



Alma Bella Academy

2024-2025 ENROLLMENT FORM

FULL-TIME

Parent(s) Name: _____ Phone: _____

Address: _____

Student Name: _____

Gender: _____ Age: _____ Grade: _____

Full-time is perfect for families who want their child(ren) to enroll in our program Monday through Friday. Enrollment in this plan is by semester or year.

Tuition rates:

Drop-In Rate: \$12.50/ph (no commitment, enrollment based on availability)

Semester/Year Enrollment Rate: \$10/ph (enrollment guaranteed). Spring enrollment is based on 24 weeks.

Enrollment Dates: Monday-Friday

- January 6, 2024 - May 30, 2025
 - Spring: 96 Days: January 6, 2025- May 30, 2025, including four half days on January 16, 2025, March 21, 2025, May 29, 2025, and May 30, 2025.

Attendance and Punctuality:

The pick-up time is no later than 6:00 pm. A \$1 per minute late fee will be charged on Friday for any late pick-up from the week. If you are late, please text (804)920-7053. Please also text that number to report a student's absence for the day.

Additional Fees: For insufficient funds or late payments, a 10% fee of the outstanding balance will be charged.

Curriculum:

- Students will receive homework help and tutoring services while at the academy.
- Dr. Graves will monitor grades and assignments to ensure that work is completed. Dr. Graves will also contact teachers (pending consent letter) directly if a student has missing or incomplete work.
- Dr. Graves will inform parents if there are any academic issues she is made aware of.
- At the academy, students can learn the basics of painting, pottery, crocheting, jewelry making, and sewing.
- Students will also have an opportunity to complete a variety of STEAM projects.
- Outdoor activity: Students can play outdoor games and participate in team sports outside daily, weather permitting.

Optional Services:

- Initial Diagnostic Test: \$100 (yearly)
- Weekly Curriculum Fee: IXL Curriculum and academic monitoring. (Students can access the IXL curriculum at home and the academy). Fee can be paid weekly (\$10), monthly (\$42) per month, or Spring Semester (\$210).
- Monthly Curriculum Agenda & Gratitude Journal: \$10 can be paid monthly or semester \$50.

Code of Conduct and Discipline:

- Please complete the student registration form/behavior contract before enrollment. Students who violate Alma Bella's code of conduct may be subject to disciplinary consequences.
- Discipline consequences include parent conferences, suspension from the academy for a specific period, or, in extreme cases, the student may be expelled and not permitted to return.
- During the period of suspension and/or expulsion, parents will still be required to fulfill their financial commitments for the remainder of their contract.



Alma Bella Academy

2024-2025 ENROLLMENT FORM

FULL-TIME

Health and Safety:

- If your child is sick or has a fever, please do not send them to the academy.

Withdrawal and Termination: Your tuition rate is based on a 20% discount for the semester or year. Your commitment for the semester or year guarantees your child's spot at Alma Bella Academy. Parents who withdraw their child mid-semester/year will still be expected to fulfill their financial commitments. If you are unsure if you can meet this commitment, please sign up for our drop-in payment plan.

Spring 2025 Tuition

- Enrolled Students Tuition: (Semester Commitment: rates reflect a 20% discount for full-time enrollment):
 - Middle School: Spring: \$3960
 - Elementary School: Spring: \$1980
- Drop-in Tuition:
 - Drop-in Students (No Commitment/Cancel at any time)
 - Middle School: \$4950
 - Elementary School: \$2475
- Payment schedule: Payment can be made in full, or a card can be placed on file. Cards will be charged regardless of attendance.
- Payment schedules can be weekly (Monday), monthly (1st), or Semester). Please indicate which plan you would prefer below.

Enrolled Students Tuition:

- ☐ Semester (1/6/2025): Middle School: \$3960, Elementary School: \$1980
- ☐ Monthly (1st of the month for 5 months): Middle School Payment: \$727, Elementary School Payment: \$364
- ☐ Weekly (Every Monday for 21 weeks): Middle School Payment: \$178, Elementary School Payment: \$89

Drop-in Students (No Commitment/Cancel at any time)

- ☐ Semester (1/6/2025): Middle School: \$4950, Elementary School: \$2475
- ☐ Monthly (1st): Middle School Payment: \$908.75, Elementary School Payment: \$455
- ☐ Weekly (Monday): Middle School Payment: \$222.50, Elementary School Payment: \$111.25

Optional Program Fees: Check items you want to include with your tuition.

- ☐ Initial Diagnostic Test (one-time yearly fee): \$100

Curriculum Fee: \$10 per week (students can access the IXL program at home and the academy). Fee can be paid weekly, monthly \$50 per month, or Spring Semester: \$210

- ☐ Weekly \$10
- ☐ Monthly \$50
- ☐ Semester \$210

Monthly Gratitude Journal & Curriculum Agenda: \$10 can be paid monthly or Spring Semester \$50.

- ☐ Monthly \$10
- ☐ Semester \$50

Signatures: _____ Date: _____ Date: _____

Alma Bella Academy

Parent/Legal Guardian