‘A logo of a tree with birds

Description automatically generated

**Committee Meeting**

**Date:- 27th March 2026**

**Time:- 7pm**

**Location:- DSRM**

**Present:**

Wilf Whatmore – Chair (WW) - Chair of Association

Alison Thomas – Minutes (AT) - Secretary

Keith Robinson (KR) - Treasurer

Sue Christophers (SC)

Graeme Harman (GH)

Keith Robinson (KR)

Dodie Brown (DB)

Amanda Woodward (AW)

Avril Rennard (AR)

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| 1. **1** | **Welcome** |
|  | WW welcomed everyone to the meeting |
| 1. **2** | **Apologies** |
|  | GR and JF |
| 1. **3** | **Minutes of Previous Meeting** |
|  | SC and AW agreed as a true record |
| 1. **4** | 1. **Matters Arising** |
|  | None |
| **5** | **Actions from Last Meeting** |
|  | AT advised that she has not had access to Microsoft office so has not been able to do some of the actions from the last meeting as she not able to see what they were. All the following will be done by the next meeting. Warning Letter add on AT. Reminder about sprinklers AT. Complaints Policy AT. Local Charities AT Contact any local men’s support groups about open day AT. Move meeting to week after AT. |
| **6** | **Action Log** |
|  | All on-going. Working group now mid-April. Wood chippings are needed. KR will send AT contact numbers for this. |
|  | **Standard Agenda Items** |
| **7** | **Secretaries Report** |
|  | 1. Correspondence – Members   The tenant on plot 27b has requested 27a as it is currently vacant. This was agreed  A tenant has requested to add their partner to their tenancy. AT to do this and request £3.50 for insurance.   1. Correspondence – External   Do we want a stall at the Eco Fair in Darlington on the 7th June? KR suggested this should probably be the allotment forum rather than individual sites. AT to email Cllr Snedker to suggest this.   1. Other Issues   None |
| **8** | **Plot Manager Report** |
|  | AT not able to update due to no access to documents |
| **9** | **Health & Safety Report** |
|  | Nothing to report |
| **10** | **Equipment Report** |
|  | Nothing to report |
| **11** | **Treasurer Report** |
|  | KR shared the bank statement and went through this with everyone |
| **12** | **Shop Manager Report** |
|  | Money has been paid into the bank, and an order for compost etc has been raised by DB |
| **13** | **Any Other Business** |
|  | **13.1** |
| We still have seed potatoes left – Harry and Nadine. AT to email members to remind about the potatoes. |
| **13.2** |
| Water back on at the weekend.  Metal dumped on Amanda’s plot. |
|  | One of our members has sadly died. We will send a card and flowers to their wife.  AR contacted the police about compost. They don’t have any from drug raids at present, but if they do, they will contact AR.  KR to put cameras back up.  Greenhouse nearly done on 1b  A call to a tenant was requested as they were close to the tenant that has died. AT to ring them and check they are ok. |

**Actions from this meeting**

* **Warning letter extension – AT**
* **Complaints Procedure – AT**
* **Look into local Charities for us to support – AT**
* **Look into local mens group to invite to open day - AT**
* **Arrange wood chipping delivery – AT**
* **Email Cllr Snedker about Eco Fair – AT**
* **Request insurance payment from Plot 19 - AT**
* **Contact VJ – AT**
* **Turn water on – KR**
* **Send AT contact details for woodchipping delivery – KR**
* **Cameras to be put back up - KR**

**Date and Time Next Meeting:**

Date 17th April 2025

Time 7pm

Location DSRM