

COVID 19 Buckhead Prep at Smyrna Market Village
Pandemic Policy Response

For the safety and health of our children, teachers, and staff, the following protocol will be enforced beginning May 26.

Daily Checklist for Students:

1. NO Backpacks allowed.
2. One set of extra clothing (including underwear, if applicable, and socks) should be sent at the beginning of the week in a clearly labeled & sealed plastic bag. Children in diapers or pull-ups should also bring diapering supplies (diapers, wipes, creams, etc.).
3. Snack & Lunch Guidelines:
 - a. Nut-Free
 - b. Clearly labeled & entirely disposable (reusable water bottles are okay).
 - c. Morning students need one snack. Afternoon students need one snack and one lunch.

Please note: Tupperware, Snapware, or other reusable containers or utensils will be thrown away after use and not returned. If perishable items require refrigeration, please let us know so that the teacher may place them in the refrigerator during class time to prevent spoilage.

4. Lightweight, comfortable, and play-friendly clothing is a must. Remember that summer temperatures can rise well above 90 degrees, and while we take advantage of shady play options and alternative play-times, heavy attire will be cumbersome and uncomfortable. Additionally, save any valuable, irreplaceable, easily stained or lost clothing and jewelry at home.

Morning Drop-off:

1. Students will be dropped off at the front door. Please park and walk your child in to the school, using care to follow appropriate social distancing while using elevators or stairs. To accommodate this necessary, yet longer procedure, carpool will begin at 8:10 and conclude at 8:30.
2. Temperature of the student and driver/caregiver will be taken. If temperature of either student or caregiver exceeds 100 degrees Fahrenheit, the student must return home.
3. Staff will wear face masks.

4. Staff will use hand sanitizer before and after each child.
5. Children will be seated at defined social-distancing intervals during carpool.
6. Children will wash hands for a minimum of 20 seconds upon arrival at the school.

Classrooms:

1. Appropriate social distancing will be observed at all times between adults and among children, as is physically possible. Certain activities are exceptions, including diaper changing and hand-washing assistance for younger students, but masks and gloves are mandatory for staff during these activities.
2. Children will be seated either at individual stations, socially distanced, or separated by an acrylic divider to prevent the spread of germs. Children over the age of 3 will be encouraged to wear facemasks at all times other than while eating.
3. Children will be separated into small groups with one single teacher. For example, toddlers will be grouped by 3 or 4 with one teacher to allow appropriate social distancing to be maintained.
4. Every 30 minutes children & staff will use hand sanitizer or wash hands for a minimum of 20 seconds. Each teacher will set an alarm as a reminder.
5. Staff will use hand sanitizer and fresh gloves between each child when diapering.
6. At no time will more than 10 persons be admitted to the same area. Play times will be staggered and in different areas to maintain appropriate social distance.
7. Parents and caregivers are required to wear mask and are restricted from entering the school to maintain the safety of both students and teachers.
8. All materials, including playground equipment, will be sanitized before use.
9. Bleach will be used at the beginning and conclusion of each day to sanitize all surfaces.
10. Bleach wipes will be used to clean any surfaces that come into contact with human saliva or respiratory droplets.
11. Every possible precaution will be taken to ensure the safety and health of all students, teachers, and staff. All employees of Buckhead Prep will give the upmost effort to keep the safety and security of the children at the highest priority, to the best of their ability, and as is practically and physically possible