Cedar/Jones Early Childhood Iowa

Board Meeting
Thursday, June 18th, 2026; 9:00 a.m.
Olin Consolidated School Community Room / Zoom

Members Present: Mike Bixler, Dionne Daedlow, Darrick Hall, Stephanie Musser, Josh Sundstrom, and Stephen Williams.

Members Absent: Heather Weers.

Others Present: Christy Brown, GWAEA; Jaye Geater, Christi Regan, and Diana Strahan, HACAP; Melissa Tucker, LSI; Whitney Randolph, Cedar County Public Health; and Sherri Hunt, Cedar/Jones ECI Director.

I. **Call Meeting to Order** – Board Chairperson Stephen Williams **called the meeting to order at 9:05 a.m.** Quorum was achieved with 6 out of 7 members present.

II. **Introductions** – All Board members and guests introduced themselves.

III. **Public Comments –** None noted.

IV. **Meeting Minutes –** Josh Sundstrom made a motion, seconded by Steph Musser **to approve the May 13th, 2026 Board Meeting minutes.** Mike Bixler abstained. All others approved. Motion carried.

V. **FY26 Financials –** Mike Bixler made a motion, seconded by Josh Sundstrom **to accept the FY26 Financials as presented.** All approved. Motion carried.

VI. **FY26 Agreed Upon Procedures Engagement Letter –** Josh Sundstrom made a motion, seconded by Mike Bixler **to enter into an agreement for FY26 Agreed Upon Procedures with Anderson, Larkin & Co. P.C. for service estimate of $700.** All approved. Motion carried.

VII. **FY26 LSI Home Visitation Contract Budget Amendment** – Mike Bixler made a motion, seconded by Dionne Daedlow **to approve a FY26 Budget Amendment for Lutheran Services in Iowa Parents As Teachers Home Visitation Program transferring $1500 from the Equity Performance Incentive line item, adding $1,315 to the Travel and $185 to Affiliate Model Expenses/Organization Dues line items.** All approved. Motion carried.

VIII. **Community Plan Review –** Sherri reviewed the current Cedar/Jones Early Childhood Iowa Community Plan with Board Members, highlighting all the components and noting minimal changes.

IX. **Board Membership – Review and Renewals for Mike Bixler, Stephanie Musser, & Stephen Williams** – Dionne Daedlow made a motion, seconded by Josh Sundstrom to renew Board Membership Terms for Mike Bixler (3/1/26 – 2/28/29), Stephanie Musser (7/1/26 – 6/30/29), and Stephen Williams (3/1/26 – 2/28/29). All approved. Motion carried. Sherri noted that she is still looking for a Faith or Business Board Member Representative. Board Members made a few suggestions that Sherri will follow up on.

X. **Policy Amendment – Preschool Scholarships –** Sherri provided the Board with an updated Preschool Scholarship Policy. Changes include requirements regarding State Child Care Assistance and Parent and Board Attestation Forms, and supplanting of other funds. Josh Sundstrom made a motion, seconded by Dionne Daedlow **to approved the amended Preschool Scholarship Policy as presented.** All approved. Motion carried.

XI. **Policy Amendment -- Indirect Cost Rate** – Sherri presented the Board with an amended Indirect Cost Rate Policy with changes including a maximum of 10% Indirect Cost Rate without a documented Federal Indirect Cost Rate. Also changed was the allowable Indirect Costs Rate for programs with a Federal Indirect Cost Rate to maximum of 15. Josh Sundstrom made a motion, seconded by Darrick Hall to **approve the Indirect Cost Rate Policy as presented.** All approved. Motion carried.

XII. **Policy/Procedure Review –** Sherri reviewed with the Board the current Policy & Procedure Manual, noting various policies including but not limited to Board Membership Roles & Responsibilities, Officer Terms, Board Officers, Open Meetings, Meeting Schedule, Community Planning, Signature Authority, Staffing Roles, Home Officing, and Indirect Cost Rate. She also noted that further changes would be recommended as the State ECI office continues to align processes across all ECI areas.

XIII. **FY27 State ECI Contract – Approval of** – Mike Bixler made a motion, seconded by Josh Sundstrom **to approve the FY27 State ECI Contract with the State ECI Board and the Department of Health and Human Services.** All approved. Motion carried.

XIV. **FY27 Funding Contracts & Program Budgets** – Sherri presented the Board with an updated FY27 Budget which included reviewing Program Budgets and Administrative Costs. Josh Sundstrom made a motion, seconded by Darrick Hall **to approve the FY27 Cedar/Jones ECI Budget and entering into contracts with programs approved for funding under the signature authority of the Board Chairperson.** All approved. Motion carried.

Dionne Daedlow left the meeting at 9:45 a.m. Quorum maintained with 5 out of 7 members present.

XV. **FY27 Board Officers –** Darrick Hall made a motion, seconded by Mike Bixler **to reappoint Stephen Williams as Board Chairperson, Dionne Daedlow as Vice-Chairperson, Josh Sundstrom as Treasure, and Heather Weers as Board Secretary.** All approved. Motion carried.

XVI. **FY27 Meeting Schedule –** Josh Sundstrom made a motion, seconded by Stephanie Musser **to approve the FY27 Meeting Schedule with an additional determination of a meeting to be held on August 13th, 2026.** All approved. Motion carried.

XVII. **Discussions with Clinton/Jackson ECI & Dubuque ECI** – Sherri shared with the Board that Clinton/Jackson ECI and Dubuque ECI will be merging areas effective July 1st, 2026. Cedar/Jones ECI will continue to engage in conversations for potential options of a partnership/merge in the future.

XVIII. Director Update – Sherri had no further updates.

XIX. Adjourn – Josh Sundstrom made a motion, seconded by Mike Bixler to adjourn the meeting at 10:22 a.m. All approved. Meeting adjourned.

Next Meeting: Thursday, August 13th, 2026; 9:00 a.m.; Olin Consolidated School/Zoom
Next Exec. Committee Meeting: Tuesday, August 4th, 2026; 11:30 a.m.; Dittos, Stanwood