

AREA II

AREA II / RCRCA

**July 2, 2026 – Board of Directors Meeting
Lyon Government Center, Marshall, MN**

AREA II Members Present: Jeff Veerkamp, Larry Anderson, Gary Crowley, Loy Woelber, Luke Johnson and Glen Kack.

RCRCA Members Present: Jeff Veerkamp, Bill Eckstein, Larry Anderson, Dave Bucklin, Gary Crowley, Allen Deutz, Loy Woelber, Luke Johnson, Ed Carter and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Courtney Williams – RCRCA Watersheds Coordinator, Joy Bruns – RCRCA Office Manager.

The meeting was called to order at 9:00 AM by RCRCA Chairman Johnson and Area II Chairman Anderson and was followed by the Pledge of Allegiance.

ADOPT AGENDA. There were no additions to the agenda. **RCRCA** – Motion by Carter, seconded by Deutz, to approve the agenda as presented. Motion carried unanimously. **Area II** - Motion by Crowley, seconded by Johnson, to approve the agenda as presented. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

AMC – Chairman Johnson reported that the AMC District meetings were held last month and Fall Policy Meetings will be upcoming.

APPROVE RCRCA MINUTES of June 2026 Board Meeting. Motion by Anderson, seconded by Veerkamp, to approve the June 2026 Minutes as presented. Motion carried unanimously.

APPROVE AREA II MINUTES of June 2026 Board Meeting. Motion by Johnson, seconded by Woelber, to approve the June 2026 Minutes as presented. Motion carried unanimously.

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RCRCA TREASURER'S REPORT – June 2026. The financials were reviewed with the board.

Motion by Kack, seconded by Carter, to approve June 2026 Treasurer's Report subject to audit and for payment of the bill. Motion carried unanimously.

AREA II TREASURER'S REPORT – June 2026. Financials were reviewed with the board.

Revenue received: \$ 8,089.55 Contract Services Income, \$80,805.00 MMB Grant Reimbursement, \$1,112.50 Technical Assistance, \$1,385.99 Miscellaneous Income (MCIT – Work Comp Dividend, \$4.99 RCRCA reimbursement and \$3,641.04 Interest. Bills for approval: \$7,957.50 Bolton & Menk and \$12,682.00 Barr Engineering (LQP Floodway). Motion by Crowley, seconded by Veerkamp, to approve June 2026 Treasurer's Report subject to audit and for payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 8,089.55	Projects-MMB General Fund	\$ 80,805.00
Interest Income	\$ 3,841.04	County Levy	\$ 0.00
State of MN-Admin Services	\$ 0.00	Tech Assist/Misc.	\$ 1,112.50
Water Quality & Storage Grants	\$ 0.00	Soil Borings Reimburse	\$ 0.00
Miscellaneous Income	\$ 1,385.99		

Paid bills are summarized below:

Administration	\$ 25,595.40	Office Supplies	\$ 0.00
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,639.17	Professional Services	\$ 40,297.00
Directors' Expense	\$ 0.00	Project Expenses Paid	\$ 46,173.50
Directors' Insurance	\$ 0.00	Project Permit Fees	\$ 1,200.00
Employee Expense	\$ 120.35	Rent	\$ 837.00
Field Supplies	\$ 0.00	Telephone	\$ 60.72
Investigating & Testing	\$ 0.00	Utilities-Web Hosting	\$ 0.00
Maintenance & Repair	\$ 717.04	Vehicle Expense	\$ 133.01
Miscellaneous Expense	\$ 18.99	Continuing Education	\$ 0.00
Insurance	\$ 0.00	Investigation& Testing	\$ 0.00

Bills for approval:

Professional Services	\$ 20,639.50	Maintenance & Repair	\$ 0.00
Project Costs	\$ 0.00	Insurance	\$ 0.00

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RCRCA - APPROVE/AMEND/PAY COMPLETED COST SHARE CONTRACTS.

CONTRACT AMENDMENTS: Netzke presented several contract amendments required to finalize the Plum Creek and Pell Creek Clean Water Fund Grants. These omissions were found during the grant reconciliations. The reimbursement of the last 10% of the grant is pending until these amendments are completed and submitted by July 13. Motion by Anderson, seconded by Kack, to approve the amendments as presented and to authorize the chairman's signature. Motion carried unanimously.

PLUM CREEK CLEAN WATER FUND GRANT	BWSR GRANT C21-5583
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CWF-2021-10: Holly 9 WSCBs Darold Knakmuhs

Amendment #1 to include the effective life (10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 15% cost-share authorized in the amount of \$2,773.08, and reference Technical Standards NRCS FOTG - 638 WSCB

CWF-2021-11: Springdale 35 WSCBs John Schmidt

Amendment #2 to include the effective life (10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 15% cost-share authorized in the amount of \$5,794.06, and reference Technical Standards NRCS FOTG - 638 WSCB

CWF-2021-12: North Hero 10 Streambank Stabilization Paul Plaetz

Amendment #2 to correct the 15% cost-share authorized in the amount of \$6,346.65, and reference Technical Standards NRCS FOTG - 580 Streambank and Shoreland Protection

CWF-2021-16: Holly 11 Grade Stabilization Bill Richards

Amendment #1 to correct the 15% cost-share authorized in the amount of \$20,590.91, and reference Technical Standards NRCS FOTG - 410 Grade Stabilization

CWF-2021-17: North Hero 10 Grade Stabilization & WSCBs Paul Plaetz

Amendment #1 to include the effective life (15 and 10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 7.49% cost-share authorized in the amount of \$5,225.25, and reference Technical Standards NRCS FOTG - 410 Grade Stabilization and 638 Water & Sediment Control Basins

CWF-2021-18: North Hero 10 Grade Stabilization & WSCBs Jon Boerboom

Amendment #1 to include the effective life (15 and 10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 15% cost-share authorized in the amount of \$6,687.18, and reference Technical Standards NRCS FOTG - 410 Grade Stabilization and 638 Water & Sediment Control Basins

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CONTRACT AMENDMENTS:

PELL CREEK CLEAN WATER FUND GRANT	BWSR GRANT C22-7057
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CWF-2022-01: North Hero 27 Grade Stabilization LeRoy Harnack

Amendment #1 to include the effective life (15 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 15% cost-share authorized in the amount of \$43,277.70, and reference Technical Standards NRCS FOTG - 410 Grade Stabilization

CWF-2022-02: Ann 6 WSCBs Tim Christensen

Amendment #2 to include the effective life (10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 15% cost-share authorized in the amount of \$34,598.95, and reference Technical Standards NRCS FOTG - 638 WSCB

CWF-2022-04: North Hero 30 Grassed Waterway Steven Geis

Amendment #2 to include the effective life (10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 32.33% cost-share authorized in the amount of \$10,005.00, and reference Technical Standards NRCS FOTG – 412 Grassed Waterway

CWF-FY22-05: Lamberton 31 Grade Stabilization & WSCBs Dan Warner, Etal.

Amendment #1 to include the effective life (15 and 10 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 75% cost-share authorized in the amount of \$171,960.45, reference Technical Standards NRCS FOTG - 410 Grade Stabilization and 638 Water & Sediment Control Basins, and complete a new group project addendum with signatures from all group members.

CWF-FY22-06: Lamberton 32 Grassed Waterway Collins Family Ltd Partnership

Amendment #1 to include the effective life (10 years), correct the 75% cost share maximum of state or state/federal sources or 100% when combined with state/non-state funding sources, correct the 75% cost-share authorized in the amount of \$39,900.38, and reference Technical Standards NRCS FOTG – 412 Grassed Waterway

CWF-2022-07: North Hero 30 Diversion Steven Geis

Amendment #1 to include the effective life (2 years), correct the 75% cost share maximum of state or state/non-state funding sources, correct the 75% cost-share authorized in the amount of \$6,948.00, and reference Technical Standards NRCS FOTG - 362 Diversion

CWF-2022-13: Ann 6 WSCBs Trent Baker

Amendment #1 to correct the grant organization (RCRCA), correct the practice location (T109N,R38W,S6 NW¼), and reference Technical Standards NRCS FOTG - 638 WSCB

CONTRACT CANCELLATION: None

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CONTRACTS FOR PAYMENT: *None*

AREA II – APPROVE/AMEND/PAY COMPLETED COST SHARE CONTRACTS.

CONTRACTS FOR PAYMENT:

FY23 Gen Funds Const. Grant	Swedes Forest 18 – Redwood	410 Dam Restoration
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Nick Lecy

EST Cost: \$113,299.20

EST Cost Share: \$84,974.40 (75%)

EST Local Match: \$28,324.80

To Date Cost: \$107,740.00

To Date Cost Share: \$80,805.00 (75%)

To Date Local Match: \$26,935.00

Partial #1 (easements, recording fees, and DNR permit)

ACT Cost: \$49,198.00

75%: \$34,648.50 Local Match: \$11,549.50

Area II \$6,549.50

RW SWCD \$5,000.00

Partial #2 (construction)

ACT Cost: \$61,542.00

75%: \$46,156.50 Local Match: \$15,385.50

Landowners \$15,385.50

Netzke presented one contract for Partial Payment #2 for Swedes Forest 18 – Redwood 410 Dam Restoration, in the amount of \$46,156.50. Motion by Crowley, seconded by Kack, to approve the contract for partial payment #2. Motion carried unanimously.

EXECUTIVE DIRECTOR’S REPORT

AREA II

• **Dam Inspection Reports** The reports are completed and will be emailed to the owners next week for signature.

• **Alta Vista 27 Road Retention (Lincoln County)**

- Application for the Section 401 Water Quality Certification was submitted May 8. USACE/MPCA established a Responsible Period of Time (RPOT) for review of 120 days. A 60-day period was requested to accommodate bid letting, construction and opening the road before harvest starts in September. The request was denied, and we were informed that 60 days is a more typical time frame for their reviews.

• **North Hero 34 Road Retention (Redwood County)**

- The DNR Public Waters Permit was submitted on March 19. A virtual meeting with Dam Safety staff was held on June 15 to answer questions. The biggest item was the trash rack that was a rectangular design by Afinitas (formerly Haala Industries).

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DNR was concerned with potential plugging and preferred a design that would allow for debris to roll off. The Springdale 21 road retention has a dome-shaped design that was constructed by Haala. Afinitas was asked if this design could be provided, and they responded yes. As soon as the Plans are edited and finalized, they will be submitted along with the Joint Application to the Corps of Engineers.

- **LQP Floodway (Yellow Medicine County)**

- A virtual meeting with Barr Engineering was held June 23. Barr Engineering provided modeling data of how the floodway and river currently operate, how they should operate according to DNR permit, and how changing the weir inlet, cleaning out the river channel, and correctly sizing road crossing culverts will affect the operation. This information will be presented at a public meeting in Canby which is currently being scheduled for late August.

RCRCA

- **Redwood CWMP Update** 50% of the grant amount (\$560,646.00) was received June 18. Funds have been transferred to the MAGIC account.

- **Technical Service Area 5 Meeting** Netzke and Williams were invited to attend the TSA5 meeting in Slayton on June 8. This is a great opportunity to report on the Cottonwood and Redwood WBIF grants and to hear the concerns and issues encountered by other watersheds. Williams will continue to attend these meetings.

- **Pell Creek/Plum Creek CWF Grant Reconciliations** Netzke drafted the amendments, which were revised by BWSR, and are now ready for obtaining signatures. Redwood SWCD agreed to assistance with these amendments.

- **2026 Canoe Trips** The Redwood River trip on June 16 was cancelled due to only 3 people signing up. The Cottonwood River trip on June 18 was held with 10 people in addition to Shawn and Courtney on the river. The new route (County Road 4 to County Road 10) took 2.5 hours with both landings being very easy to access. The day was beautiful – sunny and 75° -- with a Subway picnic lunch at the landing site.

AREA II ENGINEER'S REPORT.

Shelburne 18 Grade Stabilization (JD 12 Lincoln-Lyon), Lyon County. This proposed grade stabilization project on JD12 doubles as a field access crossing and is proceeding to a hearing with the joint ditch authority on July 20. Along with final plans and specifications, an impoundment report and a repair report have been prepared and submitted. BWSR Water Quality & Storage grant funds will be utilized for this project and will reimburse engineering expenses. **Paxton 3 Dam Repair, Redwood County.** This is a grade stabilization repair on the Lower Sioux Indian Community. Bids were opened May 13 with the low bid from Dusty's Service & Repair for \$48,314.25. The engineer's estimate was \$64,703.10. This project was found to be eligible for EQIP funding which also required that the project pass NRCS review. An in-person meeting with the NRCS was held on June 10 to discuss the review concerns as

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NRCS felt the watershed size was understated. Additional survey to ground truth the LiDAR data and watershed analysis was completed to update the hydraulic model. The updated hydraulic model has since been approved by the NRCS. Updated plans and specifications are being submitted for final NRCS review. ***Springdale 17 Road Retention, Redwood County.*** This road retention project is located northeast of Tracy, between sections 8 and 17 of Springdale Township, on a failing box culvert/township bridge. A preliminary design, cost estimate, and preliminary plans have been completed for this project. A meeting with the township, landowners and Redwood County was held on May 13 as the project will qualify for State Aid funding with the bridge being removed from the county inventory. MNDOT will provide \$300,000 for construction and \$75,000 for engineering and testing. It was decided to continue forward with the project. Soil borings on the existing roadway and potential borrow locations were collected June 25-26. The State Aid funding will require additional plan sheets and MNDOT review. This work is currently underway. ***North Hero 34 Road Retention, Redwood County.*** This project, funded by a BWSR Water Quality & Storage Grant, has final plans that are complete and has been submitted for permits. We are currently working with DNR Dam Safety with concerns that they have with the potential of the trash rack plugging which would cause water to overtop the roadway. As soon as the plans are finalized, we can then submit the Joint Application to the Corps of Engineers. ***Island Lake 19 Grade Stabilization, Lyon County.*** Work continued this proposed grade stabilization project that would be a new structure. A preliminary design and cost estimate are being prepared. This project lies in the Redwood River watershed and may qualify for WBIF funds. ***Norman 34 Small Dam Repair, Yellow Medicine County.*** Final plans and a cost estimate have been developed, and the landowner has given authorization to proceed to a bid letting. This bid opening was July 1 with the low bid belonging to Ground Works at \$155,859.25. The engineer's estimate is \$151,244.50 with contingency. This project is eligible for 90% cost-share funding through the Yellow Medicine One Watershed One Plan and provides nice reductions in terms of floodwater storage and sediment reduction. ***Alta Vista 34 Grade Stabilization Repair Project, Lincoln County.*** This is a grade stabilization repair project that proposes reestablishing the berm elevation and reconstruction of the failing outlet structure. Final plans and specifications are complete, and bids will be opened July 1. The low bid was \$29,997.00 from Ryan West Excavating with the Engineer's Estimate at \$40,607.50 without contingency. This project is also eligible for 90% cost-share funding through the Yellow Medicine One Watershed One Plan.

Area II – Approve Soil Boring Quote from Foerster Testing for Springdale 17 Retention.

Netzke and DeSchepper have found a new contractor for soil borings and geotechnical reports. Area II has worked with the boring crew for over 25 years, who are working for a different company (Foerster Testing) with considerable cost savings. The quote received is \$8,000 plus tax for the borings and report which will be completed by Team Services from Des Moines, IA. Conley has worked with Team Services through Bolton & Menk and has

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been pleased with their work. Motion by Kack, seconded by Woelber, to approve the quote from Foerster Testing in the amount of \$8,000 plus tax. Motion carried unanimously.

Area II – FY'26 Audit Quote from Peterson Company Ltd. Netzke presented the board with a quote for the annual audit for \$5,300.00. Motion by Woelber, seconded by Crowley, to accept the quote in the amount of \$5,300.00. Motion carried unanimously.

RCRCA – Approve Corrective Action Plan (Plum & Pell CWF Grants)

In order to finalize these grants that were found to be noncompliant, BWSR requires a written corrective action plan which outlines how the noncompliance issues will be resolved and prevented from happening again. Netzke drafted the letter and accepts full responsibility as her name is on both grant agreements. Review of the documents drafted by grant partners was not thorough to catch the omitted percentages and project lifespans which make the contracts invalid without the amendments that were previously approved at this meeting. The Board commented that the letter is very well written, apologetic, and sincere. The letter and the completed amendments are due July 13, 2026. Motion by Anderson, seconded by Bucklin, to approve the written corrective action plan as presented. Motion carried unanimously.

RCRCA – Approve Wage Increase for Watersheds Coordinator. The Executive Board met virtually on June 12 to discuss a wage increase for the Watersheds Coordinator. As part of her hiring agreement, a \$1.00 per hour increase would coincide with the onset of the Redwood River WBIF. Netzke is very happy with William's job performance which will be reviewed on her anniversary date in early August. The Executive Board recommends an increase of \$1.00 per hour, starting with the first payroll in July. Motion by Crowley, seconded by Carter, to approve the increase as discussed. Motion carried unanimously.

Other Business – Virtual Meetings. There were requests for a virtual option for the meeting today. Standard procedure has been to have a virtual option if there is a weather-related emergency or a specific need for virtual option, such as a presentation from an auditor or other professional. Discussion followed. In-person meetings are preferred by the majority as they provide the most discussion. Some members expressed their preference to save money on per diems and mileage; funds that should be for conservation. There are also time savings with the virtual option. It was decided that a virtual option to join the in-person will be established if there are two requests received for a virtual option.

ADJOURNMENT. With no other business, Chairman Anderson and Chairman Johnson declared the meeting adjourned at 10:14 AM.

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UPCOMING MEETINGS:

August Board Meeting	Thursday, Aug. 6, 2026	Redwood County Govt Center – Commissioners Room
Sept Board Meeting	Thursday, Sept. 3, 2026	Lyon County Government Center – Commissioners Room
CWMM Policy Committee	Immediately following the Area II/RCRCA Meeting	
RRW Policy Committee	Immediately following the CWMM Policy Committee	

Larry Anderson, Area II Chairman Date