

Name \_\_\_\_\_ Period \_\_\_\_\_ Dates: from \_\_\_\_\_ to \_\_\_\_\_

## Student Aid Instructions

1. Use the seating chart to take attendance. Place an A (dry erase marker) on the name of any student who is not present in the classroom. Place a T on the name of anyone who comes in tardy. Write down the names in the blank provided.
2. Write down the class agenda for the period in the blank provided.
4. Hold on to this sheet until Friday. After completing Friday's routine, leave it on my desk.
6. Assist next week's student aid with the procedures.

**Monday - Date** \_\_\_\_\_

**Absences** \_\_\_\_\_

**Agenda** \_\_\_\_\_

*Tuesday - Date* \_\_\_\_\_

*Absences* \_\_\_\_\_

*Agenda* \_\_\_\_\_

**Wednesday - Date** \_\_\_\_\_

**Absences** \_\_\_\_\_

**Agenda** \_\_\_\_\_

*Thursday - Date* \_\_\_\_\_

*Absences* \_\_\_\_\_

*Agenda* \_\_\_\_\_

**Friday - Date** \_\_\_\_\_

**Absences** \_\_\_\_\_

**Agenda** \_\_\_\_\_