

AREA II

AREA II / RCRCA

August 7, 2025 – Board of Directors Meeting
Redwood County Learning Center – Redwood Falls, MN

AREA II Members Present: Larry Anderson, Joe Drietz, Gary Crowley, Luke Johnson, Rick Wakefield and Glen Kack.

RCRCA Members Present: Mark Wellner, Larry Anderson, Joe Drietz, Ron Bunjer, Gary Crowley, Allen Deutz, Luke Johnson, Brad Kruisselbrink, Rick Wakefield, Ed Carter and Glen Kack.

Others Present: Kerry Netzke – Executive Director, and Joy Bruns – RCRCA Office Manager,

The meeting was called to order at 9:00 AM by RCRCA Chairman Johnson and Area II Chairman Anderson. The Pledge of Allegiance was recited.

ADOPT AGENDA. RCRCA – Motion by Carter, seconded by Wellner, to approve the agenda as presented. Motion carried unanimously. **Area II** - Motion by Drietz, seconded by Wakefield, to approve the agenda as presented. Motion carried unanimously.

AGENCY AND MEETING REPORTS. None.

APPROVE RCRCA MINUTES of July 2025 Board Meeting. Motion by Anderson, seconded by Wakefield, to approve the July 2025 Minutes as presented. Motion carried unanimously.

APPROVE AREA II MINUTES of July 2025 Board Meeting. Motion by Johnson, seconded by Wakefield, to approve the July 2025 Minutes as presented. Motion carried unanimously.

RCRCA TREASURER’S REPORT – July 2025. Financials were reviewed. Motion by Drietz, seconded by Kack, to approve the July 2025 Treasurer’s Report subject to audit and to approve payment of the bills. Motion carried unanimously.

AREA II TREASURER’S REPORT – July 2025. Financials were reviewed with the board. Revenue received: \$ 9,048.78 Contract Services Income (3 pay periods), \$3,858.06 Interest Income, \$1,274.53 Technical Assistance, and \$41,498.00 Engineering Reimbursement (Florida Creek Restoration). Bills for approval: \$25,083.00 Bolton & Menk (\$6,387.50 monthly invoice and \$18,695.50 Alta Vista 27 Wetland Delineation). Motion by

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Crowley, seconded by Wakefield, to approve the July 2025 Treasurer's Report subject to audit and approve payment of the bills. Motion carried unanimously.

Revenue as recorded:

Contract Service Income (RCRCA)	\$ 9,048.78	Projects-MMB General Fund	\$ 0.00
Interest Income	\$ 3,858.06	County Levy	\$ 0.00
State of MN-Admin Services	\$ 0.00	LQP-YB Watershed	\$ 42,772.53
Water Quality & Storage Grants	\$ 0.00	Miscellaneous Income	\$ 0.00

Paid bills are summarized below:

Administration	\$ 25,747.39	Office Supplies	\$ 532.79
Bonding Project Funds	\$ 0.00	Other Insurance	\$ 0.00
Capital Outlay	\$ 0.00	Postage	\$ 0.00
Contract Services - RCRCA	\$ 1,687.14	Professional Services	\$ 26,140.50
Directors' Expense	\$ 0.00	Project Expenses Paid	\$ 0.00
Directors' Insurance	\$ 0.00	Project Permit Fees	\$ 0.00
Employee Expense	\$ 65.10	Rent	\$ 837.00
Field Supplies	\$ 0.00	Telephone	\$ 59.93
Investigating & Testing	\$ 0.00	Utilities-Web Hosting	\$ 0.00
Maintenance & Repair	\$ 357.27	Vehicle Expense	\$ 377.52
Miscellaneous Expense	\$ 151.39	Continuing Education	\$ 0.00
Insurance	\$ 0.00	Investigation & Testing	\$ 0.00

Bill for approval:

Professional Services	\$ 25,083.00	Maintenance & Repair	\$ 0.00
Project Costs	\$ 0.00	Insurance	\$ 0.00

RCRCA – Approve/Amend/Pay Completed Cost Share Contracts.

CONTRACT AMENDMENT:

CWF-2021-23		*PLUM CREEK*
Matt Wahl	Holly 20 - Murray	410 Grade Stabilization
EST Cost: \$126,688.000		EST Cost Share: \$114,019.20 (90%)
Amended Cost: \$131,888.00		Amended Cost Share: \$118,699.20 (90%)

An onsite change was made to create a 638-Water & Sediment Control Basin at the West end of the embankment to control the overland flow from the neighboring field, captured by a Hickenbottom intake, and directed into the tile that was already part of the bid package. The additional cost of the 638-WSCB and Hickenbottom intake is \$5,200. Without the WSCB, erosion would have occurred on the downstream groin of the embankment.

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Amended contributions to the Total Project Cost: CWF grant increased by \$1,560.00; Plum Creek 319 Funds increased by \$3,120.00, and landowner match increased by \$520.00.

CWF C/S: \$ 39,566.40 ~~38,006.40~~ (30%)
Federal 319: \$ 79,132.80 ~~76,012.80~~ (60%)

CONTRACT FOR PAYMENT:

CWF-2021-23	*PLUM CREEK*	
Matt Wahl	Holly 20 - Murray	410 Grade Stabilization
ACT Cost: \$131,888.00	ACT Cost Share: \$118,699.20 (90%)	
	CWF C/S: \$ 39,566.40 (30%)	
	Federal 319: \$79,132.80 (60%)	

Netzke presented one cost share contract amendment for Plum Creek CWF Grant – Holly 20 – Murray, adding \$1,560.00 to the cost share contract. The same project was presented for payment. Motion by Kruisselbrink, seconded by Bunjer, to approve the cost share contract amendment and the payment of Plum Creek CWF Project -- Holly 20 – Murray. Motion carried unanimously.

Area II – Approve/Amend/Pay Completed Cost Share Contracts. None

EXECUTIVE DIRECTOR’S REPORT

AREA II

• BWSR

Area II’s Biennial Plan will go straight to the BWSR Board for their August 28, 2025 meeting with no approval needed from the BWSR Southern Region Committee. Netzke will attend the BWSR Tour on August 27 to present some projects engineered by Area II: Birch Cooley 17 Dam Restoration (Renville County); and Sherman 8 and Sherman 15 Dam Restorations (Redwood County).

• **BWSR Water Quality & Storage Grants** Notification has been received for the \$150,000 grant awarded for the LQP Floodways (YM County). The Work Plan was entered in eLINK, and we await the grant agreement.

• **North Hero 34 (Redwood County)** Area II staff met with the North Hero Township Board and involved landowners/renters to review the draft plans on July 2. Good conversation was had and many questions answered. The township is in need of \$25,000 to assist with their

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local match to the construction and asked Netzke to request this from Redwood County. Redwood County contributed \$25,000 to the Springdale 28 Dam (Tracy Golf Course), so it is hopeful that the county will be able to assist.

- **Hauschild-Thange Dam** The YMRWD approved attempting to move the accumulated sediment in front of the low flow intake by using a manure lagoon agitator and pump. The cost to rent an 8" pump to draw down the pool 12' will be roughly \$25,000 including fuel and insurance. Approximately 43 days was estimated to reach the drawdown level.
- **Lower Minnesota Watershed District Riverboat Tour** An invitation was received to participate in the August 14 river cruise to hear about the watershed district's activities. Netzke cannot attend and extended the invitation to the chairmen. Johnson cannot attend, however Anderson can and plans to take his wife as a guest.

RCRCA

- **Cottonwood-Middle MN CWMP Update** The final invoice from Houston Engineering was received, 25 plans have been printed, and the remaining grant funds used for grant administration. The last Policy Committee meeting is scheduled for August 20 at 9:00 AM in Springfield to approve the final expenditures and close out the planning grant. Netzke will submit the final report in eLINK and request reimbursement of \$25,300 (10% grant).
- **Redwood CWMP Update** The Steering Team and Policy Committee met July 14 to review/address the comments received. The Policy Committee authorized the Plan for Formal Review (August 1 – September 30). Netzke will email the plan to the appropriate reviewers on August 1. The Steering Team and Policy Committee will meet again on October 13 to address the formal comments and to plan the public hearing on November 10. The Policy Committee will meet immediately following the public hearing to approve submittal of the plan to BWSR. The BWSR Southern Region Committee will meet December/January with the BWSR Board approval following in January 2026. There will be remaining grant dollars, mostly contingency, and a quote from Houston Engineering for BEAST and MS4Front development has been requested.
- **Lake Redwood CDF: Use Agreement** MMB has reviewed/edited the Agreement. MMB asked for a few attachments to the checklist for the Agreement that the City is currently working on. Once MMB procures the Assistant Commissioner's signature on the agreement, signatures from RCRCA and the City may be obtained and the remaining project funds returned to the City.

AREA II ENGINEER'S REPORT.

North Hero 34 Road Retention, Redwood County. This project, funded by a BWSR Water Quality & Storage Grant, has final plans that are nearly complete. A meeting was held on July 2 with the township and all other parties involved to discuss any changes, potential borrow areas, right-of-way and flowage easements. The project was formally approved at the township's July meeting. Kerry agreed to request \$25,000 from Redwood County on behalf

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of the township as it is in need of assistance with the 10% local match to the construction cost. The final plans and specifications will be submitted for permits very soon. The township has decided to close the road in the area of the failing culverts after Labor Day to prevent harvest traffic loads for safety concerns. **Alta Vista 27 Road Retention, Lincoln County.** Final plans and a cost estimate have been prepared, and the project is progressing towards a meeting with all involved parties to discuss any changes, tree removals, flowage easements, borrow sites, mitigation and permitting (stream realignment) needs. The wetland delineation report has been received and its boundary added to the plans. Permits will be submitted as soon as the group meeting is held to solicit comments and concerns. **Florida Creek Restoration, LQP County.** Work continues on this project to restore 1,000 feet of natural channel on DNR property. Submittal of 90% plans for review occurred on July 30. A meeting to discuss the comments/questions received is being scheduled. Bidding documents will be prepared by Bolton & Menk. Work is intended to be done over the winter months to prevent damage to the DNR property. **Norman 34 Small Dam Repair, Yellow Medicine County.** This is a grade control structure project that seeks to replace a failing metal pipe as well as clean out silt and sediment accumulation in the pond. The Altas 14 storm updates have had a sizable impact on the design considerations for this structure as a much larger diameter culvert is required and raising the top of the dam elevation by two feet. Final plans and a cost estimate have been developed. Joe and Kerry met with the landowner's son who will inform his father as he is an over-the-road trucker. This project should be eligible for 90% cost-share funding through the Yellow Medicine One Watershed One Plan and will provide nice reductions in terms of floodwater storage and sediment reduction. **Springdale 30 Road Retention (CSAH 20), Redwood County.** With the written responses to the DNR Dam Safety questions, Widseth is moving forward to revise plans and submit the necessary documents for federal funding consideration. **Custer 11 Dam Repair, Lyon County.** Construction on this small dam repair in Garvin Park is nearly complete. The contractor has a portion of the seeding to finish due to intermittent rains, and the project will be completed. We have authorized payment as the contractor will return to do some additional work in the park for Lyon County. **Amiret 20 Grade Stabilization Repair, Lyon County.** This is a grade stabilization repair that will replace a failing pipe structure. Bids were received July 23, 2025. Engineer's estimate was \$28,990.50. The low bid received from Ryan West was \$24,222.20. This project will be cost-shared through the CW-MM CWMP. **Island Lake 27 Grade Stabilization Repair, Lyon County.** A preconstruction meeting is scheduled for July 31 with the contractor, Ground Works (Bill Sterzinger) and property owners. The pond was drawn down last fall, leaving pipe replacement and embankment rebuilding to be finished. **Holly 10 Small Dam, Murray County.** The contractor, Ryan West Excavating, began work on July 15 and is just finishing the work. We processed an amendment to the contract to include a small WSCB and Hickenbottom intake at the west end of the dam to capture overland runoff from the neighboring field that would have run down the groin of the downstream slope and caused erosion. Tile was already included in the bid to capture the tile flow from the field, although additional measures were needed once construction began.

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2025 Annual Meeting. Given the decreasing attendance at this event, Netzke suggested changing this to a biennial meeting to reduce costs for both organizations and hopefully increase attendance. Netzke will continue to make an annual handout for both organizations to highlight the work accomplished. This information will be emailed to the counties and SWCD boards and posted on the Area II and RCRCA websites. The board agreed that it is difficult to get attendance at this type of meeting, possibly due to the number of meetings that all the board members attend already.

ADJOURNMENT. Chairman Anderson and Chairman Johnson declared the meeting adjourned at 9:47 AM.

UPCOMING MEETINGS:

September Board Meeting	Thursday, Sept. 4, 2025	Lyon County Government Center
October Board Meeting	Thursday, Oct. 2, 2025	Redwood County Learning Center

Larry Anderson, Area II Chairman Date