



Assurance Statement

To be completed by the Site Administrator or Designee

I _____ as the administrator or designee
for the NC Pre-K Program at _____ hereby
make the following assurances.

- As the Administrator/Designee, I am not or will not serve as the NC Pre-K Lead Teacher or NC Pre-K Teacher Assistant.
- Any Administrator vacancies, if applicable, have not or will not exceed 12 weeks.
- As the Administrator/Designee, I certify that NC Pre-K teachers and teacher assistants provide instructional day-to-day learning activities for children enrolled in the NC Pre-K program for at least 33.75 hours a week (6.75 hours per day) unless an approved exception is on file.
- As the Administrator/Designee, I certify that all 40 hours worked per week by the NC Pre-K teaching staff are focused on the NC Pre-K classroom that the lead teacher and teacher assistant are assigned to at the NC Pre-K site.
- Teaching staff (Lead and Assistant Teachers) do not drive the school bus/van.
- Teaching staff (Lead and Assistant Teachers) are paid according to the NC Pre-K guidelines outlined in Smart Start Rowan's local policy manual.
- All families are enrolled or have been encouraged to enroll in the Ready Rosie solution.
- NC Pre-K funds are not used for religious worship, instruction or proselytization.
- I certify that the assigned NC Pre-K Administrator works onsite per the required number of hours each week as set forth by DCDEE per each sites' licensed capacity.

All NC Pre-K classrooms at this site were monitored by me for SFY 2022-2023 on _____.
(date)

Site Administrator or Designee Signature

Date