who has been out, and cannot make assumptions, the responsibility to report falls entirely on the individual. To those who have already submitted their hours—thank you! Your time has been documented accordingly.

Upcoming Trail Work Parties:**Sunday, October 5th at 8 am****East Side Work Party****Meeting Location:** East Side Park and Ride (68 Eagles Way)**Tasks:** General Inspection and time trials for Ride for a Cure**Tools:** Brush cutters and machine**Saturday, October 11th at 8 am****West side work party****Meeting Location:** Meet at our West Side Park and Ride (Dirt Parking Lot located next to 211 Lewiston Road, Topsham)**Tasks:** relocating boardwalks located near park and ride**Tools:** crow bar, shovels, battery operated Saw-all, drill, and machine**Committee Section:****BBQ Committee**

Jenny provided the following update on behalf of the committee:

As a reminder, the club opted not to host the annual BBQ clubhouse fundraiser this year. Instead, we held a trail work party to help prepare for our Ride for a Cure event. We appreciate everyone's patience and understanding, and we fully intend to include the BBQ fundraiser in our 2026 schedule.

Apparel Committee

Jenny Little provided the following update:

We're excited to share that since our last meeting, we've placed orders to replace our club apparel supply, including the new business shirts—which look amazing! Specialty shirts have also been ordered, and our digital store has been updated to include women's V-neck options for the combo shirt featuring both the We-ATV 207 and Topsham Trailriders. And yes—the long-awaited TTR crew shirt has finally been added! I know I'll be placing an order myself.

Here is the link: <https://www.gotvinyl207.com/topsham-trailriders>.

Looking ahead to our Ride for a Cure event, we'll have our apparel table set up and ready for you to visit. In addition to club gear, we'll also have some branded merchandise available for purchase. With the holidays approaching and Got Vinyl's schedule filling up, we encourage everyone to place orders as soon as possible. The link is below, and if you need help coordinating pickup, just let us know—we'll do our best to assist!

Ashleigh has also worked her magic and arranged for fleece-lined beanies to be created, which will be available for purchase during the Ride for a Cure event on October 18th. Thank you Ashleigh!

Maine Sportsman Show Committee

Jenny provided the following update on behalf of the committee:

Mark your calendar with the dates for next year's show:

Friday, March 27th

Saturday, March 28th

Sunday, March 29th

There is nothing new to report at this time.

Ride Coordinator Update

Mike Little provided the following update:

September was another busy month for Topsham Trailriders, with trips ranging from Houlton to Baldwin. We had a great time, and now we look ahead to October!

Our next ride is scheduled for **Saturday, October 4th**, when we head to Kingfield—a location known for its beautiful trail system and technical terrain. Foliage should be spectacular! For those wishing to caravan, we'll be leaving the Topsham McDonald's at 6:30 AM. If you prefer to meet us there, we'll depart from the Kingfield Park & Ride (169 Main St.) no later than 8:45 AM. While the event was originally advertised as a bring-your-own-lunch ride, we've been informed that we'll be stopping in Solon for lunch. Please note: this ride includes some technical sections, so come prepared!

Later in the month, on **Sunday, October 12th**, we'll be participating in the 3rd Annual Rosie Gendron Ride in Lisbon, riding the Riverside Trail Riders trail system. We'll be leaving from the Left Hand Club at the end of Wagg Rd. at 9:00 AM, with registration starting at 8:30 AM and a driver's meeting shortly after. No need to bring lunch or extra fuel—just make sure your machine is fueled up before arrival.

And of course, we'll wrap up the season with our final organized ride: the Ride for a Cure on Saturday, October 18th. More details to come, but mark your calendars!

If you have any questions about these events, please do not hesitate in reaching out to either myself or the club.

Update from the Membership Chair

Rick Emmert could not attend the meeting so therefore we were not able to provide an update on our current membership totals.

Ride for a Cure

Jenny Little provided the following update:

Summary of Ride for a Cure Meeting

Thursday, September 11th

Thursday, September 25th

Date for our Ride for a Cure ride is: October 18th, 2025

Event Location: Pulling Ring on the Topsham Fairgrounds (32 Community Way, Topsham ME)

Registration begins at 8:30 am

Drivers meeting at 9:30 am

Departure time 10 am

Volunteer Arrival Time is 7:30 am

Cost: \$20 a machine

Only 19 days remain until our Ride for a Cure event. This past month the Ride for a Cure committee met on two occasions to finalize the last of the details.

Some of the details include:

Ride for a Cure Digital Store

The Ride for a Cure Digital store is still active and accepting orders. Colleen heard from Kim that she's received 35 shirt orders thus far. A reminder that we will NOT have the special event shirts available for purchase the day of the event. I encourage everyone to navigate to the store to place an order ASAP.

Here is the link for the store: <https://www.gotvinyl207.com/ride-for-a-cure>

A final reminder that if you place an order before October 1st the Ride for a Cure committee will coordinate a pick-up of orders to have available for pick up the day of the event. If you do place an order please either contact me directly or remit an email to topshamtrailriders@gmail.com to make us aware of your order.

If you have any questions, please contact me (Jenny Little) for further assistance.

Ride for a Cure Flyer

We have an event flyer unique to our event and we need your help to spread the flyers out in both our local community along with your local community. I've printed a few this evening and would like to ask you to take one with you to hang on a local community board.

Day of Event

There will be a variety of activities scheduled for that day. Some of the items include Face Painting, cornhole, giant jenga games, along with a local musician.

At this time China Four Seasons has generously paid the rental fee to acquire the Tilt Master (aka Hilltop Rocker) for the event. If you attended the Autism ride in Waterford you saw the Tilt Master first hand. The mission is to find that sweet spot when you balance the rocker. It is my understanding that no one has yet to conquer the Tilt Master! Challenge accepted – right?

During our recent committee meeting we discussed the Tilt Master in much more detail to devise an opportunity to have some fun with it along with raising a little extra funds for our event.

The committee has decided the following:

1. All participants who pre-register for the Topsham Ride for a Cure will receive one free ticket to try the Tilt Master.
2. Additional chances to try and conquer the Tilt Master can be purchased at the following cost:
 - a. One attempt is \$5.00
 - b. Three attempts is \$10.00
3. The committee reserves the right to limit how long the Tilt Master is going to be used.
4. All participants must be over the age of 16 and have signed a waiver
5. A prize is still be discussed. At this moment, the winner of said prize will have conquered the Tilt Master in the shortest amount of time.

Let us not forget that there is will also be a pie contest. Folks will have a couple of opportunities to purchase a chance at possibly throwing a pie at me, Tom Rump, Mike Worthley, Brandy Marchetti and possibly Doug Dickinson. Next month we will elaborate a little more on those chances. I think this goes without saying that the pie contest is intended for fun and not to bring harm to anyone. If you're purchasing a chance to maliciously smack that pie in their face please don't.

Road Crossings for day of event

The event is being hosted on the East side of our trail system and there are a couple of road crossings we will need to contend with during the event. The first road crossing will occur when we leave the Topsham Fairgrounds but there is a traffic light to help facilitate crossing Rt. 196.

However, the other crossings occur on both residential roads and major town roads which present both traffic and safety concerns. The committee has hired one police officer for this event to help alleviate this.

Corporate Sponsorships / Silent Auction

And finally, I know that I sound like a bit of a broken record but one of the most important pieces of this event is the corporate sponsorship! The committee is hopeful that each TTR member is able to ask one or two businesses. Having your generous support would help to make this event exceptionally successful. Similar to previous month's we will include the updated corporate sponsorship letter for your convenience.

Volunteer Opportunities for the Day of

The Ride for a Cure event is quickly approaching, and as you know, the club voted last year to host this important fundraiser. Now it's time to come together and make it happen! We need all members to help facilitate this event, and there are a variety of volunteer opportunities where every bit of support will make a difference. For example, we will be setting up the night before the event to help alleviate some of the stressful components of the morning of event issues.

I certainly don't mean to be forceful, but ladies and gentlemen—this is one of those rare times when we truly need all hands on deck. This event is expected to draw a large crowd, and we may even need to divide riders into groups, so extra help is essential. Please visit the link below as soon as possible to sign up for a role that fits your schedule. If you have any questions, I'm happy to help—but most importantly, let's show what Topsham Trailriders can do when we all pitch in!

We have created a digital volunteer sign-up sheet to help acquire folks to help during this event. Here is the link: <https://www.signupgenius.com/go/10C0E4BA4A822A0F4C34-58103226-ride>

I will be sending an email out to the club the week of the event with final details.

And finally, let us not forget that this is a celebration and there will be cake acknowledging the official 5th year birthday of Ride for a Cure! Invite anyone and everyone to attend this event!

Account Balance in the Topsham Trailriders Ride for a Cure Account:
As of 09.26.2025 - \$4,865.07 (Plus the additional shirts sold 😊)

Clubhouse Committee

Jenny Little provided the following update:

Over the past couple of months, we've been putting the word out that the Clubhouse Committee was in need of a chair—and it's with much excitement that I share we now have one! This is a great step forward, and we're looking forward to seeing the committee re-engage and support future clubhouse efforts. Thank you to everyone who helped spread the word.

Also, a quick reminder that we're still collecting bottles through the Clynk program. If you have bottles to donate or need bags and stickers, please let us know. Every little bit helps support the club!

Old Business:

ATVing Santa

Jenny Little provided the following update:

Last year, Mr. & Mrs. Claus invited Topsham Trailriders to help spread Christmas cheer in downtown Bath and local senior homes, with decorated machines and festive costumes. This year, Main Street Bath may host a similar event with a few changes and has asked if we'd be interested in participating again. The event is scheduled for Saturday, December 13th at 10 AM.

We are limited to 10 machines, and all slots have currently been filled. If anyone is interested in being listed as an alternate, please contact me directly.

MOMS Open House

Earlier this month, MOMS Topsham held their fall open house, and by all accounts, it was a smashing success! A big thank you to the volunteers who signed up and participated—your commitment made the day run smoothly. We also appreciate those who showed up to lend a hand. Dale's chili was once again a huge hit, and the beautiful weather made it an even better day.

New Business:

Trick of Trunk Event

We've received confirmation from the Town of Topsham Parks & Recreation Department that they will not be hosting the Trick or Trunk event this year. Instead, they've opted to return to the Topsham Fair Mall to facilitate a Halloween parade-style event.

Ski Joring

The ski joring event that Topsham Trailriders typically assists with—usually held in late January or early February—is currently in a holding pattern. Organizers are exploring insurance options at this time. We're awaiting further updates either from the event committee or from Ashleigh and will share more information as it becomes available.

Annual Meeting

Just a reminder that our annual meeting will be held on Monday, October 27th at the Exhibition Hall on the Topsham Fairgrounds. This will be our last meeting at this location before we transition to our winter meeting space. We'll be gathering at 6:00 PM for a potluck ahead of the meeting, so be sure to check out the link listed below to let us know what you'll be bringing!

Pot Luck Link:

<https://www.signupgenius.com/go/10C0E4BA4A822A0F4C34-58259120-october>

Social Night

Jenny Little provided the following update:

The next social night for the club is scheduled for Wednesday, October 8th at 6 pm. The social will be at 104 Main Public located at 104 Main St. in Topsham. The restaurants appreciate receiving a headcount as to how many folks will be coming. Please let Jenny know if you will be coming by either updating your status to going within the Facebook event or by contacting her personally.

Open Member Comment

Tim Doyle inquired if the club was aware that the Cunningham property. I (Jenny) shared with Tim that I was aware that it was for sale but wasn't aware that it had sold. Charlie P. did share that he was aware.

A motion to adjourn the meeting at 7:36pm was made by Mike Little

Motion was accepted by Kyle McComiskey

Was passed with no opposition

Upcoming TTR Events

Saturday, October 4th - Out of Town Day Ride in Kingfield ME - Leaving Topsham McDonald's at 6:30am - Check facebook event for details

Sunday, October 5th - Trail Work Party - 8:00am - East Side - Meet at our East Park & Ride location - General Inspection and Time Trial for Ride for a Cure

Wednesday, October 8th - TTR Social Night - 104 Main Public, Topsham - 6pm

Saturday, October 11th - Trail Work Party - 8:00am - West Side - Meet at our West Side Park & Ride location - Relocating Boardwalks located near park and ride

Sunday, October 12th - Out of Town Day Ride in Lisbon ME - Leaving Left Hand Clubhouse located at end of Wagg Road at 9am - Check facebook event for details

Friday, October 17th - Setting up for Ride for a Cure Event - Topsham Fairgrounds - Topsham

Saturday, October 18th - Ride for a Cure Event - MAJOR TTR EVENT! All hands on deck! - Topsham Fairgrounds ****Please reach out if you are able to volunteer for this event!**

Monday, October 27th - Pot Luck / Annual Club Meeting - 6:30pm - Exhibition Hall, Topsham Fairgrounds

Submitted,
Ashleigh Rolfson
10.2.2025

10/3/25 Edit:

Kyle McComiskey noted that Cindy Sheain did accept her nomination for the Board of Directors

The September 29th, 2025 meeting minutes were voted and approved with the edit mentioned above during the October 27th, 2025 meeting. JLL 10.27.2025