



Understand * Uplift * Unite

Dear Parents/Carers,

We are fast approaching our residential trip to Cuffley Active Learning Centre on Monday 1st June - Friday 5th June 2026. We are all very excited about this trip and I am writing to give you important details about the week.

Please make sure you and your child have looked at the attached **Code of Conduct** and it is returned to school (hand it to Elizabeth, please) by **Wednesday 27th May**. This sets out, very clearly, what our expectations are for the children on the trip. Of course, we still expect the fantastic behaviour we see in school, but as they are out on a residential trip there will be additional things for them to consider.

The staff who will be accompanying the children on the trip are Elizabeth, Hannah and Joel. The children are all very familiar with these members of staff and they will ensure your children are looked after and have a wonderful experience.

Children need to be at school at 8.40am on Monday 1st June to leave at 9.15am and they will be returning on Friday 5th June at approximately 3.30pm. Please ensure your child arrives at school promptly on the day of the trip as we have activities to start in the camp when we arrive. You are welcome to wait on Mays Lane to wave us off.

Below is a suggested kit list for the school trip:

- Larger rucksack (or alternative bag/suitcase)
- Small rucksack (for daytime away from camp)
- Tracksuit/hard-wearing trousers (they recommend not to bring jeans, joggers are better)
- T-Shirts
- Warm jumper / fleece
- Waterproof jacket and trousers
- Warm socks and underwear
- Nightwear such as pyjamas
- Footwear (2 pairs - walking boots/old trainers - don't bring your best ones - they will get muddy!)
- Towel





- Wash Bag (toothbrush, toothpaste & face wipes)
- Toiletries such as deodorant (roll-on, no sprays), shower gel and shampoo/conditioner
- Water bottle
- Good torch with fresh batteries
- Sun cream
- Sun hat and (if needed) sunglasses
- Insect repellent
- Alcohol Hand Gel
- Wet bag, such as a plastic bag, for laundry/wet or muddy clothes
- Your child may also want to bring a book to read or an activity book such as a colouring or crossword book
- All medicines to be in a sealed plastic bag labelled with the child's name, to be handed to Joel on arrival at school

LABEL EVERYTHING!!!!

NO BEDDING is needed as this is provided in the pod accommodation. Feel free to bring your favourite soft toy to sleep with - but remember they may get a little grubby!

We do stress that it is **not** necessary to go out and buy new and expensive kit as the children will be taking part in outdoor activities.

Do not give the children any food, such as sweets/snacks. We have children with allergies and we want to ensure the children stay safe and healthy. All food is prepared fresh on site by the catering team at Cuffley who have been told about everyone's allergies/dietary requirements. If additional foods are found, they will be looked after by staff members and returned to parents at the end of the week.

Children are **not** permitted to bring mobile phones or electrical devices. There will be no need for them. Additionally, being offline will help children get the most out of the residential experience. The children are allowed to bring a disposable camera to capture memories and their experiences with their friends. There is no need for any money, so please don't send any with them.



We hope that your children are looking forward to an enjoyable, memorable trip to celebrate their primary school journey. If you have any further questions or want to speak to a member of staff before the trip, please let me know.

Yours,

Elizabeth.



Dear Year 6 parents,

Please see below for the code of conduct for the upcoming residential trip. Please ensure that you read this carefully with your child, sign at the bottom and return to school by **Wednesday 27th May**.

Students will:

- Follow the instructions of staff and supervising adults, without delay or argument
- Take responsibility for their actions and do nothing to endanger themselves or others
- Report all accidents or damage to the group leader or a member of staff
- Show respect and act with courtesy towards others
- Be helpful, co-operative and considerate to others

Students will not:

- Act inappropriately that will endanger themselves or others
- Use inappropriate language
- Leave the group and go off on their own
- Take part in any activity which has not been authorised by their parents or group leader
- Drop litter or do anything that might damage the environment.
- Bring a phone or any internet enabled device
- Bring any electronic games consoles.

When a student is on the residential trip, they are representing the school and themselves. Therefore, they must do nothing that will bring the school or themselves into disrepute.

The school reserves the right to withdraw any student from a school trip or visit that does not meet the expectations outlined above. Where a student is withdrawn from the residential trip, parents/carers are responsible for coming to collect their child as promptly as possible. No refund of money will be given.

I (pupil name) accept the code of conduct for the year 6 residential trip

Signature.....

I.....(parent/carer name) understand that if my child does not meet the accepted code of conduct, I will be contacted to come and collect my child.

Signature.....

To be returned to school by Wednesday 27th May