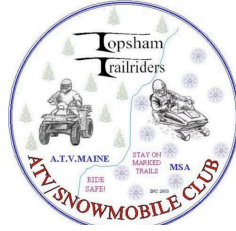


Topsham Trailriders March Meeting



Date: Monday, April 27th, 2026

Location: Exhibition Hall on the Topsham Fairgrounds — Topsham *and* Virtually via Google Meet

Executive Board Present: Jenny Little
Ron Carey

Board of Directors Present: John Bursley
Mike Little
Marie Carey
Randy Bickford
Brad Hoskins

Board of Directors Absent: Matt Nixon
David Sheain
Rick Emmert
James Belanger
Tim Williams
Stephanie Burnham
Tim Moody
Ashleigh Rolfson

Meeting Called to Order at: 6:30 pm

Meeting Adjourned at: 8:26 pm

Approximately 33 people attended the meeting.

Secretary's Report

Ashleigh Rolfson emailed a copy of the March minutes to all club members. No one in attendance requested any edits to be made to the minutes that were sent out.

Motion was made by Ron Carey to approve the Secretary's report

Motion Accepted by Cici Eberle

Was passed with no opposition

President's Remarks

During the meeting Jenny Little provided updates on the following:

West Side Reroute

I want to provide a brief, transparent overview of the West Side Reroute Project and how we arrived at this point. As many know, last year west-side riding access from the Park and Ride was unavailable because the connecting trail beyond the access point was closed at the landowner's request due to work being conducted on their property. As always, we respect landowner decisions, and this situation highlighted a long-standing connectivity issue on the west side that requires a permanent solution.

Since then, the club has worked methodically and in compliance with state process, securing landowner permissions and consulting with the ORV Program and State Trail Coordinator. Based on early guidance, additional agencies were engaged, including DEP, which identified wetlands and the presence of a protected species. As a result, the scope of the project expanded and required additional review and clearance letters from agencies including IFW and MNAP, some of which are still pending.

What was initially believed to be a relatively modest reroute has evolved into a larger-scale project that will require engineered solutions and contracted work. Until all required reviews are completed—particularly input from MNAP—the project remains at a pause point, with the focus on transparency, compliance, and long-term protection of the club, our landowners, and the trail system.

Since our last meeting, we have continued closely examining the reroute and exploring different options within the reroute itself in an effort to minimize impact and disruption. One potential secondary reroute option is no longer viable due to a recent property sale, which would require engaging a new landowner. As a result, our near-term focus is shifting toward re-establishing connectivity between the east and west sides of the trail system so riders can at least access each side independently. At this time, a connection to the Nouria gas station is not expected for this riding season, though this may be revisited in the future. On a positive note, we have heard back from MNAP, and a site visit is scheduled for tomorrow afternoon and Assistant Trailmaster Mike Little will be escorting them. While progress has been slow, it is progress, and updates will continue as additional information becomes available.

East & West Side Reconnection

Ron and I have continued discussions, and our focus is now shifting heavily toward re-establishing connectivity between the east and west sides of the trail system. Based on past experience and early conversations, what we suspect will be most viable is revisiting a previously approved connection that allowed the club to leave the east-side Park and Ride (the dirt lot located across from the bus loop at the entrance to Mt. Ararat High School), travel approximately 0.8 miles along the roadway, and then enter the woods near the overpass to access the trail system. Given the current reroute challenges, this option is being explored as a potential solution.

We are in the process of preparing a formal request package to submit to the Select Board. This is understood to be only the first step in a multi-stage process. We anticipate an initial

discussion with the Select Board, followed by requests for input from town officials, a public hearing, and ultimately a vote. Should the Select Board vote in favor of the request, the next required step would be to formally engage DOT before any progress could move forward. While the outcome of this process cannot be predicted, this effort is considered mission-critical for restoring system connectivity. We have secured written permission from the affected landowner and will continue to proceed transparently and methodically as each step unfolds.

Municipal Grant 2025 & 2026

Before we move into the Treasurer's Report, I want to take a moment to share an update that was mentioned a few months ago. When we submitted our final 2025 municipal grant reimbursement, a portion of the submission was inadvertently entered into an incorrect field, which initially affected the amount reimbursed. The Bureau of Parks was incredibly understanding and allowed us to complete a corrective process. As a result, you will see later in the Treasurer's Report that we received over \$3,500 back for 2025. This was a generous accommodation on their part, and we are extremely appreciative.

Looking ahead, we remain optimistic and are doing everything possible to finalize the 2026 municipal grant application but our window to do so is shrinking. These grants provide a significant opportunity for the club to pursue larger-scale projects, but they also require matching effort and manpower to make them viable. As we move forward, volunteer participation will be essential to help offset costs and position the club to fully take advantage of these funding opportunities.

Trail Intel Demo Class

Yesterday, I connected with Dana McLean, President of the Over the Hill ATV Riders (West Bath), to discuss the upcoming addiction recovery event and other shared matters. During our conversation, we referenced the Trail Intel demo held last Wednesday, which we both agreed moved at a very swift pace. Dana proposed the idea of hosting a more in-depth Trail Intel demonstration at a local venue, noting that he has a location and ATV available.

Following that discussion, I initiated an email conversation with Brian Gavin, owner of Trail Intel, including Dana. As a result, we now have a Trail Intel class scheduled for Saturday, May 30th, to be held at the Phippsburg Sportsman's Club in Phippsburg. While the exact time and duration are still to be determined, we have secured a commitment, location, and date. The venue can reportedly accommodate up to 100 participants, and other clubs will be invited.

Additional details will be provided prior to the main event, likely via email, and members will also be reminded during the May meeting. Members are encouraged to mark Saturday, May 30th on their calendars as a prime opportunity for expanded Trail Intel training.

Treasurer Report

Tim was not able to be in attendance but had provided a printed treasurer report to Jenny. They will be attached to the minutes when they are sent out which is an update since our March meeting.

Motion was made by Mike Little to approve the treasurer's report as provided at the meeting
Motion accepted by Ron Carey

Was Passed with No Opposition
Tim Moody abstained from the vote

Trail Master

Ron Carey provided the following update:

East and West Side Update

Trail work started on April 11th this year with a ride on the east side. We cleared trees and brush and that preliminary run opened the east side to general pedestrian traffic. On the April 26th work party we rode the east side to evaluate and “breadcrumb” the spots that need trail work. We made notes of the work required at each of the spots so we know what needs to be done. Again brush and branches were cleared for safe access. We were approached by a pedestrian on the trail by the ponds, the gentleman thanked Charlie and I and stated, “your club has been doing a great job on the trails.” We truly appreciate the public noticing our hard work. Please note that our trail system is still closed for motorized use.

Our plan for the upcoming work party on May 9th is to use the “breadcrumbs” created yesterday to start hauling in the materials for the maintenance areas needed. We will be staging materials by the Tedford Rd intersection and hauling trailers to the needed areas. The work will be completed on the road crossings in the Topsham Crossing area. We will need a tractor for this work party. Everyone is welcome, make sure to spread the word as many hands make light work.

Our hope is to finish the small bit of work on the east side by May 16th, then shift our focus to the west side on the 23rd. This should allow the trails to dry a bit and the ground to firm up before we start working. Stay informed on work parties by following our events page. As of yesterday afternoon we have accumulated 68.5 hours of volunteer trail work. Great job getting out there.

We are in a severe drought and the woods are quite a bit drier than usual. Please be aware of where you’re parking your hot machines in these conditions. Don’t forget you represent the Topsham Trailriders, always ride responsibly, tread lightly, stay on marked trails and carry in - carry out. It’s just how we ride.

An individual asked if it would be acceptable to go out and complete trail work independently. It was confirmed that this is 100% acceptable. Members are asked to notify either the President or the Trail Master, or send a Facebook message, either before heading out or shortly after, so leadership is aware and can respond appropriately if calls are received

Trail Work Parties Volunteer Tracking

As a reminder, for the club to be eligible to receive credit for our volunteer trail hours we must submit a trail worksheet for each individual. In an effort to ensure we do not miss getting a signature we are asking members to sign in each and every time they attend a work party using the gray Trail Master log book. Please print the date, clearly print your name so it’s legible, and then sign at the bottom. If you do not see the gray book, it is your responsibility to seek out a Trail Master or Assistant Trail Master—hours will not be backtracked or added later. This process is important, and we appreciate everyone’s cooperation.

Upcoming Trail Work Parties:

- **Saturday, May 9th at 8 am**

IMPORTANT WORK PARTY

- Meet Up Location: Empty Lot located at the corner of Hemlock and Tedford Rd
- Tasks: Hauling gravel
- Tools: Tractor, machine, trailer, shovel, Rake, and gravel (3/4 to 1 inch with gravel)

******IMPORTANT****** As of May 1st we are still looking for a tractor for this work party.

- **Saturday, May 16th at 8 am**

IMPORTANT WORK PARTY

- Meet Up Location: Will be determined after the May 9th work party (If the 9th goes well then, we will graduate over to the West Side)
- Tasks: Setting up the new small park & ride and inspection of the portion of trails on the West side that can be opened.
- Tools: Tractor(?), machine, chain saw, shovel, rake, staple gun

- **Saturday, May 23rd at 8 am**

- Meet Up Location: Will be chosen as the event gets closer
- Tasks: If not completed on the 16th we will continue setting up the new small park & ride and inspection of the portion of trails on the West side that can be opened.
- Tools: Tractor(?), machine, chain saw, shovel, rake, staple gun

On Going Trail Related Club Projects:

- Club Inventory
- Landowner Project
- Map
- Reroute planning

On Going Trail Related Club Projects

Jenny Little provided the following update:

There is nothing to report on these ongoing projects because to be honest all energy has been focused on the reroute project.

Committee Section:

Apparel Committee

Jenny Little provided the following update:

Just a reminder that the Topsham Trailriders digital store is open and has recently been refreshed with new options. We've added additional colors for the TTR Crew shirts and the "You Ride Together" shirts, along with a performance wicking option that's perfect for riding season. If you've been thinking about picking something up, now's a great time—every purchase

directly supports the club and helps fund our ongoing efforts. It's an easy way to show your pride in TTR while giving back to the trails we all enjoy.

Here is the link:

<https://www.gotvinyl207.com/topsham-trailriders>

Maine Sportsman Show Committee

Jenny Little provided the following update:

The committee noted that, in the very near future, outreach will be made to MOMS Topsham to inquire whether they would be willing to once again help generously sponsor our booth at the Maine Sportsman's Show. In addition, the committee needs to coordinate and schedule the required seminar associated with the nonprofit booth rate. A potential seminar topic has been identified and would be a shortened version of either a Wheelin' 101 course or invite Trail Intel to make a presentation

Ride Coordinator Update

Mike Little provided the following update:

At this time, there isn't much to report on rides as we are fully engaged in heavy trail-work season.

It's worth noting that we are only 40 days away from the Ken Snowdon Memorial Ride, the first ride of the season hosted by Topsham Trailriders in along with We-ATV 207, Moosehead ATV Riders, and Moosehead Motorsports. This ride is scheduled for Saturday, June 6, running from Pittsfield to Greenville, with self-guided arrival and a planned departure before 8:30 a.m. There will be no meetup at the Topsham McDonald's. Additional details and updates will be shared on Facebook and during the May meeting.

And of course, if anyone here would like a detailed ride schedule, please see me after the meeting.

If you have any questions, please do not hesitate to contact me (Michael Little), Ride Coordinator, for Topsham Trailriders at 207-522-3780.

Update from the Membership Chair

Jenny Little provided the following update on behalf of Rick Emmert:

Members are reminded that 2025–2026 memberships expired at the end of March and renewals are now due.

As of April 26, current membership numbers are:

TTR Active Member Counts		
<i>Membership Type</i>	Total Memberships	Total Members
	0	0

Associate	8	11
Honorary	15	26
Not Active	1	0
Regular	40	76
Grand Total	64	113

We sincerely appreciate those members who have already renewed—your continued support allows the club to remain active and continue the important work we do on trails, projects, and events.

Membership renewal continues to move toward a more streamlined, digital process. Ashleigh and I will be meeting with Rick in the coming weeks to further simplify the membership process and ensure we are only collecting the information required by MSA and ATV Maine. As we continue to integrate the Trail Intel platform, members are encouraged to ensure their contact information is current so they receive club communications without interruption.

Topsham Trailriders is actively seeking a dedicated Membership Chair. Rick is currently handling this role on an interim basis and has done an excellent job, but he does not intend to serve in this position permanently. Anyone who is interested in, or willing to learn, the membership process is encouraged to consider stepping into this role. Training and support will be provided.

As a reminder, members may renew their memberships electronically using Trail Intel for added convenience. Trail Intel also offers the option to set memberships up as recurring, helping ensure renewals are completed on time each year. Members are encouraged to take advantage of this option if it works for them.

Trail Intel membership renewal link:

<https://app.trailintel.com/club/topsham-trailriders-atvsnowmobile>

Ride for a Cure

Jenny Little provided the following update:

The Ride for a Cure Committee met on Monday, April 6, to continue planning for this year’s event, scheduled for Saturday, October 17. We are excited to once again partner with the Dean Snell Cancer Foundation, based in Topsham, which provides support to patients receiving care at the New England Cancer Specialists facility. We are honored to support their mission.

This year’s event details (current planning):

- Event date: Saturday, October 17
- Location: Pulling Ring at the Topsham Fairgrounds
- Access: 32 Community Way Topsham
- Registration begins: 8:30 AM
- Drivers’ meeting: 9:30 AM
- Departure time: 10:00 AM
- Route planning: Anticipated use of the east side of the current trail system, with an alternate route under evaluation pending completion

Seeking t-shirt sponsorships for the Ride for a Cure special event shirt is well underway, having officially begun on April 1st. As of today's meeting, the committee is pleased to report that five T-shirt sponsors have already committed, along with one corporate sponsor. While this is a positive start, continued outreach is essential as we work toward our goal of securing 40 T-shirt sponsors, while maintaining—or ideally exceeding—the sponsorship levels achieved last year. I ask each of you to help spread the word as you attend other meetings or interact with businesses, organizations, and individuals, outreach remains critical to the success of this event.

A reminder that t-shirt sponsorships are open to businesses, organizations, and individuals, including donations made in honor or in memory of someone. This option was utilized by a few sponsors last year and remains available. Sponsorship does not need to be business-related, and personal sponsorships are absolutely welcome and appreciated. In addition to the T-shirt campaign, the committee continues to pursue other sponsorship opportunities for the event, including donations toward the silent auction. Early outreach is already underway, with more details to be shared as contributions are confirmed.

The entire committee and I would also like to acknowledge and sincerely thank Colleen B for the time, talent, and creativity she has dedicated she offers this event. Colleen once again designed this year's Ride for a Cure T-shirt and has also designed the Addiction Recovery / Path to Recovery shirt currently in circulation. Her artistic contributions and continued dedication have made a meaningful impact, and the committee is very grateful for her work.

Following the sponsorship period, a digital merchandise store will be offered with expanded apparel options, including short-sleeve shirts, long-sleeve shirts, hoodies, and zippered hoodies. Committee members who have participated in planning and are interested in specialty apparel items not available through the digital store may contact me directly to discuss options. Apparel colors are currently being finalized by Colleen, with possible selections being considered include 3 shades of gray, sea-foam green, black, and others, with final decisions left to the artist's discretion.

Important Dates to Remember:

- April 1: Sponsorship solicitation begins
- July 31: Deadline for sponsor names to be included on event T-shirts
- August 3: Digital merchandise store opens
- November 6: Digital merchandise store closes

Anyone is always welcome to participate in Ride for a Cure Committee meetings. Our next meeting is scheduled for Monday, May 4th, beginning at 7:00 PM, and meetings are hosted electronically. Anyone interested in attending is encouraged to contact me to be added to the meeting list.

Addiction Recovery Benefit Ride

Marie Carey provided the following update:

Our food trucks are secured. We have B&D Roadside Grill, The Smothered Spud, and Legendary ice cream truck. The dessert truck had to back out. Both the Road side Grill & The Smothered Spud serve soft drinks & water. So we are good to go with that.

Tee shirts & hoodies are complete and available for online purchase at Got Vinyl. It's under Topsham Trail riders and there is also a QR code. T-shirts are \$25, hoodies are \$40. Would like to advertise these more. How long should we leave them up for sale after the event?

Pre-registration for the event is open, \$20 per machine. a QR code and link was created by KVCAP so that the money will go directly into Operation Hope's account. There is small credit card processing fee (.60) at checkout for each person at online checkout. A list will be able to be printed so we can know who has pre-registered for day of the event.

There are volunteer sheets that have been sent out to TTR members and the Path to Recovery committee for different positions/tasks that need to be filled as well as a list of supplies that will be needed.

Ron & I went to the Mechanic Falls Park & Ride to check it out and met with Lou to talk about over flow parking if needed. Lou stated the park and ride can easily park 90 trucks & trailers (more if parked correctly) and stage the machines along with registration tables. If overflow parking is needed, there is a small plaza up the road that can be used to park an additional 12-15 trucks & trailers (maybe more). There is a trail off from the parking lot that goes directly to Mechanic Falls Park & Ride. He asked that we be respectful if parking there as to not block the customer parking for the businesses at the plaza.

As of today, on the Facebook event page, there are 30 signed up as going, and 155 interested. This could be a very large event.

Please register ASAP –

Pre-Registration Link:

<http://weblink.donorperfect.com/WPD-ATV>

Sponsorship fundraising is still in progress. So far, we have raised \$2,400 in cash plus raffle / auction items. We have some nice items and gift certificates from local businesses. Donations are coming along nicely with almost 2 months to go. Hopefully we can raise more for Operation Hope.

We have some vendors that will be setting up tables. Still looking for more. If anyone has some ideas or knows of anyone that would like to set up a table, please spread the word.

Event apparel is finalized and currently available for online purchase through Got Vinyl under the Topsham Trailriders store; a QR code is also available for convenience. T-shirts are priced at \$25 and hoodies at \$40.

Digital Store QR Code:



Website Pricing:
T-Shirts
Youth(xs-xl) \$20.00
Adult-(sm-6xl)\$25.00
*additional cost for sizes 2x+

Hoodie
Youth(xs-xl) \$35.00
Adult-(sm-6xl)\$40.00
*additional cost for sizes 2x+

ORDER

YOUR ADDICTION

RECOVERY

EVENT APPAREL!

Old Business:

ByLaw Amendment Discussion

Jenny Little provided the following update

During the month of March, a survey was distributed to the membership seeking input on whether Topsham Trailriders should continue its relationship with ATV Maine. The results and feedback from the membership were reviewed by the Board and taken under advisement. After discussion, the Board voted to continue the club's relationship with ATV Maine.

It is important to emphasize that regardless of the club's affiliation decision, individual members always retain the choice of whether or not to participate in ATV Maine. ATV Maine membership is not automatic. The club only submits dues on behalf of members who explicitly request to be enrolled. Moving forward, ATV Maine submissions will be processed on a monthly basis. At the end of each month, eligible member information will be submitted, and stickers and confirmation materials will be generated and distributed accordingly.

As part of the broader discussion, the Board reviewed the club bylaws and noted language stating that Topsham Trailriders "will participate" in both MSA and ATV Maine. To better align the bylaws with the optional, membership-driven nature of ATV Maine participation, a draft set of bylaw amendments was prepared and reviewed by the Board. These revisions also add clarification regarding timing, specifying that the decision on whether to continue the club's relationship with ATV Maine will be addressed at the annual meeting. This establishes a clear, consistent point each year when that determination is made.

The proposed bylaw amendments were distributed at the previous meeting and are included in tonight's packet, with strikeouts and additions clearly marked to highlight changes. The goal of tonight's discussion is to answer questions, gather feedback, and identify any requested edits. If changes are proposed, the discussion will continue into the May meeting before any final action is taken.

Club 501c3

Jenny Little provided the following update:

During last month’s meeting, the membership voted to officially begin the process of obtaining 501(c)(3) nonprofit status. Tim Moody has graciously volunteered to spearhead this effort on behalf of the club. Based on updates shared by Tim, initial steps are underway, including an upcoming meeting with legal counsel to begin outlining the requirements and next phases of the process.

MOMS Topsham – Open House May 2nd/ TTR Membership Drive (?)

Jenny Little provided the following update:

At this time, planning for the MOMS Open House remains tentative, as we have not yet received a confirmed date or details from MOMS Topsham. Once we receive clarification, we will move forward accordingly. Given the expected timing and limited lead notice, coordination will likely take place primarily via email, including volunteer outreach and logistics. As soon as we have an update it will be communicated accordingly.

Annual ATV Maine Banquet

Jenny Little provided the following update:

Since our last meeting, ATV Maine hosted its annual meeting on Saturday, April 18, at Jeff’s Catering in the Bangor area. Topsham Trailriders was represented by a couple of members, and Tim Moody attended on behalf of the club and acted as our director. Tim was not able to attend the meeting.

New Business:

Memorial Day Parade

Jenny Little provided the following update:

Topsham Trailriders will be participating in the upcoming Memorial Day Parade for this year! It is scheduled for Monday, May 25th! A list has been created based on those who participated in the parade last year. If you do not see your name below and would like to participate in the parade, please shoot an email to topshamtrailriders@gmail.com to let me know if you are interested.

A list of possible participants:

Michael & Jenny Little
Matt Nixon
Charlie Parkinson
Randy Bickford
Rocky League
Ron Dumont
John Bursley
Sam Bulmer
Pauline & Meryl McKinney
Tim Williams

Rob Ormsby
Bob & Cici Eberle
Kyle McComiskey
Stephanie Burnham
Ron and Marie Carey
Brandon Gilbert
Emilia Pinette

Moxie Day Parade

Jenny Little provided the following update:

For the past couple of years, Topsham Trailriders has participated in the Moxie Day Parade in Lisbon. This year's parade is scheduled for Saturday, July 11th. If the club is interested in participating again, we are looking for a volunteer willing to facilitate coordination, including registration and organizing participant details. I'm happy to assist with outreach by sending emails to the membership or interested participants, but we are seeking someone to take the lead on this effort.

Volunteer to spearhead this is still needed.

Social Night

Jenny Little provided the following update:

The next social night for the club is scheduled for Wednesday, May 13th at 6 pm. We will be dining at Sea Dogs Restaurant located at 1 Bowdoin Mill Island in Topsham. The restaurant appreciates receiving a headcount as to how many folks will be coming. Please let Jenny know if you will be coming by either updating your status to going within the Facebook event or by contacting her personally.

Open Member Comment

- A memo authored and read by Dan Pellegrini was presented during open member comments. The memo is attached to this email for member reference.
- Tim Doyle inquired whether the May meeting would be held on Memorial Day (Monday, May 25) or moved to an alternate date. There was general consensus to move the meeting, pending availability of the Topsfield Exhibition Hall. Members are advised that the May meeting has been rescheduled to Tuesday, May 26, at the same location and time. Please mark your calendars.
- Discussion occurred regarding the Paul Pinette kiosk sign located at the West Side Park and Ride. This matter was raised by Sam Bulmer and Emilia Pinette, who indicated the family was inquiring about the club's future plans for the kiosk. Jenny asked that Sam Bulmer and Emilia Pinette reach out to the family to inquire whether they would be opposed to the club relocating the kiosk to the newer park and ride location further down the road, and to report back. In addition, the club will check to see if any other Paul Pinette signs are available and follow up with Sam, Emmy, and Jed.
- Jed, Vice President of Over the Hill ATV Riders, shared that Over the Hill is optimistic they will be able to hold their annual scavenger hunt on Saturday, May 9. Members are encouraged to mark their calendars if able to participate.

A motion to adjourn the meeting at 8:26__pm was made by Ron Carey
Motion was accepted by Jenny Little
Was passed with no opposition

Upcoming TTR Events 🧐

May 9th– Trail Work Party – Location East Side – Check Facebook for updates
May 13th – TTR Social Night – Sea Dogs – Topsham – 1 Bowdoin Mill Island – 6 pm
May 16th -- Trail Work Party – Location TBD – Check Facebook for updates
May 23rd -- Trail Work Party – Location TBD – Check Facebook for updates
May 25th – Memorial Day Parade – 7:30 am – Parking Location TBD
May 26th at 6:30 pm— Monthly Club Meeting – Exhibition Hall— Topsham Fairgrounds —
Topsham
May 30th – Time TBD -- Trail Intel Demo Class – Phippsburg Sportsman Club – Phippsburg

Submitted,
By Jenny Little
05.01.2026

The April meeting minutes were approved during the May 26, 2026 meeting. JLL 05.27.2026