A logo of a tree with birds

Description automatically generated

**Committee Meeting**

**Date:- 20th February 2025**

**Time:- 7pm**

**Location:- DSRM**

**Present:**

Wilf Whatmore – Chair (WW) - Chair of Association

Alison Thomas – Minutes (AT) - Secretary

Dodie Brown (DB)

Sue Christophers (SC)

Graeme Harman (GH)

Amanda Woodward (AW)

Keith Atkinson (RC)

Avril Rennard (AR)

George Roockley (GR)

John Franks (JF)

**Apologies**

Keith Robinson (KR) - Treasurer

|  |  |
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| 1. **1** | **Welcome** |
|  | WW welcomed everyone to the meeting |
| 1. **2** | **Apologies** |
|  | KR |
| 1. **3** | **Minutes of Previous Meeting** |
|  | Agreed as a true record |
| 1. **4** | 1. **Matters Arising** |
|  | First Aid Boxes – They are now all full and everything is in date. The eye wash at the shop has also been replaced.  The warning letter needs a part adding to say that it is valid for two years. AT has been working on this and it will be ready for the next committee meeting. |
| **5** | **Action Log** |
|  | Discussed and updated.  CCTV – Buy a solar powered one and see how it works. If it works ok, look at replacing others.  Lean to – On going  Defib – Looking into possibility of using solar power.  Working Party – This will be March, we will tidy up the beds near the shop and move back the wood chippings to make space for more. |
|  | **Standard Agenda Items** |
| **6** | **Secretaries Report** |
|  | A request was made for a play hut to be built on a plot, this was agreed.  A member has donated a shed to 1b, this was discussed.  An email from a local councillor was received regarding the councils allotment strategy. All allotments sites are invited to a meeting in April. |
| **7** | **Plot Manager Report** |
|  | Plots Manager Report   1. Waiting list   50 on list, 7 since last meeting.   1. Vacant / Condition Report   Email sent to everyone advising of 1st March rule. |
| **8** | **Health & Safety Report** |
|  | Nothing to report. The new greenhouse on 1b is on-going. |
| **9** | **Equipment Report** |
|  | Nothing to report |
| **10** | **Treasurer Report** |
|  | KR was on holiday, but he sent his reports to everyone before the meeting. |
| **11** | **Shop Manager Report** |
|  | Potatoes are selling, just slowly. |
| **12** | **Any Other Business** |
|  | **12.1** |
| Sprinklers – KA asked, do we need to ban these. It was decided no. AT to send a reminder about using them and that members should not leave them unattended. |
| **12.2** |
| Dumping of Wood – this has been done again.  AT to ask KR if he can check the camera. |
|  | **12.3** |
|  | GDPR and Complaints Procedures – AT was asked to check if we have these, we have a privacy policy but not complaints. AT will do a complaints by the next committee meeting. After reading the privacy policy, AT advised we should not be putting the waiting list with full names on the notice board. It was agreed will do a new one with just initials. |
|  | **12.4** |
|  | Charities this year – who shall we support. Cancer Research and Zoe’s place was mentioned. AT to see if there are any local independent charities. |
|  | **12.5** |
|  | AT asked if the Association could pay for manure for everyone. This was not agreed as when this was done previously there was a surplus. It was suggested to contact the police about soil that is collected from drug raids. AT will do this and GH will ask his son. |
|  | **12.6** |
|  | 2025 Calendar was discussed, provisional dates added. AT to keep checking on other allotments sites and town events to check our suggested dates don’t clash. |
|  | **12.7** |
|  | NAS open day – allotment week is 11-17th Aug and focus is mental health. Should we have an extra little open day on 16th August and invite local men’s groups that support mental health and show how allotments can benefit mental health. AT to contact local groups to see if there is any interest. |
|  | **12.8** |
|  | Sunflower and Pumpkin Competition – This was agreed, AT to get seeds and email members. |
|  | **12.9** |
|  | Newsletter. AT asked if she could do this, it was agreed. |
|  | **13.0** |
|  | Next Committee Meeting. AT asked if this could be moved to the 27th March. This was agreed, AT to check if the room is free and then advise committee. |

**Date and Time Next Meeting:**

Date: 27th March

Time: 7pm

Location: DSRM