



Alma Bella Academy

2024-2025 ENROLLMENT FORM

Alma Bella Academy DROP-IN

Parent(s) Name: _____ Phone: _____

Address: _____

Student Name: _____

Gender: _____ Age: _____ Grade: _____

Drop-in is perfect for families with varying schedules. No commitment is necessary. Simply text (804)920-7053 to check availability.

Tuition rates:

Drop-In Rate: \$12.50/ph (no commitment, enrollment based on availability)

Semester/Year Enrollment Rate: \$10/ph (enrollment guaranteed). Spring enrollment is based on 24 weeks.

Enrollment Dates: Monday-Friday

- January 6, 2025 - May 30, 2025
 - Spring: 96 Days: January 6, 2025- May 30, 2025, including four half days on January 16, 2025, March 21, 2025, May 29, 2025, and May 30, 2025.

Tuition and Fees:

- Tuition:
 - Middle School: Daily Rate (2-6pm): \$50
 - Elementary School: Daily Rate (4-6pm): \$25
- Payment schedule: Payment can be made in full or by a card placed on file. Insufficient funds for cards on file will result in a 10% late fee.

Attendance and Punctuality:

The pick-up time is 6:00 pm. A \$1 per minute late fee will be charged on Friday for any late pick-up from the week. If you are late, please text (804)920-7053. Please also text that number to report a student's absence for the day.

Curriculum:

- Students will receive homework help and tutoring services while at the academy.
- Dr. Graves will monitor grades and assignments to ensure that work is completed. Dr. Graves will also contact teachers (pending consent letter) directly if a student has missing or incomplete work.
- Dr. Graves will inform parents if there are any academic issues she is made aware of.
- While at the academy, students can learn the basics of painting, pottery, crocheting, jewelry making, and sewing.
- Students will also have an opportunity to complete a variety of STEAM projects.
- Outdoor activity: Students can play outdoor games and create outside daily, weather permitting.

Code of Conduct and Discipline:

- Please complete the student registration form before enrollment. Students who violate Alma Bella's code of conduct may be subject to discipline.
- Discipline consequences include parent conferences, suspension from the academy for a specific period, or, in extreme cases, the student may be expelled and not permitted to return.
- During the period of suspension and/or expulsion, parents will still be required to fulfill their financial commitments for the remainder of their contract.

Health and Safety:

- If your child is sick or has a fever, please do not send them to the academy.

Signatures: _____ Date: _____ Date: _____
Alma Bella Academy Parent/Legal Guardian

