



## Assurance Statement

*To be completed by the Site Administrator or Designee*

I \_\_\_\_\_ as the administrator or designee  
for the NC Pre-K Program at \_\_\_\_\_ hereby  
make the following assurances.

- As the Administrator/Designee, I am not or will not serve as the NC Pre-K Lead Teacher or NC Pre-K Teacher Assistant.
- Any Administrator vacancies, if applicable, have not or will not exceed 12 weeks.
- As the Administrator/Designee, I certify that all NC Pre-K teachers and teacher assistants work 40 hours a week with a minimum of 32.5 hours of direct child contact/instruction.
- As the Administrator/Designee, I certify that all 40 hours worked per week by the NC Pre-K teaching staff are focused on the NC Pre-K classroom that the lead teacher and teacher assistant are assigned to at the NC Pre-K site.
- Teaching staff (Lead and Assistant Teachers) do not drive the school bus/van.
- Teaching staff (Lead and Assistant Teachers) are paid according to the NC Pre-K guidelines outlined in Smart Start Rowan's local policy manual.
- All families are enrolled or have been encouraged to enroll in the Ready Rosie solution.
- NC Pre-K funds are not used for religious worship, instruction or proselytization.
- I certify that the assigned NC Pre-K Administrator works onsite per the required number of hours each week as set forth by DCDEE per each sites' licensed capacity.

All NC Pre-K classrooms at this site were monitored by me for SFY 2025-2026 on \_\_\_\_\_.  
(date)

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Site Administrator or Designee Signature

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Date