

CHAMPLAIN VALLEY SKATING CLUB BOARD MONTHLY MEETING
MINUTES

August 9, 2023 6:45 p.m. via Zoom

- Call to Order: Meeting called to order at 6:49pm. Present were Lisa Young (President), (vice president), Susan Harrington (secretary), Jillian Frascoia (professional liaison), Danielle Bissonnette (co-treasurer); Jessica Robarge (co-treasurer); Ashley Moran; Liz Mangat; Shannon Kadish, Sarah Leeuw, Charlotte Edwards (co-test chair). Guest: Roxie Bryce
- Minutes approved unanimously.
- Treasurer's Report. Johnny presented the financials for the final time. Lisa Segear is preparing accounts for our tax submissions to our accountants. and our new treasurers will be reporting in the future. The July reports were accepted unanimously.
- Professionals Liaison: Jillian had no issues to raise, but noted that coach approvals are located on the agenda..
- Officials Liaison and Test Session: Charlotte reported that she got her gold singles test appointment. The small July test session went well.
- VCTI: Liz reported that the CE theme for next year is Street Art, so Jenn visited the Festival of Fools for inspiration.
- OTI: No report tonight.
- High School Team: Shannon Kadish is the team chair and recruitment for next year is underway. Proposal to have the high school competition here on April 6 is likely unfeasible b/c the solar eclipse makes hotel prices sky-high (see what I did there?); the following weekend conflicts with a collegiate event; we are now trying for the last weekend in April.

New Business

- Coach approval: The following coaches have submitted complete paperwork, and the motion to approve the coaches listed below passed unanimously:
 - Martha Harding
 - Pat Stokowski
 - Jillian Frascoia
 - Julie MacDonald
 - Candace Elmquist
 - Jennifer Lupia
- Ice: Fall ice is currently under contract and sales will open soon. Discussion of what it would take to add another hour of ice—that is challenging in terms of local ice availability as well as the financial risk to the club in terms of selling the ice.

Discussion of whether there are ways to use text messaging to communicate, especially with collegiate members who may be skating on Gutterson ice. Lisa will investigate.

- Fundraising and Community Outreach (FCO) position:

- The FCO will play a crucial role in organizing and implementing fundraising activities to help the CVSC to meet its financial goals. Additionally, the liaison will work to build strong connections with both donors and the larger community to expand our reach.

Responsibilities:

- Organize and coordinate fundraising campaigns, events, and activities to raise funds and awareness for the CVSC
- Maintain records of expenses, donor interactions, contributions, and fundraising activities
- Report out to the CVSC Board on a monthly basis. This report may include potential ideas to obtain Board approval, event planning progress, as well as results from fundraising initiatives.
- Develop and implement strategies to connect with the local community, including residents, businesses, schools, and community organizations.
- Roxie offered three fundraising suggestions: a calcutta, a poker tournament, and a cornhole tournament
- Discussion included
 - whether poker needs any special authorization (not unless we host it in a place that doesn't already have a gambling license)
 - the purpose of the fundraising—is it to cut ice costs? No, it's really about helping us cover the yearly losses we anticipate on ice.
 - General agreement: we will proceed with a Calcutta (including finding sponsorships)
 - Community outreach: maybe Leddy would sponsor an open house; we can always table at Leddy; snack bars are possible during hockey season. Some outreach costs \$ (rug at entrance, guardian angel at Humane Society).
- Bylaws and job descriptions: we will Future board conversation: revision of by-laws. It would be good to have job descriptions for our officers.
- **Safe Skate:** There are still 5 board members who have yet to complete Safe Skate. Please do so ASAP!
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Next meeting: September 6. Meeting adjourned by unanimous consent at 8:19 pm.

Respectfully submitted,

Susan Harrington
Secretary