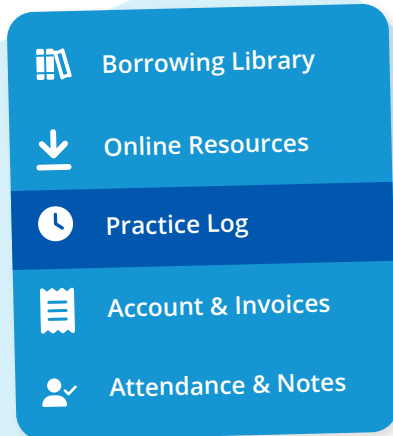
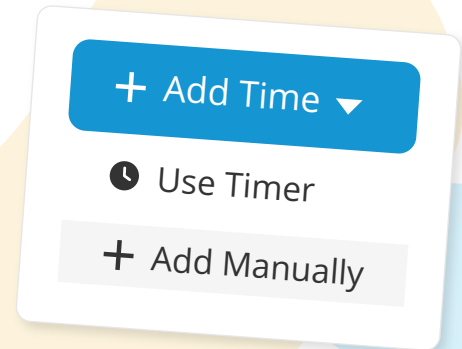


Add Practice Time



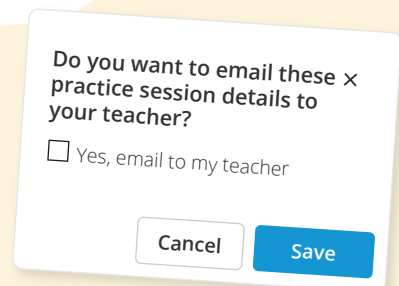
Navigate to “**Practice Log**” from the main menu on the left



Click the “**Add Time**” button, then “**Add Manually**” from the dropdown

A form titled 'Practice Session Details' with fields for 'Date' (calendar icon), 'Duration' (clock icon), 'Notes' (text area), and 'Attachments' (cloud upload icon). 'Cancel' and 'Save' buttons are at the bottom.

Fill in the date & duration, add any notes or attachments, then click “**Save**”



OPTIONAL: Email your practice log entry & notes to your teacher by selecting the “**Email to teacher**” checkbox