

# BIENNIAL PLAN – FY 2020 & 2021

JULY 1, 2019 – JUNE 30, 2021



## **Member Counties**

*Brown • Cottonwood • Lac qui Parle  
Lincoln • Lyon • Murray • Pipestone  
Redwood • Yellow Medicine*

## AREA II MINNESOTA RIVER BASIN PROJECTS

1424 EAST COLLEGE DRIVE - SUITE 300 - MARSHALL, MN 56258

[WWW.AREA2.ORG](http://WWW.AREA2.ORG)



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# 2019 BOARD OF DIRECTORS

BIENNIAL PLAN – FY 2020 & 2021

## BROWN COUNTY

*JEFF VEERKAMP*

*DEAN SIMONSEN (ALTERNATE)*

## COTTONWOOD COUNTY

*NORMAN HOLMEN*

*LARRY ANDERSON (ALTERNATE)*

## LAC QUI PARLE COUNTY

*JOHN MAATZ – CHAIR*

*ROY MARIHART (ALTERNATE)*

## LINCOLN COUNTY

*JOE DRIETZ*

*COREY SIK (ALTERNATE)*

## LYON COUNTY

*RICK ANDERSON – SECRETARY/TREASURER*

*GARY CROWLEY (ALTERNATE)*

## MURRAY COUNTY

*LORI GUNNINK*

*JAMES JENS (ALTERNATE)*

## PIPESTONE COUNTY

*LUKE JOHNSON*

*BRUCE KOOIMAN (ALTERNATE)*

## REDWOOD COUNTY

*LON WALLING*

*DENNIS GROEBNER (ALTERNATE)*

## YELLOW MEDICINE COUNTY

*GLEN KACK – VICE CHAIR*

*RON ANTONY (ALTERNATE)*

## AREA II MINNESOTA RIVER BASIN PROJECTS



# WORK PLAN NARRATIVE

## BIENNIAL PLAN – FY 2020 & 2021

Area II, formed in 1978 as a non-profit organization, works to alleviate the recurrent flood problems which plague this area of southwestern Minnesota. This organization is recognized as a leader in flood damage reduction by the installation of dams, reservoirs, grade stabilizations and road retentions. Area II assists its member counties with the engineering design, hydrologic and hydraulic modeling, construction and inspection, and finance of flood damage reduction projects. Due to the unique landforms of this region, particularly the Coteau de Prairies (the Buffalo Ridge), Area II receives a 75/25 cost-share rate for office administration and project implementation. Oversight of this grant-in-aid program is provided by the Minnesota Board of Water and Soil Resources.

This Biennial Plan provides direction for a 2-year period while the Technical Office Budget serves one fiscal year. By June 30, 2020, updates to the Biennial Plan as well as to the Technical Office Budget for FY 2021 will be provided for BWSR staff review.

### **1) Initiative: FY 2020 – ADMINISTRATIVE SERVICES**

**Description:** Provide administrative and coordination oversight for the Area II Board of Directors. Provide financial reports and records that meet State accounting and auditing standards, prepare budgets, provide supervision and management of staff, evaluate employee performance, draft agenda and minutes of monthly board meetings. Conduct local government and citizen outreach and education.

#### **Actions:**

- Maintain a complete Board of Directors of nine (9) delegates and nine (9) alternates; conduct monthly board meetings.
- Maintain adequate staffing to address the goals of Area II. Evaluate job performance of all employees yearly.
- Utilize engineering consultant services to assist with engineering, hydrologic and project planning and prioritization.
- Maintain policies and procedures. Review and update Operating Policies, Joint Powers Agreement and Bylaws annually.
- Maintain a public outreach and information program. Accomplish by maintaining the Area II web site; conduct tours as necessary to highlight projects completed; prepare an annual report. Complete website reporting requirements by March 15 of each year.
- Provide fiscal accountability by: preparing and adopting an annual budget; reviewing monthly financial reports, and annually obtaining a professional audit of the financial records.
- Provide administrative services to the Redwood-Cottonwood Rivers Control Area (RCRCA) via an approved Contract for Services Agreement. Each organization maintains its organizational purpose and goals while sharing an executive director and office space. Continue operational efficiency measures with RCRCA. Ensure that office operations, income and expenditures for each organization are clearly separate and documented including time tracking, monthly billing of contract services, and Board approval.
- Meet and communicate with member county commissioners, engineers, water planners, watershed districts, SWCD, NRCS, watershed project staff regarding technical services and potential projects.
- Serve on technical committees (as requested) for watershed projects, TMDL project assessment and implementation efforts.

**2) Initiative: FY 2020 – ENGINEERING SERVICES**

**Description:** Employ a senior engineering technician and a registered consultant engineer to provide design services which include planning, hydrologic and hydraulic design, construction and inspection of flood damage reduction projects to the member counties of Area II. Provide engineering services for projects funded through outside sources involving USDA Environmental Quality Incentive Program (EQIP), Clean Water Funds, Disaster Relief Funds acquired by SWCDs, RCRCAs and counties.

**Actions:**

- Continue contracting professional engineering services through Bolton & Menk, Inc.
- Schedule and complete annual inspections and reports for nine (9) existing reservoirs.
- Ensure annual inspection of road retention projects by owners and keep inspection reports on file. Follow up on noted concerns.
- Provide wetland monitoring and annual reporting for mitigation sites associated with constructed project.
- Provide project management and coordination with local/state/federal permitting authorities.
- Coordinate with local/State/Federal agencies for early project review and coordination regarding wetland impacts.
- Process payment requests in a timely manner and provide as-built plans and construction documentation.
- Assist in securing the local matching funds for projects from eligible partners and sources.

**3) Initiative: FY 2020 – OPERATIONAL & SUPPORT EXPENSES**

**Description:** Utilize funding for operational and support expenses of Area II Minnesota River Basin Projects for such things as: payroll, consultant engineering fees, field and office supplies, telephone / internet and computer services, training and certification, vehicle and equipment expenses, liability / business / auto insurance, and general business expenses.

**4) Initiative: FY 2020 – PROJECT IMPLEMENTATION VIA ADMINISTRATIVE GRANT**

**Description:** See Potential Project List for FY2020 & FY2021 – Page 7 of this document.

**5) Initiative: FY 2016 and FY 2019 BONDING APPROPRIATIONS**

**Description:** Provide project management and engineering services to construct flood damage reduction structures to meet the 3:1 match requirement and provide the most floodwater storage as practicable. Highest priority will be given to Road Retention structures which lack other funding resources which dams and grade stabilizations can secure.

**Actions:**

- Administer the \$1,000,000 appropriation and report project outcomes in eLINK and to the BWSR Board annually.
- Process cost-share contracts with landowners with approval by the Area II Board of Directors.
- Complete fiscal expenditure report due at end of grant period listing total costs and cost-sharing by all partners.
- Facilitate wetland mitigation/creation if required for proposed projects.
- Provide project management and coordination with local/state/federal permitting authorities.
- Process payment requests in a timely manner and provide as-built Plans and construction documentation.
- Assist in securing the local matching funds for projects from eligible partners and sources.



# OTHER PROJECT ENDEAVORS

BIENNIAL PLAN – FY 2020 & 2021

- ONE WATERSHED, ONE PLAN (*Yellow Medicine*)

The Yellow Medicine River watershed was awarded one of the five pilot projects offering a plan with a regional approach. This was desirable as many commonalities of the Area II watersheds exist due to the Buffalo Ridge, and the established and active joint powers board would oversee plan development. Although the watersheds have unique issues of their own, topography and flooding bind these southwestern watersheds together.

As the Yellow Medicine One Watershed One Plan moves forward, Area II has been identified with a key role in the Priority Concern: **Mitigate Altered Hydrology and Minimize Flooding**. One of the measurable goals is to “Add 1,000 acre-feet of new stormwater storage” by means of capital improvement projects. Although the 1,000 acre-feet is achievable in the 10-year period, a more restrictive calculation is attached to the measurable goal whereby the overall drawdown time must be greater than 48 hours for 10-year summer rainfall event. This may create a challenge as drawdown times cannot always be that long depending on the project.

- LEGISLATIVE REQUEST TO RESTORE APPROPRIATION LEVEL

A request was made to the 2019 Legislature to increase the annual appropriation to Area II, currently at \$140,000 per year, to \$190,000 per year, a 25% increase. The request was not successful and continued funding of \$140,000 per year was approved for the FY'20 and FY'21 biennium.

Area II's annual appropriation began at \$250,000 per year in 1978, and was reduced to \$189,000 (25%) in the mid-1980's due to budget cuts. After reaching the low of \$105,000 per year in 2004, Area II has been diligently working to increase the appropriation back to previous funding levels.

The increase is needed to provide additional engineering services to local partners to assist with the shortage of professional engineering for BMP project implementation. With the Performance Based Funding forthcoming to the Yellow Medicine One Watershed One Plan, professional engineering services will be necessary to complete capital improvement as well as BMP project designs in order to expend the funding as planned. From a budget standpoint, priority has been directed to Personnel Services and Other Services, thus allowing the Supplies/Equipment to fall behind in the customary replacement plan. The organization operates with only one vehicle and utilizes survey equipment that is not as current as most SWCD and county equipment, yet still compatible. The increasing cost of health insurance and other expenses continue to rise and restrict the budget.

- **KURTZ WETLAND RESTORATION (Lyon County)**

Several years ago, a wetland restoration was proposed in Lyon County as part of a major ditch improvement. Due to various reasons, the restoration did not evolve. The landowner wishes to pursue the project again now that the ditch improvement has been completed. The owner desired the engineering services of Duane Hansel, PE who has retired from Bolton & Menk, Inc. yet is still providing consultant engineering to Area II. As part of the Contract for Services, the landowner will reimburse all engineering expenses to Area II as they are incurred, and Area II will be able to purchase up to 7 acres of Type 2 wetland credits at a reduced price for a period of 5 years after establishment of the wetland bank.

- **BIRCH COOLEY 19 DAM RESTORATION (Renville County)**

After several years of above-average precipitation, some counties outside of the Area II watershed boundary have requested assistance with floodwater storage projects and planning. This project is located above the City of Morton and had been severely eroded to the point of embankment failure. The City realizes floodwater retention benefits from the project. Renville County received Flood Relief funds from the State of Minnesota and identified the project as a top priority. However, due to a lack of engineering with a project of this magnitude, Renville SWCD contacted Area II to provide the engineering and construction inspection needed with full reimbursement of time and expenses to Area II. The project was successfully completed in 2018 after securing the necessary state and federal permits.



# POTENTIAL PROJECTS

BIENNIAL PLAN – FY 2020 & 2021

**KEY:** *FY 2020 Construction Planned*

## **BROWN COUNTY**

- Leavenworth 11 Grade Stabilization

## **COTTONWOOD COUNTY**

- Ann 17 Grade Stabilization
- Storden 10 Grade Stabilization Repairs (3)

## **LINCOLN COUNTY**

- Marble 11 Wetland Restoration

## **LYON COUNTY**

- Custer 10 NE Grade Stabilization
- *Monroe 16 Grade Stabilization*
- Monroe 30 Grade Stabilization
- *Nordland 20 Grade Stabilization*
- Shelburne 19 Wetland Restoration
- Sodus 22 Grade Stabilization
- Stanley 15 Streambank Stabilization

## **MURRAY COUNTY**

- Holly 7 Grade Stabilization
- *Holly 16 Grade Stabilization Repair*

## **REDWOOD COUNTY**

- *Charlestown 34 Grade Stabilization*
- *Lamberton 26 Streambank Stabilization*
- North Hero 34 Road Retention
- Sherman 6 Streambank Stabilization
- Springdale 28 Grade Stabilization
- Willow Lake 10 Grade Stabilization

## **YELLOW MEDICINE COUNTY**

- *Del Clark Lake Grade Stabilizations*
- Norman 10 Grade Stabilization

- Milford 12 Grade Stabilization Repair

- Stately 11 Grade Stabilization

- Royal 36 Grade Stabilization Repair

- Custer 10 SE Grade Stabilization
- *Monroe 25 Grade Stabilization Repair*
- Lake Marshall 28 Grade Stabilization Repair
- Nordland 28 Grade Stabilization Repair
- *Sodus 2 Grade Stabilization*
- Sodus 24 Grade Stabilization

- Holly 10 Grade Stabilization
- Holly 22 Road Retention

- *Delhi 5 Grade Stabilization*
- Lamberton 26 Grade Stabilization
- North Hero 31 Grade Stabilization Repair
- *Springdale 19 Grade Stabilization*
- Upper Delhi 31 Grade Stabilization

- Norman 7 Grade Stabilization Repair



# FY 2020 TECHNICAL OFFICE BUDGET

BIENNIAL PLAN – FY 2020 & 2021

## OFFICE OPERATIONS

### PERSONNEL SERVICES:

*Directors' Compensation.....	\$	600.00*
*Directors' FICA.....		45.90*
Employees' Salaries.....	143,062.97	
Employees' FICA.....	10,267.51	
Employees' Medical Insurance.....	34,000.00	
Employees' Retirement.....	10,729.72	
Employees' FlexPlan.....	70.80	
<b>Total Personnel Services.....</b>	<b>\$</b>	<b>198,767.00</b>

### SUPPLIES:

Office & Field.....	\$	2,250.00
Investigation & Testing .....	17,000.00	
Capital Outlay.....	2,000.00	
<b>Total Supplies.....</b>	<b>\$</b>	<b>21,250.00</b>

### OTHER SERVICES AND COSTS:

*Directors' Expenses.....	\$	500.00*
Employees' Expenses.....	1,500.00	
Contract Services.....	15,000.00	
Professional Services.....	50,000.00	
Permit Expense.....	1,500.00	
Telephone.....	325.00	
Postage.....	300.00	
Vehicle Expense.....	3,500.00	
Rent.....	10,044.00	
Insurance.....	4,000.00	
Website Expenses.....	120.00	
Maintenance & Repairs.....	3,500.00	
Miscellaneous Expenses.....	2,500.00	
<b>Total Other Services and Costs.....</b>	<b>\$</b>	<b>92,789.00</b>

<b>TOTAL OFFICE OPERATIONS.....</b>	<b>\$</b>	<b>312,806.00</b>
Total Ineligible for Cost-Share by the State.....		1,145.90*
Total Eligible for Cost-Share by the State.....	\$	311,660.10

*\* These items not cost-shared by the State*

<b>STATE SHARE OF ELIGIBLE OFFICE COSTS.....</b>	<b>\$</b>	<b>140,000.00</b>
Local Share of Eligible Office Costs.....	\$	87,000.00
Income from Other Sources .....	\$	99,750.00
Anticipated Income.....	\$	326,750.00

## AREA II MINNESOTA RIVER BASIN PROJECTS

# ***ATTACHMENTS***

BIENNIAL PLAN – FY 2020 & 2021

***ATTACHMENT A – SUMMARY OF FY2016 BONDING APPROPRIATION***

***ATTACHMENT B – SUMMARY OF FY2016 BONDING APPROPRIATION***

***ATTACHMENT C – FY 2019 COMPLETED PROJECTS***

***ATTACHMENT D – FY 2018 ADMINISTRATIVE GRANT SUMMARY***

***ATTACHMENT E – FY 2019 ADMINISTRATIVE GRANT SUMMARY***

# ATTACHMENT A

## SUMMARY OF FY2016 BONDING APPROPRIATION (\$1,000,000)

CHARLESTOWN 28 STABILIZATION – Redwood County	\$ 68,322.88
ISLAND LAKE 2 STABILIZATION REPAIR – Lyon County	\$ 23,686.13
NORDLAND 34 STABILIZATION REPAIR – Lyon County	\$ 28,760.33
UPPER DELHI 30_1 DAM REPAIR – Redwood County	\$ 25,537.07
UPPER DELHI 30_11-FLOOD DAM REPAIR – Redwood County	\$ 26,830.51
LAKE STAY 3 GRADE STABILIZATION – Lincoln County	\$ 43,471.62
LAKE BENTON 5 STABILIZATION REPAIR – Lincoln County	\$ 21,289.13
LAKE BENTON 25 DAM REPAIR – Lincoln County	\$ 50,105.48
GALES 15 GRADE STABILIZATION – Redwood County	\$ 62,231.14
ANN 4 STABILIZATION REPAIR – Cottonwood County	\$ 24,183.67
NORTH HERO 4 STABILIZATION REPAIR – Redwood County	\$ 1,569.38
CHARLESTOWN 30 STABILIZATION – Redwood Co. (Pfarr)	\$ 85,425.00
CHARLESTOWN 30 STABILIZATION – Redwood Co. (Jeckell)	\$ 755.62
MONROE 16 STABILIZATION REPAIR – Lyon County	\$ 60,048.30
LINCOLN COUNTY DITCH 37 PUMP STATION – Lincoln Co.	\$ 106,083.70
NORDLAND 19 STABILIZATION REPAIR – Lyon County	\$ 20,959.18
REDWOOD FALLS 18 GRADE STABILIZATION – Redwood Co.	\$ 80,458.34
GALES 26 GRADE STABILIZATION – Redwood County	\$ 3,843.38
NORDLAND 20SE GRADE STABILIZATION – Lyon County	\$ 32,713.20
NORDLAND 20SW STABILIZATION REPAIR – Lyon County	\$ 16,364.03
HOLLY 1 GRADE STABILIZATION – Murray County	\$ 29,029.96
NORDLAND 6 ROAD RETENTION – Lyon County	\$ 73,081.79
JOHNSONVILLE 34W STABILIZATION REPAIR – Redwood Co.	\$ 18,708.30
SODUS 36 STABILIZATION REPAIR – Lyon County	\$ 25,259.53
SHETEK 23 GRADE STABILIZATION – Murray County	\$ 36,014.13
DELHI 5 GRADE STABILIZATION – Redwood County	\$ 4,970.62
HANSONVILLE 27 STABILIZATION REPAIR – Lincoln County	\$ 1,931.25
SHERIDAN 1 GRADE STABILIZATION – Redwood County	\$ 4,516.34
LYND 33 GRADE STABILIZATION REPAIR – Lyon County	\$ 810.00
CHARLESTOWN 34 GRADE STABILIZATION – Redwood Co.	\$ 12,015.00
SWEDE’S FOREST 19 GRADE STABILIZATION – Redwood Co.	\$ 895.50
SHAOKATAN 32N & 32S GRADE STABILIZATIONS – Lincoln	\$ 6,150.00
DELHI 5 DIVERSION REPAIR – Redwood County	\$ 300.00
LAKE MARSHALL 32 GRADE STABILIZATION REPAIR – Lyon	\$ 1,063.12
NORTH HERO 30 GRADE STABILIZATION REPAIR – Redwood	\$ 2,176.87
WILLOW LAKE 10 GRADE STABILIZATION—Redwood County	\$ 2,531.25
NORDLAND 20 GRADE STABILIZATION—Lyon County	\$ 525.00
<b>TOTAL</b>	<b>\$ 1,000,000.00</b>

<b>APPROPRIATION SUMMARY</b>	
Total Project Costs =	\$1,499,017.72
Local Match Provided =	\$ 373,779.86
Other State Funds =	\$ 49,656.09
Federal Funds =	\$ 75,581.77
State/Local Cost-Share Ratio =	1 : 2.68
Acre-Feet of storage created =	485.22
Total Acre-Feet of storage =	760.72

# ATTACHMENT B

## SUMMARY OF FY2019 BONDING APPROPRIATION *(\$700,000)*

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### COMPLETED PROJECTS:

	<u>SPENT</u>	<u>REMAINING</u>
SHERIDAN 1 GRADE STABILIZATION – Redwood County	\$ 33,928.72	
LAKE MARSHALL 32 DAM REPAIR – Lyon County	\$ 14,009.92	\$ 1,192.50
	<u>\$ 47,938.64</u>	<u>\$ 1,192.50</u>

### CONTRACTED PROJECTS:

CHARLESTOWN 34 GRADE STABILIZATION – Redwood	\$ 21,091.65	\$ 46,908.35
NORDLAND 20 GRADE STABILIZATION – Lyon County	\$ 21,733.80	\$ 48,818.10
SODUS 2 GRADE STABILIZATION – Lyon County	\$ 10,130.91	\$ 29,508.19
MONROE 25 STABILIZATION REPAIR – Lyon County		\$ 15,185.85
	<u>\$ 52,956.36</u>	<u>\$140,420.49</u>

**TOTALS      \$100,895.00      \$141,612.99**

**FY2019 BONDING BALANCE**

**REMAINING TO ENCUMBER**

*\$ 457,492.01*

### **APPROPRIATION SUMMARY**

Total Project Costs =	\$ 189,482.69
Local Match Provided =	\$ 47,370.69
Other State Funds =	\$ 0.00
Federal Funds =	\$ 41,217.00
State/Local Cost-Share Ratio =	1 : 2.13
Acre-Feet of storage created =	49.580
Total Acre-Feet of storage =	51.579

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**AREA II MINNESOTA RIVER BASIN PROJECTS**

# ATTACHMENT C

## FY2019 COMPLETED PROJECTS (AS OF JUNE 6, 2019)

<b>Nordland 6 Road Retention - Lyon</b>	<b><u>\$ 97,422.39</u></b>	<b>Hansonville 27 Repair – Lincoln</b>	<b><u>\$ 19,492.75</u></b>
FY2016 Bonding Funds	\$ 73,081.79	Lincoln Water Plan	\$ 6,000.00
YM River Watershed District	\$ 10,000.00	LQP-YB Watershed District	\$ 4,839.10
Nordland Township	\$ 5,000.00	FY2016 Bonding Funds	\$ 1,931.25
Eidsvold Township	\$ 5,000.00	Landowner	\$ 6,078.65
Lyon County	\$ 2,949.44	Area II Counties	\$ 643.75
Area II Counties	\$ 1,391.16		

<b>Lynd 33 Dam Repair – Lyon</b>	<b><u>\$ 17,918.87</u></b>	<b>North Hero 3 Repair - Redwood</b>	<b><u>\$ 27,713.00</u></b>
RCRCA 319 Funds	\$ 10,511.78	Disaster Relief Funds	\$ 25,463.00
Lyon County	\$ 3,827.09	Disaster Relief Funds - Engineering	\$ 2,250.00
Landowner	\$ 2,500.00		
FY2016 Bonding Funds	\$ 810.00		
Area II Counties	\$ 270.00		

<b>Gales 26 Stabilization - Redwood</b>	<b><u>\$ 31,390.50</u></b>	<b>Shetek 23 Stabilization - Murray</b>	<b><u>\$ 48,018.84</u></b>
FY2016 Bonding Funds	\$ 3,843.38	FY2016 Bonding Funds	\$ 36,014.13
EQIP Federal Funds	\$ 19,659.00	Landowner	\$ 11,296.59
Landowner	\$ 6,607.00	Area II Counties	\$ 708.12
Area II Counties	\$ 1,281.12		

<b>Lake Marshall 32 Repair – Lyon</b>	<b><u>\$ 20,097.40</u></b>
FY2019 Bonding Funds *	\$ 15,073.04
MN Waterfowl Association	\$ 4,669.98
Area II Counties	\$ 354.38
<i>*partial payment, complete in FY2020</i>	

<b>Sheridan 1 Stabilization - Redwood</b>	<b><u>\$106,216.09</u></b>
EQIP Federal Funds	\$ 41,217.00
FY2016 Bonding Funds	\$ 4,516.34
FY2019 Bonding Funds	\$ 33,928.72
Landowner	\$ 25,048.58
Area II Counties	\$ 1,505.45

<b>N. Hero 30 Stabilization - Redwood</b>	<b><u>\$ 91,469.78</u></b>
Disaster Relief Funds	\$ 88,567.28
FY2016 Bonding Funds	\$ 2,176.87
Area II Counties	\$ 725.63

<b>Birch Cooley 19 Repair - Renville</b>	<b><u>\$ 91,824.26</u></b>
Disaster Relief Funds	\$ 77,665.30
Disaster Relief Funds - Engineering	\$ 14,158.96

<b>FY2019 COMPLETED PROJECTS</b>	
FY2016 Bonding Funds	\$ 122,373.76
FY2019 Bonding Funds	\$ 49,001.76
EQIP Federal Funds	\$ 60,876.00
RCRCA 319 Funds	\$ 10,511.78
Townships	\$ 10,000.00
Watershed Districts	\$ 14,839.10
Disaster Relief Funds	\$ 191,695.58
Disaster Relief – Eng.	\$ 16,408.96
Lyon County	\$ 6,776.53
Lincoln Co. Water Plan	\$ 6,000.00
Area II Counties	\$ 6,879.61
MN Waterfowl Assoc.	\$ 4,669.98
Landowners	<u>\$ 51,530.82</u>
<b>TOTAL</b>	<b><u>\$ 551,563.88</u></b>

## AREA II MINNESOTA RIVER BASIN PROJECTS

# ATTACHMENT D

## AREA II

### MINNESOTA RIVER BASIN PROJECTS



#### GRANT PERIOD:

From: October 1, 2017  
To: June 30, 2019

#### AREA II STATUTORY AUTHORITY:

MN Statutes, Sections  
103F.171 - 103F.187

#### Administrative Services Grant Expenditures

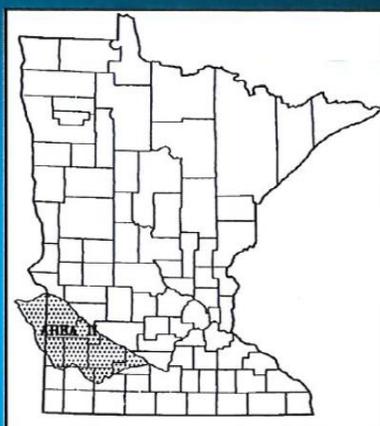
*NOTE: Totals from the  
Audited Financial Statement  
for the 2018 Fiscal Year  
July 1, 2017 - June 30, 2018*

Personnel Services	\$ 187,312
Other Services	\$ 38,174
Prof. Services	\$ 60,253
Supplies	\$ 997
Investigation & Testing	\$ 1,523
Depreciation	\$ 5,163
Capitol Outlay	\$ 28,078
<b>TOTAL EXPENDITURES</b>	<b>\$ 321,500</b>

#### PROJECT CONTACT:

Kerry Netzke, Executive Director  
(507) 537-6369  
area2@starpoint.net

**Project Title: FY'18 ADMINISTRATIVE SERVICES GRANT**  
**CONTRACT NO. P18-1413      \$140,000.00**



*Area II Minnesota River Basin Projects Watershed Boundary*

#### *Member Counties:*

*Brown  
Cottonwood  
Lac qui Parle  
Lincoln  
Lyon  
Murray  
Pipestone  
Redwood  
Yellow Medicine*

#### Overall Project Description

Minnesota Statutes establish a grant-in-aid program administered by BWSR for providing financial and technical assistance to local government units (counties, SWCDS, and watershed districts) located in Area II for project and construction costs of floodwater retarding and retention structures within a general plan for floodplain management.

Nine counties within Area II have entered into a Joint Powers Agreement since 1978 to coordinate the implementation of such floodwater retarding and retention projects, and for this purpose, established Area II Minnesota River Basin Projects.

Statute authorizes BWSR to supervise the program and provide individual project grants not to exceed 75% of total project costs where federal funds are not utilized, or 50% of the nonfederal costs where federal funds are utilized.

Area II has an established office which houses Area II personnel and equipment to provide the engineering and other technical services of projects cost-shared through this program.

Costs eligible for cost-sharing under this Grant Agreement include technical office costs and associated costs, but do not include Area II Directors' compensation, expenses, insurance costs. The combination of the nine member counties provide \$87,000.00 to the Administrative Services Grant of \$140,000.00. This is well beyond the required 25% local match.

# ATTACHMENT E

## AREA II MINNESOTA RIVER BASIN PROJECTS



**GRANT PERIOD:**  
From: October 2, 2018  
To: June 30, 2020

**AREA II STATUTORY  
AUTHORITY:**  
MN Statutes, Sections  
103F.171 - 103F.187

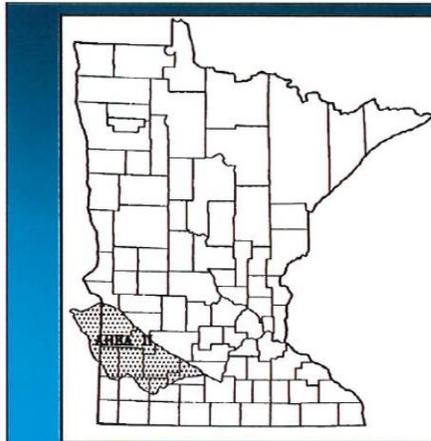
### Administrative Services Grant Expenditures

*NOTE: Totals from  
Area II Profit & Loss Statement  
for the 8 months ended  
Oct. 2, 2018 - May 31, 2019*

Personnel Services	\$133,583.90
Other Services	\$ 27,652.03
Prof. Services	\$ 40,371.00
Supplies	\$ 1,141.52
Investigation & Testing	\$ 21,200.00
Depreciation	\$ 0.00
Capitol Outlay	\$ 5,350.81
<b>TOTAL EXPENDITURE (to date)</b>	<b>\$ 229,299.26</b>

**PROJECT CONTACT:**  
Kerry Netzke, Executive Director  
(507) 537-6369  
area2@starpoint.net

**Project Title: FY'19 ADMINISTRATIVE SERVICES GRANT**  
**CONTRACT NO. P19-3333      \$140,000.00**



### Member Counties

- Brown*
- Cottonwood*
- Lac qui Parle*
- Lincoln*
- Lyon*
- Murray*
- Pipestone*
- Redwood*
- Yellow Medicine*

*Area II Minnesota River Basin Projects Watershed Boundary*

### Overall Project Description

Minnesota Statutes establish a grant-in-aid program administered by BWSR for providing financial and technical assistance to local government units (counties, SWCDS, and watershed districts) located in Area II for project and construction costs of floodwater retarding and retention structures within a general plan for floodplain management.

Nine counties within Area II have entered into a Joint Powers Agreement since 1978 to coordinate the implementation of such floodwater retarding and retention projects, and for this purpose, established Area II Minnesota River Basin Projects.

Statute authorizes BWSR to supervise the program and provide individual project grants not to exceed 75% of total project costs where federal funds are not utilized, or 50% of the nonfederal costs where federal funds are utilized.

Area II has an established office which houses Area II personnel and equipment to provide the engineering and other technical services of projects cost-shared through this program.

Costs eligible for cost-sharing under this Grant Agreement include technical office costs and associated costs, but do not include Area II Directors' compensation, expenses, insurance costs. The combination of the nine member counties provide \$87,000.00 to the Administrative Services Grant of \$140,000.00. This is well beyond the required 25% local match.