



# Alma Bella Academy

## 2024-2025 REGISTRATION FORM

### FULL-TIME

Parent(s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Student Name: \_\_\_\_\_

Gender: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

#### Enrollment Dates: Monday-Friday

- August 19, 2024 - May 30, 2025
  - Fall: 82 Days: August 19, 2024- December 20, 2024, including 1 half day on October 24, 2024.
  - Spring: 96 Days: January 6, 2025- May 30, 2025, including 4 half days on January 16, 2025, March 21, 2025, May 29, 2025, and May 30, 2025.

#### Tuition and Fees (rates reflect a 20% discount for full-time year enrollment):

- Tuition:
  - Middle School: Fall: \$3310 Spring: \$3960 Year: \$7270
  - Elementary School: Fall \$1655 Spring: \$1980 Year: \$3635
- Payment schedule: Payment can be made in full or a card can be placed on file. Cards will be charged regardless of attendance. A 10% late fee will be charged for insufficient funds for cards on file.
  - Payment schedules can be monthly, Bi-weekly, or weekly. Please indicate which plan you would prefer.
  - Monthly: Middle School Payment: \$727, Elementary School Payment: \$364
  - 1st & 15th: Middle School Payment: \$396, Elementary School Payment: \$198
  - Weekly (Monday): Middle School Payment: \$178, Elementary School Payment: \$89

#### Attendance and Punctuality:

The pick-up time is 6:00 pm. A late fee of \$1 per minute will be charged on Friday for any late pick-up from the week. If you are late, please text (804)920-7053. Please also text that number to report a student's absence for the day.

#### Curriculum:

- Students will receive homework help and tutoring services while at the academy.
- Dr. Graves will monitor grades and assignments to ensure that work is completed. Dr. Graves will also contact teachers (pending consent letter) directly in the event a student has missing or incomplete work.
- Dr. Graves will inform parents if there are any academic issues she is made aware of.
- While at the academy, students will have the opportunity to learn the basics of painting, pottery, crocheting, and sewing.
- Students will also have an opportunity to complete a variety of STEAM projects.

#### Code of Conduct and Discipline:

- Please fill out the student registration form prior to enrollment.

#### Health and Safety:

- If your child is sick or is running a fever, please do not send them to the academy.

#### Withdrawal and Termination:

- Students who withdraw mid-semester/year will still be required to fulfill the financial commitments for the remainder of the term.

Please indicate what program you would like to enroll your child(ren) in.  Fall  Spring  Year

Please indicate which payment plan you would prefer.

Fall Semester  Spring Semester  Year  Monthly  Bi-Weekly  Weekly

Tuition Rate/Schedule: \_\_\_\_\_

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Alma Bella Academy

Parent/Legal Guardian

 @almabellaacademy

 debigraves@almabellaacademy.com

 www.almabellaacademy.com

 804-667-6933

 Text: (804) 920-7053