

AREA II

AREA II / RCRCA

January 9, 2022 - Executive Board of Directors Meeting
Area II/RCRCA Office, Marshall, MN - Zoom

NOTE: Roll Call Voting on all motions

AREA II Members Present: John Maatz, Joe Drietz, Gary Crowley, and Glen Kack.

RCRCA Members Present: Clark Lingbeek, Joe Drietz, Conrad Schardin, Gary Crowley, Mark Meulebroeck, Paul Posthuma and Glen Kack.

Others Present: Kerry Netzke – Executive Director and Joy Bruns – RCRCA Office Manager.

The meeting was called to order at 1:00 PM by RCRCA Vice Chairman Lingbeek and Area II Chairman Maatz.

ADOPT AGENDA. *RCRCA* - Motion by Drietz, seconded by Meulebroeck, to approve the agenda as presented. Motion carried unanimously. *Area II* - Motion by Crowley, seconded by Kack, to approve the agenda as presented. Motion carried unanimously.

APPROVE RCRCA MINUTES of December 2022 Board Meeting. Motion by Crowley, seconded by Meulebroeck, to approve the December 2022 Minutes as presented and to be ratified by the full board. Motion carried unanimously.

APPROVE AREA II MINUTES of December 2022 Board Meeting. Motion by Kack, seconded by Crowley, to approve the December 2022 Minutes as presented and to be ratified by the full board. Motion carried unanimously.

APPROVE RCRCA TREASURER’S REPORT – December 2022. Financials were reviewed with the Board. Revenue received: \$1,847.39 Contract Services Income, \$508,616.60 Grant Reimbursement, \$62.69 Miscellaneous Income, and \$1,408.60 Interest Income. Bill for approval: \$12,934.00 MCIT Insurance. Motion by Posthuma, seconded by Meulebroeck, to file the December 2022 Treasurer’s Report subject to audit and to approve payment of the bill. The Treasurer’s Report will be ratified by the full board. Motion carried unanimously.

Revenue from the following sources was recorded:

Canoe/Kayak Rental	\$ 0.00	Contract Services Income	\$ 1,847.39
Interest-Cash Sweep/CD	\$ 21.49	Interest-Checking Acct	\$ 27.47
Grant Funds	\$ 508,616.60	Miscellaneous Income	\$ 62.69
Appropriations	\$ 0.00	Investment/MAGIC Interest	\$ 1,359.64

Paid bills are summarized below:

Operations/Occupancy	\$ 1,093.77	Travel Expenses	\$ 144.38
Monitoring/Evaluation	\$ 280.80	Personnel	\$ 14,691.05
Project Costs	\$ 657,930.61	Contract Services - Area II	\$ 3,703.65
Capital Outlay (Grant Related)	\$ 0.00	Other Services & Charges	\$ 166.49
Capital Outlay (Laptops)	\$ 0.00	Promotion/Education	\$ 100.00
Contract Services – Moldestad	\$ 0.00		

Bills for approval:

Professional Fees (Consultants)	\$ 0.00	Project Costs	\$ 0.00
Insurance	\$ 12,934.00		

APPROVE AREA II TREASURER’S REPORT – December 2022. Financials were reviewed with the Board. Revenue received: \$3,703.65 Contract Services Income, \$6,784.00 Reimbursements/Soil Borings, and \$413.29 Interest. Bills for approval: \$3,792.00 Bolton & Menk, \$1,200.00 Dale Sterzinger (wetland delineation services) and \$5,936.00 MCIT Insurance. Motion by Crowley, seconded by Kack, to file the December 2022 Treasurer’s

Report subject to audit and to approve payment of the bills. The Treasurer’s Report will be ratified by the full board. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 3,703.65	Projects-Bonding	\$ 0.00
Interest Income	\$ 413.29	County Levy	\$ 0.00
State of MN-Administrative	\$ 0.00	SWCD Tech Assistance	\$ 0.00
Water Quality Storage Grant	\$ 0.00	Miscellaneous Income	\$ 6,784.00

Paid bills are summarized below:

Administration	\$ 16,452.22	Office Supplies	\$ 0.00
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,847.39	Professional Services	\$ 5,056.00
Directors’ Expense	\$ 0.00	Project Expenses Paid	\$ 0.00
Directors’ Insurance	\$ 0.00	Project Permit Fees	\$ 400.00
Employee Expense	\$ 37.50	Rent	\$ 837.00
Field Supplies	\$ 0.00	Telephone	\$ 57.14
Investigating & Testing	\$ 16,581.00	Utilities	\$ 0.00
Maintenance & Repair	\$ 260.18	Vehicle Expense	\$ 72.50
Miscellaneous Expense	\$ 551.23	Continuing Education	\$ 0.00
Insurance	\$ 0.00		

Bills for approval:

Professional Services	\$ 4,992.00	Investigation/Testing	\$ 0.00
Insurance	\$ 5,936.00		

RCRCA – COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS/PAYMENTS.

CONTRACT CANCELLATION:

CFW-2022-08	*PELL CREEK*	
Lamberton Township	Lamberton 18 - Redwood	580 Streambank Stab.
EST Cost: \$ 9,445.00		EST Cost Share: \$ 7,083.75 (75%)
ACT Cost: \$ 9,445.00		ACT Cost Share: \$ 7,083.75 (75%)
		<u>CFW C/S: \$7,083.75 (75%)</u>

The BWSR work plan does not allow streambank stabilizations for this grant. A grant amendment has been requested. Cost share funds will come from RCRCA reserve funds.

CONTRACTS FOR PAYMENT:

CFW-2021-09	PLUM CREEK	
Steve Meyer	Holly 8 - Murray	638 WSCBs
EST Cost: \$ 36,286.00		EST Cost Share: \$ 27,214.50 (75%)
ACT Cost: \$ 36,286.00		ACT Cost Share: \$ 27,214.50 (75%)
		<u>CFW C/S: \$ 5,442.90 (15%)</u>
		319 Funds \$ 21,771.60 (60%)

CFW-2021-18	PLUM CREEK	
Jon Boerboom	North Hero 10 NE - Redwood	410 & 638 WSCBs
EST Cost: \$ 51,906.30		EST Cost Share: \$ 38,929.73 (75%)
ACT Cost: \$ 44,581.00		ACT Cost Share: \$ 33,435.90 (75%)
		<u>CFW C/S: \$ 6,687.18 (15%)</u>
		319 Funds \$ 26,748.72 (60%)

Netzke presented one contract cancellation for Pell Creek CWF Grant: Lamberton 18 - Redwood; and two contracts for payment for Plum Creek CWF Grant: Holly 8 – Murray, and North Hero 10 NE – Redwood. Motion

