

“QUICK FACTS”

All work must meet current Building Code standards and ULDC requirements.

Submittals must clearly define scope of work, be drawn to scale, signed and sealed by an engineer or architect, and submitted in duplicate along with all other applicable requirements.

Permit Checklists are available in the Permit Center or online for your convenience.

Other government agencies (Department of Airport, Land Development, etc.) may be required and affect their permit request.

Check with Contractors Certification for licensing information on a company and/or contractor at (561) 233-5525.

NOTE: Performing improvements on your property without proper building permits may result in paying 4 times the fee.

ONLINE RESOURCES

You may also visit our website at www.pbcgov.com/pzb/building. Permit Center or One Stop Permitting to view and download Building Division's most used forms, applications, variances, links and additional resources for your permitting needs, such as:

Fees - To view the current permit fee schedule.

Codes - To view currently adopted technical standards for construction in Palm Beach County.

Product Approval - To view Statewide and Local Information

Plan Review/Permit Tracking - To track your permit or to review inspection history. You can query by permit/application, address, PCN, owner, and contractor.

Inspection information - inspection codes and phone numbers to schedule your inspection.

Flood Information- Flood Damage Prevention Ordinance, flood awareness and flood zones.

Surge Area Mapping Systems -hurricane evacuation zones and evacuation information.

The Permit Center hours are Monday through Friday from 8:00 a.m. to 5:00 p.m., except holidays. The last sign in for Permit Application is 4:30 p.m.

The South County Office is open for pick up and drop off services only. The hours of operation are Monday and Thursday

8:00 a.m. - 12:00p.m.

and

1:00p.m. -5:00 p.m.



Palm Beach County Board of County Commissioners

Main County Office

2300 N. Jog Road
West Palm Beach, Florida 33411
561-233-5100

South County Office

345 S. Congress Avenue, Suite 102
Delray Beach, Florida 33445
561-276-1284

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OWNER/ BUILDER BUILDING PERMIT GUIDELINES



Planning, Zoning & Building Department

**Building Division
561-233-5100**